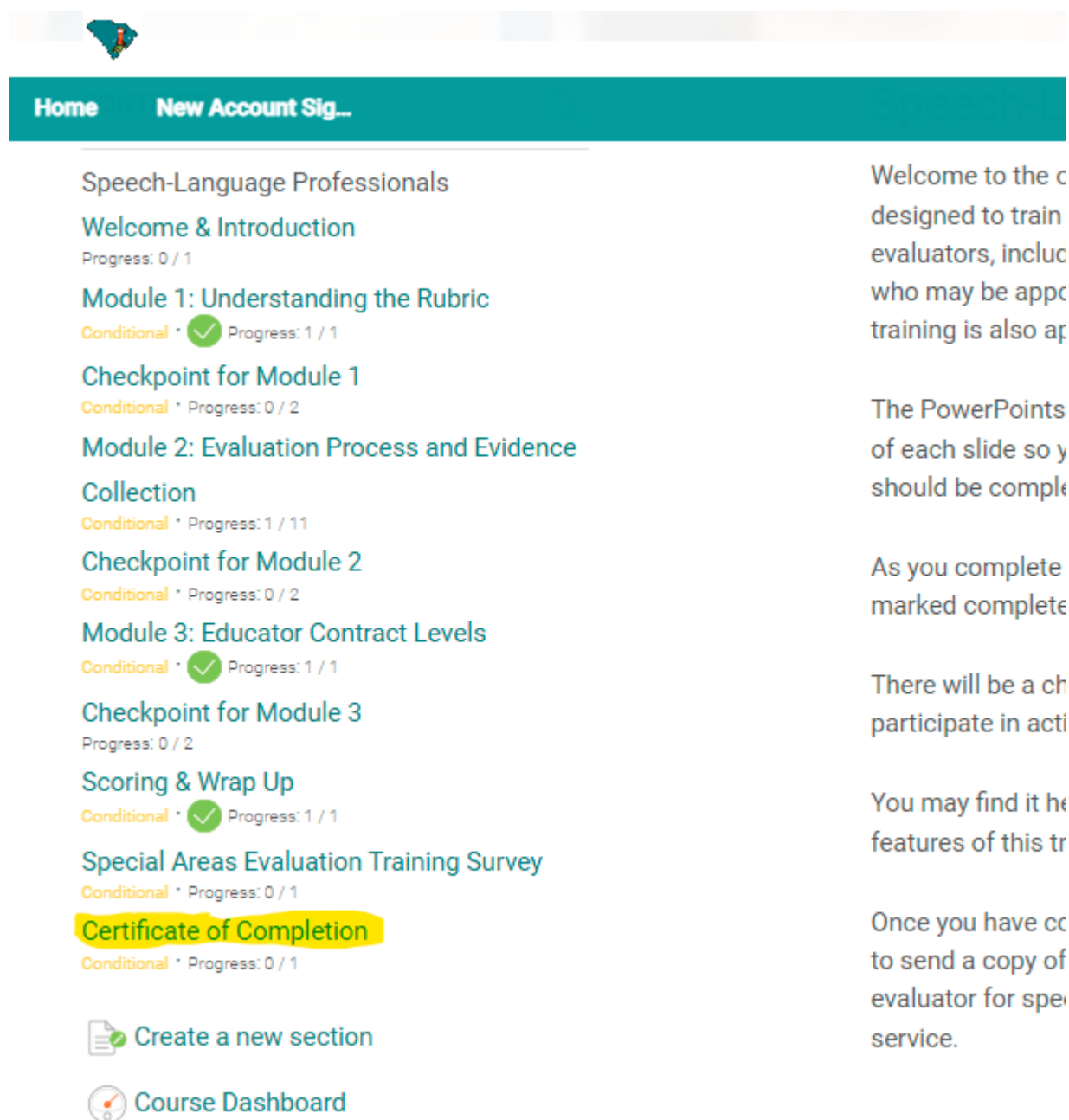


Instructions For Seeing Your District's Certified Special Areas Evaluators in Moodle

The Special Areas Manager can access the Certificates of those evaluators who have completed the assigned courses.


1. When you are logged in as the Special Areas Manager, select a course.
2. Click on “Certificate of Completion”



The image shows a screenshot of a Moodle course page for "Speech-Language Professionals". The page has a teal header with "Home" and "New Account Sig..." links. The course content is listed on the left, and a welcome message is on the right. The "Certificate of Completion" link is highlighted in yellow.

Speech-Language Professionals


Welcome & Introduction
Progress: 0 / 1

Module 1: Understanding the Rubric
Conditional *  Progress: 1 / 1


Checkpoint for Module 1
Conditional * Progress: 0 / 2

Module 2: Evaluation Process and Evidence Collection
Conditional * Progress: 1 / 11

Checkpoint for Module 2
Conditional * Progress: 0 / 2


Module 3: Educator Contract Levels
Conditional *  Progress: 1 / 1


Checkpoint for Module 3
Progress: 0 / 2

Scoring & Wrap Up
Conditional *  Progress: 1 / 1

Special Areas Evaluation Training Survey
Conditional * Progress: 0 / 1

Certificate of Completion
Conditional * Progress: 0 / 1

 Create a new section

 Course Dashboard

Welcome to the course designed to train evaluators, including those who may be appointed. Training is also available.

The PowerPoints of each slide so you should be complete.

As you complete marked complete.

There will be a chance to participate in activities.

You may find it helpful to explore the features of this training.

Once you have completed the course, we will send a copy of the certificate of completion to the evaluator for special services.

Certificate of Completion



 Not available unless: The activity SLP Special Areas Evaluator Training Survey is marked complete

Congratulations! You have completed the Evaluator Training for Speech-Language Professionals. Please continue to refer to the guidelines document throughout the evaluation process. You may print your Certificate of Completion and send a copy to your District Special Areas Manager. Thank you for your service!




Edit section

CUSTOM CERTIFICATE


 Completion Certificate





Create learning activity



Drop files to attach, or [browse](#)

3. You will then be able to see all of the people who have received the Certificate for that course. There is no way to filter for just your district in Moodle.

ADEPT for Speech-Language Professionals Evaluator Training

Completion Certificate

[View](#)

Recipients: 1408

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) ... [29](#) »


Download table data as [Comma separated values \(.csv\)](#) [Download](#)

First name / Last name	Email address	Awarded on	Code	File
------------------------	---------------	------------	------	------

The easier way to check your credentialed evaluators, is to check in SCLead.org. To see your district's credentialed Special Areas Evaluators in SCLead.org:

1. Log into SCLead.org and select ADEPT Reports on your Administration page.

[Home](#) [Administration](#) [Districts & Schools](#) [Evaluations](#) [EPP](#) [Training](#) [Learning](#) [Corrections](#)

 **Sunnyside6774 County School District (6026)**

District

Dashboard

Journal Notes

Schools

Staff

ADEPT Plans

MOU

Mentors

Mentor Credits Import

Announcements

ADEPT TOOLS

Evaluation Generator

Evaluation Teams

Orientations

PADEPP TOOLS

Evaluations

Evaluation Teams

Validation & Assurances

REPORTS

ADEPT

PADEPP

2021-2022

ADEPT data entry has ended. PADEPP data entry ends in 55 days.

0%

PADEPP Evaluations

0 of 1

Details

2022-2023

ADEPT data entry ends in 357 days. PADEPP data entry ends in 421 days.

25%

ADEPT Orientations

1 of 4

Details

0%

ADEPT Evaluations

0 of 4

Details

0%

PADEPP Evaluations

0 of 1

Details

2. Select Staff Credentials Report



bflythe@ed.sc.gov
Testing Dashboard

[Home](#)
[Administration](#)
[Districts & Schools](#)
[Evaluations](#)
[EPP](#)
[Training](#)
[Learning](#)
[Corrections](#)

Sunnyside6774 County School District (6026)

District

[Dashboard](#)
[Journal Notes](#)
[Schools](#)
[Staff](#)
[ADEPT Plans](#)
[MOU](#)
[Mentors](#)
[Mentor Credits Import](#)
[Announcements](#)

Reports

These are the reports for this district. Use the reporting features under Schools to limit the scope.

Report	
Yearly Walkthrough Indicators Detail (District, ADEPT - SCTS)	Details
Staff	Details
Shows the current staff for a given location	
Staff Credentials	Details
Returns a list of all credentialed persons and their staff assignment(s)	
Staff Evaluations (ADEPT)	Details
Shows adept evaluations for the current staff at a given location	

3. Filter Column N on the Staff Credentials Report to find your certified Special Areas 2020 evaluators by Area.

AutoSave ☐ Off
 Staff Credentials (26)
Search (Alt+Q)
Flythe, B

File Home Insert Page Layout Formulas Data Review View Help Acrobat

Paste

Calibri 11

A⁺ A⁻

B I U

Color

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Font

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 Merge & Center

Alignment

General
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Number

Conditional Formatting
 Format as Table
 Cell Styles

Styles

Insert
 Delete
 Format

Cells

A1

X ✓ fx

 AcademicYearId

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Academic	Academic	DistrictId	DistrictCo	DistrictNa	SchoolId	SchoolCo	SchoolNa	PersonLa	PersonFir	PersonMid	PersonCel	StaffPosit	CredentialType
2	2021	2021-2022	10050	2450	Greenwo	10928			Patricia Je	Ference			Prekinder	Teacher Evaluator
3	2021	2021-2022	10050	2450	Greenwo	10969			Linda	F			Instruction	Mentor
4	2021	2021-2022	10050	2450	Greenwo	11011			Barry	B			Principal	School Counselor Evaluator (A
5	2021	2021-2022	10050	2450	Greenwo	11011			Barry	B			Principal	Teacher Evaluator
6	2021	2021-2022	10050	2450	Greenwo	11011			Barry	B			Principal	School Librarian Evaluator (ADE

*Note the credentials list in SCLead.org is populated by what the SAM reports to Dr. Howard using the Credential Import Spreadsheet. If that step is skipped, evaluators cannot be credentialed in SCLead.org. This will cause issues when assigning evaluation teams. Refer to the Quick Guide for Special Areas Managers for specific steps to import evaluators.