**Checklist: Provisional Initial Certificate Eligibility Requirements**

**Candidate’s Full Name: Educator ID (EID):**

**District: School:**

**Certification Field:** **Grade Level:**

**Teacher Preparation Program**

* The candidate has completed all requirements of a teacher preparation program, with student teaching, at a regionally accredited college or university.
* The preparation program is approved for certification/licensure in the subject area and grade span in the jurisdiction state.
* College or University:
* State:
* Certification Field of the Approved Program:
* Graduation/Completion Date:

**Certification Application Documents**

The candidate ensures that the following application materials are on file with the SCDE:

* valid user account in the [SC Educator Portal](https://ed.sc.gov/educators/certification/portal/)
* current, standard application for educator certification (≤ 12 months)
* valid non-refundable application fee of $105 (≤ 3 years)
* [official transcripts](https://ed.sc.gov/educators/certification/certification-forms/) from all colleges and universities attended
* [program verification/certification recommendation form](https://ed.sc.gov/educators/certification/certification-forms/) signed and submitted by the dean of the preparation program or the dean’s designee
* completed, approved fingerprint-based criminal records review (≤ 18 months)
* official scores on [certification assessments](https://ed.sc.gov/educators/certification/required-examinations/) transmitted by the testing company
* [Experience verification form](https://ed.sc.gov/educators/certification/adding-experience/) for any education work experience earned after conferral of a bachelor’s degree
* any other documentation requested by the SCDE

**Subject Area Assessment Score(s):**

* meet *South Carolina Certification Assessment Program–Standard Plan* requirements
* meet *South Carolina Certification Assessment Program–Alternate Plan* requirements

**Pedagogy Assessment Score:**

* meets *South Carolina Certification Assessment Program–Standard Plan* requirements
* meets *South Carolina Certification Assessment Program–Alternate Plan* requirements

**Request Form**

* The district has submitted the Provisional Initial Certificate Request form available in the District Portal of SC Educator.
  + Date Submitted: