



**SC Department of Education  
Office of Educator Effectiveness & Leadership  
Development  
(OEELD)**



**January 10, 2022**

**DATES TO REMEMBER**

January 12, 2022      Effectiveness Virtual Office Hours, 2:00–3:00 PM  
January 19, 2022      Talent Matters Webinar, Supporting & Retaining Excellent Teachers 1:00–2:30  
January 25–27, 2022    SCTS 4.0 Evaluator Training (Virtual)

**Virtual Office Hours**

Our next Virtual Office Hours for 2021–22 is scheduled for January 12, 2022. We will continue to use [Microsoft Teams](#). Previous months' [recordings and PowerPoint Presentations](#) are available on our website.

**Save the Dates: Talent Matters Webinar Series**

In our conversations with principals, personnel leaders, and instructional leaders, the need for sharing fresh ideas about recruitment and retention has come across loud and clear. OEELD is committed to supporting school and district leaders to build expertise in best practices for recruiting, retaining, and developing high-quality teachers. OEELD is planning for a series of four Talent Matters Webinars starting next week. The topics will include retention, recruitment, new teacher support, and principal support. [Register here](#) and invite an instructional thought partner to these collaborative sessions: January 19, February 23, March 16, and April 27 from 1:00-2:30pm. [A flyer](#) is attached.

**Districts Supporting Districts**

A special thanks to districts who opened their doors to help other districts:

- Reach out to Dr. Brandon Gantt of Lexington One, [bgantt@lexington1.net](mailto:bgantt@lexington1.net), if you want to know if there is room to add a few of your evaluators to SCTS 4.0 Evaluator Training in March 2022.
- Contact Daniel Oddo of Richland One, [daniel.oddo@richlandone.org](mailto:daniel.oddo@richlandone.org), if you would like to see the guide he created for their educators on how to use SCLead.org.

We encourage districts to continue to enter district-led training in the SCLead.org Training Tab so other districts can search upcoming trainings and reach out to one another for assistance and collaboration.

**Special Areas Reminders**

There are almost 3,000 educators registered in the Special Areas Moodle courses who have never logged in or taken the courses. Please follow-up with your potential evaluators to ensure they have completed assigned trainings in a timely manner. Registered users who have not completed the training complicate our ability to provide accurate data. Please help us by giving your registered evaluators a reasonable deadline for completing their assigned trainings. For questions about Special Areas ADEPT 2020, please reach out to Beverly Flythe, [bflythe@ed.sc.gov](mailto:bflythe@ed.sc.gov).



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### Induction 1 Funding

It's time to prepare for 2021-22 Induction 1 counts. Your district will receive funding based on the number of Induction 1 teachers reported. OEELD determines these numbers by reviewing the evaluation records in SCLead.org. Dr. Howard will reach out to you via email by January 20 to verify the accuracy of your induction count. Any necessary adjustments to Induction 1 contract and evaluation levels must be made by February 1. Districts may use the evaluation settings, bulk evaluations feature, or the import spreadsheet in SCLead.org to manage these settings. To verify that all Induction 1 educators in your district are accounted for, pull the Staff Evaluations ADEPT report in SCLead.org, and filter to only include Induction 1 educators.

As you check your Induction 1 count, we offer these reminders of the process.

- Only educators who have been issued a certificate will be included in the Induction 1 count; if an educator is not certified by January 31, the evaluation should be closed/made Incomplete and the contract/evaluation should be repeated the next year of hire.
- If an educator is hired with less than 152 days left in the school year, he/she should be hired on a Letter of Agreement.
- If an educator was hired on an Induction contract with the intent of completing the PACE program but did not get into the winter cohort, the evaluation should be closed/made Incomplete.
- If an educator was hired on an Induction contract through the PACE program and successfully meets all requirements of Winter PACE I, he/she will be issued a certificate and will be included in the Induction 1 count.

### SLO Reminders

The preliminary evaluation cycle is wrapping up for most districts and now is a good time to spot check for the status of SLOs. For first semester SLOs, the Approval Conference and the Mid-course Conference should have occurred. For year-long SLOs, at a minimum, the Approval Conference should have occurred. The Evaluation SLOs ADEPT report in SCLead.org offers an overall look at how the district is progressing with the SLO process. In this report you can filter by school and see all the SLOs that have been entered and whether each conference in the SLO process has been signed by the educator and the SLO approver. For SLO resources, please visit our [SLO webpage](#). For SLO questions or support, reach out to your ADEPT regional contact or SLO Coordinator Rodney Evans, [revans@ed.sc.gov](mailto:revans@ed.sc.gov).

### ADEPT FAQs

- 1) What should we do if an evaluator moved from one school to another and we are unable to add the evaluator to the educator's evaluation team at the new school?
  - a. Ensure that the evaluator has the correct evaluator credential, and the credential is not expired.
  - b. Ensure that the educator has been added to the new school's evaluated staff list.
  - c. Update the settings of the educator's evaluation record. Change the Locations Homeschool to the new school.
- 2) How do you change the educator's homeschool location?
  - a. Locate the evaluation record.
  - b. Go to Settings.
  - c. Click Edit (across from ADEPT Settings).
  - d. Scroll down, locate, and mark the correct school.
  - e. Click Submit."