

SCLead.org District Roll-out Plan

Training Teams:

All districts should designate persons at the district level to serve as contacts for SCLead.org. These persons should have completed the SCLead.org training offered by OEELD or been trained by a trainer who attended a SCLead.org Train the Trainer session.

Informing Principals, Other Evaluators and Teachers

Prior to training district or school staff, there should be an announcement made regarding SCLead.org, designating it as the central location for teacher and principal evaluation data for the South Carolina Department of Education. Suggestions to establish awareness of SCLead.org may include the following:

- Banner on district educator effectiveness webpage,
- Flyers distributed to schools,
- Email sent to educators with steps on how to register in SCLead.org,
- Announcement made at staff or PLC meetings, and
- Show SCLead.org Vimeo slide presentation at staff or PLC meeting.

Follow-up Activities

It is strongly suggested that districts conduct follow-up training sessions for principals, other evaluators and teachers. Suggestions for SCLead.org follow-up activities may include the following:

- Time in PLC meeting to collect questions/concerns/suggested improvements to the system,
- Follow-up session to ensure late hires are registered and are aware of SCLead.org and its purpose,
- A review for teachers and principals of the alignment between SCLead.org and South Carolina Teaching Standards 4.0 (SCTS 4.0), and
- Use of data collected from the system to demonstrate school progress or highlight indicators designated as areas of refinement or reinforcement.

Training Activities

SCLead.org was designed to support the SCTS 4.0 rubric. Given that both the SCTS 4.0 rubric and SCLead.org will officially launch in August 2018, training activities should be linked as closely as possible for both systems.

After your district decides which functions within SCLead.org principals, teachers, and evaluators will use, your district can design ways to integrate training on these items into the district's evaluation orientation plan. Resources provided by the Office of Educator Effectiveness and Leadership Development include a training manual, SCTS 4.0 Process Manual, SCTS 4.0 Orientation slides, SCLead.org videos, SCLead.org Overview Video and PowerPoint, and SCLead.org benefits handout.

Each district should ensure that all staff are aware of the due dates when documentation and final evaluation ratings linked to teacher and principal evaluation must be entered in SCLead.org. Please consult your district's ADEPT Plan and PADEPP documentation for deadlines established by the district.

SCLead.org Orientation District Roll-out Plan

1) Train District Principals

Training Team?

How Will We Inform Them?

Date of Initial Training?

Follow-up Needed?

Orientation Activities:

- Register Principals
- Review Principal evaluation next steps (PADEPP)
- Confirm school personnel listed
- Assign rights for SLO approval and Professionalism ratings, if applicable
- Set-up evaluation teams
- Review status circles/donuts
- Review SCTS 4.0 evaluation process
- Review district due dates

2) Train Evaluators

Training Team?

How Will We Inform Them?

Date of Initial Training?

Follow-up Needed?

Orientation Activities:

- Register other evaluators
- Inform of other rights assigned for SLO approval and Professionalism ratings, if applicable
- Review team assignments
- Review SCTS 4.0 evaluation process
- Review district due dates

3) Train Teachers

Training Team?

How Will We Inform Them?

Date of Initial Training?

Follow-up Needed?

Orientation Activities:

- Register teachers
- Review team assignments and SLO approver
- Review SCTS 4.0 evaluation process
- Review district due dates