

Formative/Summative Evaluations

Administrators must ensure that the evaluation model is set as ADEPT 2020 for Special Areas and the Evaluation Type is Speech Language Professional in the educator's evaluation Settings. Also, ensure the correct Contract and Evaluation Level are selected.

ADEPT 2020 For Special Areas | Speech-Language Professional | Formative | Continuing

Status

Settings

EVALUATION

Orientation

Goals

Observations

Evaluation Conferences

Professionalism

Attachments

Results

Educator Profile

Request Correction

Evaluation Settings

✓ This evaluation has been completed and is unavailable for editing.

Evaluation Model

Model
The process by which the educator is evaluated, e.g. 2006 ADEPT, Expanded ADEPT, PADEPP.

ADEPT 2020 For Special Areas

ADEPT Settings

Type
The type of evaluation for this educator, e.g. Classroom-Based Teacher, Library Media Specialists, Principal.

Speech-Language Professional

Evaluation Level
The level of evaluation, e.g. Summative, Formative, or GBE.
Formative

Contract Level
The contracting level of the educator.
Continuing

Speech-Language Professionals - SCLead Process Guide

The Speech Language Professional must sign the **Orientation** before the evaluation process can begin. The orientation date must be entered by the administrator before the counselor can sign.

ADEPT 2020 For Special Areas | Speech-Language Professional | Formative | Induction 1

Orientation

The school district must ensure that all educators scheduled for formal evaluation receive a comprehensive orientation to the ADEPT model prior to the beginning of the evaluation process. The orientation may be presented to the educators in a group setting or on an individual basis. The orientation must be presented by one or more certified evaluators or trainers and must include, at a minimum, both written and oral explanations of the evaluation instrument, the evaluation process, timeline or calendar, the criteria for successfully completing the evaluation, and the intended use of the evaluation results. Additionally, prior to the beginning of the preliminary evaluation period, each educator must be informed of the names of the members of his or her evaluation team.

☐ I have received an orientation to the district's approach to the Expanded ADEPT evaluation model

☐ I did not require an orientation to the district's approach to the Expanded ADEPT evaluation model

Orientation Date

mm/dd/yyyy

Submit

[Educator Profile](#)

Once the SLP has signed the Orientation, the SLP can enter the Goal(s) by selecting **Goals**. Click “Add Goal” and proceed with details of the goal. Signatures from the Evaluation Chair and the SLP will be required for Preliminary Review, Mid-Year Review, and Final Review.

ADEPT 2020 For Special Areas | Speech-Language Professional | Formative | Induction 1

Professional Goals

Professional Goals

Per 59-26-40, educators at the annual and continuing-contract levels must establish an individual professional growth and development plan. Professional Goals can serve as the professional growth and development or be used to support educators' development:

- Formatively as GBE goals for growth and reflection for special area educators or other educators that don't meet SLO business rules,
- As a component of a goals-based, summative, or formative evaluation, or to
- Address areas of weakness.

[Add Goal](#) [Restore Goal](#)

Speech-Language Professionals - SCLead Process Guide

Evaluators can add **Observations** by selecting the appropriate tab on the left menu and clicking “Add Observation”. The evaluator should add details of the observation date, school, etc.) and whether the observation is of a Therapy Session or an IEP Meeting, then click Submit. Details should be entered for both the pre-conference (required questions) and post-conference (self-score to be completed by the SLP, which is released by the evaluator upon conclusion of the observation; evaluator scores are not entered here). Both the evaluator and the SLP must sign the Post-Conference (Observation Summary).

ADEPT 2020 For Special Areas | Speech-Language Professional | Summative | Annual 1

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Add Observation

 Back

Type

The type of observation (Formal or Walkthrough)

Observation

Semester

The semester the observation took place in

Fall Semester

Observation Date

The date the observation will take place

05/22/2024 8:51 AM

Observer

The person doing the observation

District (Admin) Sunnyside

School

The school the observation took place at

Sunnyside6774 Element

Rubric

The rubric used during this observation

South Carolina Speech-Lar

Observation Form

The observation form that will be used

[Please Select]

Submit

Cancel

Speech-Language Professionals - SCLead Process Guide

Scoring can be completed using the Worksheet Forms. Worksheets are only visible to the evaluator creating them and automatically populate into the scoring conference forms once those are created.

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Worksheet Forms

Preliminary Worksheet (Fall Semester)

Following each observation, the evaluator will score each Indicator using the worksheet forms.

 Add Worksheet  Restore

Final Worksheet (Spring Semester)

Following each observation, the evaluator will score each Indicator using the worksheet forms.

 Add Worksheet  Restore

Scoring

Preliminary Cycle Evaluation Conference

When there are two or more evaluators on the evaluation team, the evaluators must reach consensus on all Indicator scores for the preliminary cycle and hold a Preliminary Cycle Evaluation Conference with the SLP. The evaluation chair will share the preliminary cycle scores with the SLP.

Speech-Language Professionals - SCLead Process Guide

Evaluation Conferences must be completed by the evaluator to score observations. Consensus scoring is completed under the Preliminary Cycle Evaluation Conference and the Final Cycle Evaluation Conference (Scoring Conference tab). All members of the evaluation team and the SLP must sign the Evaluation Conferences Summary pages.

Scoring

Preliminary Cycle Evaluation Conference

When there are two or more evaluators on the evaluation team, the evaluators must reach consensus on all Indicator scores for the preliminary cycle and hold a Preliminary Cycle Evaluation Conference with the SLP. The evaluation chair will share the preliminary cycle scores with the SLP.

Date Created	Type	Status	
2/8/2024	Scoring	Completed	Details

Final Cycle Evaluation Conference

When there are two or more evaluators on the evaluation team, the evaluators must reach consensus on all Indicator scores for the final cycle and hold a Final Cycle Evaluation Conference with the SLP. The evaluation chair will share the final cycle scores with the SLP.

Date Created	Type	Status	

Speech-Language Professionals - SCLead Process Guide

The **Professionalism** domain is required to be completed for the final cycle. The SLP adds the Professionalism Self-Review and the Evaluation Chair/Principal adds the Professionalism Review. Only the Final Professionalism Review is required. Both the SLP and Evaluation Chair/Principal must sign the Professionalism Final Review Form.

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Professionalism

Professionalism Self-Review

During the evaluation period, the Speech-Language Professional must complete the Professional Self-Review. The purpose is for the Speech-Language Professional to reflect on his or her professional performance.

Cycle	Date	Signature(s)	
Final	2/8/2024 3:21:06 PM	Speech-Therapist (Elementary) Sunnyside6774	Details
		2/8/2024 9:21:38 AM	

Professionalism Review

During the summative evaluation period, the building principal (or designated school- or district-level administrator as appropriate) must complete the Professionalism Scoring Rubric. The purpose of this review is to generate evaluation ratings for Indicators in the Professionalism Domain of the South Carolina Speech-Language Professional rubric.

[Add Preliminary Review](#) [Add Final Review](#)

Cycle	Date	Signature(s)	
Final	2/8/2024 3:19:55 PM	District (Admin) Sunnyside6774	Details
		2/8/2024 9:22:36 AM	

It is optional for the SLP to add **Attachments** that support the evaluation.

Speech-Therapist (Elementary) Sunnyside6774 (931421)

2023-2024 Evaluation | Sunnyside6774 County School District
ADEPT 2020 For Special Areas | Speech-Language Professional | Summative | Annual 1

Attachments

Attachments

Name	Description	Created By
No attachments.		

No file chosen

Speech-Language Professionals - SCLead Process Guide

The **Results** page of the evaluation will calculate final scores. It provides space for the educator and evaluator to provide feedback on the evaluation and for the administrator to input recommendations for the next year. The educator, evaluation chair, and district administrator should sign the Results page.

Final Evaluation Ratings

Overall Composite Rating/Score

This is the composite score for observations and the professionalism rubric.

Proficient

3.57

Overall Status

Met



Recommendations for Next Year

 Edit

Next Evaluation Level

GBE

Next Contract Level

Continuing

Hire Status

Rehired



Signatures

 02/08/2024 09:23 AM
District (Admin)
Sunnyside6774
District Staff

+ Add my signature

Speech-Language Professionals - SCLead Process Guide

Goals-based Evaluation (GBE)

The Speech Language Professional must sign the **Orientation** before the evaluation process can begin. The orientation date must be entered by the administrator before the SLP can sign.

ADEPT 2020 For Special Areas | Speech-Language Professional | Formative | Induction 1

The screenshot shows the 'Orientation' form. On the left is a vertical navigation menu with items: Status, Settings, EVALUATION, Orientation (highlighted in orange), Goals, Observations, Summary, Evaluation Conferences, Professionalism, Attachments, Results, and Educator Profile. A black arrow points from 'Orientation' in the menu to the 'Orientation' section of the form. The 'Orientation' section contains a paragraph explaining the requirement for orientation, two radio button options for whether the user has received an orientation, an 'Orientation Date' field with a date picker, and a 'Submit' button. A second black arrow points from the 'Submit' button to the 'Orientation Date' field.

Orientation

The school district must ensure that all educators scheduled for formal evaluation receive a comprehensive orientation to the ADEPT model prior to the beginning of the evaluation process. The orientation may be presented to the educators in a group setting or on an individual basis. The orientation must be presented by one or more certified evaluators or trainers and must include, at a minimum, both written and oral explanations of the evaluation instrument, the evaluation process, timeline or calendar, the criteria for successfully completing the evaluation, and the intended use of the evaluation results. Additionally, prior to the beginning of the preliminary evaluation period, each educator must be informed of the names of the members of his or her evaluation team.

☐ I have received an orientation to the district's approach to the Expanded ADEPT evaluation model

☐ I did not require an orientation to the district's approach to the Expanded ADEPT evaluation model

Orientation Date

mm/dd/yyyy

Submit

Once the orientation has been signed, the SLP can click **Goals** and “Add Goal” to enter the details of the SMART Professional Goal. The professional goal should be signed by the Evaluation Chair and the SLP at the Preliminary Review, Mid-Year Review, and Final Review.

ADEPT 2020 For Special Areas | Speech-Language Professional | Formative | Induction 1

The screenshot shows the 'Professional Goals' form. On the left is a vertical navigation menu with items: Status, Settings, EVALUATION, Orientation, Goals (highlighted in orange), Observations, Summary, Evaluation Conferences, Professionalism. A black arrow points from 'Goals' in the menu to the 'Goals' section of the form. The 'Goals' section contains a heading 'Professional Goals', two buttons: 'Add Goal' (with a plus icon) and 'Restore Goal' (with a circular arrow icon), a paragraph explaining the requirement for professional goals, and a bulleted list of three scenarios for goal setting. A second black arrow points from the 'Add Goal' button to the 'Goals' section.

Professional Goals

Professional Goals

Add Goal **Restore Goal**

Per 59-26-40, educators at the annual and continuing-contract levels must establish an individual professional growth and development plan. Professional Goals can serve as the professional growth and development or be used to support educators' development:

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Speech-Language Professionals - SCLead Process Guide

Evaluators have the option to add walkthrough data for the SLP using the **Observations** feature. Walkthroughs are not required and are not factored into final ratings.

2023-2024 Evaluation | Sunnyside6774 County School District
ADEPT 2020 For Special Areas | Speech-Language Professional | Summative | Annual 1

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Observation Forms

Preliminary Observations (Fall Semester)

The purpose of therapy session and IEP meeting observations is to gather information. Observations must be announced, and all spring observations must be unanimous. Observations must address all Indicators identified in the Plan and must be appropriate. In addition to the required observations, evaluators may conduct additional observations as needed.

[+ Add Observation](#) [+ Add Walkthrough](#) [↺ Restore](#)

It is optional for the SLP to add **Attachments** that support the evaluation.

Speech-Therapist (Elementary) Sunnyside6774 (931421)

2023-2024 Evaluation | Sunnyside6774 County School District
ADEPT 2020 For Special Areas | Speech-Language Professional | Summative | Annual 1

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 Attachments

Name	Description	Created By
No attachments.		

No file chosen

Speech-Language Professionals - SCLead Process Guide

The **Results** page of the evaluation will display final ratings once the chair has added this information. It provides space for the educator and evaluator to provide feedback on the evaluation and for the administrator to input recommendations for the next year. The educator, evaluation chair, and district administrator should sign the Results page.

Final Evaluation Ratings

Overall Composite Rating/Score

This is the composite score for observations and the professionalism rubric.

Proficient

3.57

Overall Status

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Next Contract Level

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Signatures

 02/08/2024 09:23 AM
District (Admin)
Sunnyside6774
District Staff

+ Add my signature