

CONFIRMATION OF EMPLOYMENT

Program of Alternative Certification for Educators (PACE)

DIVISION OF EDUCATOR QUALITY AND LEADERSHIP
 OFFICE OF EDUCATOR CERTIFICATION
 LANDMARK II OFFICE BUILDING
 3700 FOREST DRIVE, SUITE 500
 COLUMBIA, SOUTH CAROLINA 29204

PLEASE PRINT

Academic Year (i.e. 2012–13)	Date of Hire for Current Academic Year (mm/dd/yy)	
PACE Participant Name (Last, First, Middle, Maiden)		PACE Participant Social Security Number
Employing District	Employing School	
Certification Area PACE Participant will be employed	Please check the grade level the PACE participant will be employed <input type="checkbox"/> K–12 <input type="checkbox"/> Middle Level <input type="checkbox"/> Secondary	

As a participant in PACE, I understand that

- I have an earned bachelor’s degree or above from a regionally accredited college with a major in a South Carolina certification area.
- I have a passing score on the appropriate Praxis II subject area examination(s).
- I have verified two years full time work experience or an earned Master’s degree.
- I have a complete application on file with the State Department of Education (including application form, fee, official transcripts, official Praxis report, verification of two years full time work experience, and an all-clear FBI report).
- I am accepting (minimum .5 FTE) employment as the Teacher of Record in the content area and grade level in which I am eligible for PACE.
- I must successfully complete the next available ten day pre-service training (see district official for dates). If I do not successfully complete the pre-service training, I will not qualify for a certificate.
- I must complete the ten day in-service seminar following my first academic year of teaching.
- I must complete all of the training seminars throughout the first two years of teaching.
- I must complete nine hours of graduate credit during my three years of participation in PACE as outlined in the PACE Handbook.
- I must successfully complete the Assisting, Developing, and Evaluating Professional Teaching (ADEPT) evaluation process.
- I must submit a passing score on the Principles of Learning and Teaching (PLT) examination.
- I must maintain employment as Teacher of Record in my current PACE certification and grade level area at a minimum of a .5 FTE for three consecutive years in a South Carolina public school.
- I understand that the first year I receive a certificate is considered my first academic year of PACE participation. I also understand I must complete all PACE program requirements (training, coursework, PLT, and successful teaching in the same content and grade-span) within three consecutive academic years.

PACE Participant Signature	Date
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South Carolina Public School District

As a South Carolina public school district employing a PACE participant, we are aware of the various requirements for progression in PACE and will provide the necessary assistance to the teacher to meet the program requirements and advance to the professional certification. This assistance shall correlate with the guidelines for assisting, developing, and evaluating teachers under the state's ADEPT evaluation system. The participant listed above is employed in a full-time or half-time teaching position compatible to his or her PACE Statement of Eligibility. We will coordinate with the SDE to assure that this individual completes all program requirements.

Superintendent of Employing District Name (printed)	
Superintendent of Employing District Signature	Date