Educator Preparation Provider (EPP)
ADEPT Program Evaluation and Assurances
School Librarians
2025-26

Please note:
A separate Program Evaluation and Assurances must be submitted for *each Program Type* offered at the below-named EPP. (*This is not a change in requirements*.)

Submit the completed Program Evaluation and Assurances as an attachment(s) in the EPP Portal of SCLead.org. The deadline for submission is *July 1, 2025.*

EPP Name	
Date of submission of ADEPT report/plan	
Name of person completing report/plan	
Title/position of person completing report/plan	
Phone number	
E-mail address	

The above-named EPP submits the following assurances in compliance with the ADEPT-related requirements specified in State Statute (§§ 59-26-30 and 59-26-40 of the SC Code of Laws); State Board of Education Regulation 43-205.1; and the State Board of Education-approved ADEPT Guidelines.

The current South Carolina ADEPT Support and Evaluation System Guidelines for School Librarians are available online at [Assisting, Developing, and Evaluating Professional Teaching for School Librarians Support and Evaluation System Guidelines for School Librarians](#)

The current Policy Guidelines for South Carolina Educator Preparation Units are available online at [Education Professions Committee Attachment for South Carolina Educator Preparation Guidelines](#)

SECTION I: Statement of Assurances

By submitting this assurances form, and unless otherwise noted, the EPP agrees to implement the ADEPT requirements listed below. Additionally, the EPP agrees to maintain supporting documentation verifying that the institution has met these requirements and to make this documentation available at the request of the South Carolina Department of Education (SCDE) or during an onsite visit.

- **Assurance #1: ADEPT School Librarian Rubric**. The EPP will integrate the applicable ADEPT School Librarian Rubric throughout each candidate's course work and clinical practica so that candidates understand and are able to apply these standards.

- **Assurance #2: Clinical Practice.** Prior to the beginning of clinical practicum, the EPP will provide candidates with a comprehensive orientation to practicum so that the candidates understand what they have to do to achieve success. At a minimum, the orientation will include both oral and written explanations of the assistance and evaluation processes, knowledge and skills competencies that relate to ADEPT expectations, the *Standards of Conduct for South Carolina Educators*, and the EPP's requirements for successful completion of clinical practica. Additionally, the EPP will design and implement clinical practicum experiences according to all applicable policy guidelines to ensure that candidates receive full opportunities to develop their professional knowledge and skills.

- **Assurance #3: Supervision of Candidates**. The EPP will provide candidates with effective guidance and support during clinical practicum experiences by ensuring that each candidate is supervised by: (1) one or more EPP clinical faculty members who have preparation both in the supervision of librarians and (2) one or more school-based cooperating school librarians, who has been recommended as a cooperating school librarian by a school or district administrator and/or by an EPP faculty member. Additionally, the EPP will provide all supervisors and cooperating school librarians with training related to the institution's requirements and procedures for evaluating and supporting candidates.

- **Assurance #4: Feedback to Candidates**. The EPP will ensure that, throughout all clinical experiences, supervisors will provide each candidate with accurate, appropriate, and ongoing formative feedback that enables the candidate to improve his or her library performance and effectiveness. Additionally, the EPP will assign ratings and grades that are aligned with the EPP's stated policies and that truly represent the quality of each candidate's school librarian performance and effectiveness.

- **Assurance #5: Continuous ADEPT Program Improvement**. The EPP will gather **qualitative and quantitative** data to determine the impact of the program on the school librarian's performance and effectiveness of the institution's candidates and graduates relative to the School Librarian Rubric and will use these data to guide future program planning.

SECTION II: EPP ADEPT Program Evaluation and Improvement

By submitting this program evaluation and improvement plan, and unless otherwise noted, the EPP agrees to maintain supporting documentation verifying that the institution has gathered **qualitative and quantitative data** on the effectiveness of its ADEPT program implementation and to make this documentation available at the request of the SCDE or during an onsite visit.

Instructions to the EPP: Please respond to each of the following questions.

1. Based on 2024-25 qualitative and quantitative data, what are the EPP's strengths in terms of promoting the school librarian performance and effectiveness of its candidates and graduates relative to the School Librarian Rubric? *In this response, please indicate how faculty and staff identified these particular strengths.*

2. Based on 2024-25 qualitative and quantitative data, what are the areas of growth in terms of promoting the school librarian performance and effectiveness of its candidates and graduates relative to the ADEPT School Librarian Rubric? What changes does the EPP plan to make in order to address those areas of growth? *In this response, please indicate how faculty and staff determined the need for these changes.*

SECTION III: EPP's ADEPT Program Documentation

By submitting this list of documents supporting the EPP's implementation of its ADEPT program, and unless otherwise noted, the EPP agrees to make this documentation available at the request of the SCDE or during an onsite visit.

Please provide a list of the names and dates/versions of the most current documents that the EPP has in place to support the implementation of its ADEPT program. These documents might include specific course syllabi, agendas, candidate handbooks, cooperating teacher/school counselor/school librarians/speech language professionals' handbooks, program evaluations, etc. If these documents are available online, please include the link(s).

SECTION IV: Additional Information
Additional comments or remarks about the EPP's ADEPT program:

SECTION V: EPP Training/Information

What training or information sessions should SCDE offer to EPP colleagues regarding school librarians?