

2018-19 GUIDELINES FOR THE IMPLEMENTATION OF PROFICIENCY-BASED SYSTEMS

- Beginning with the 2018-19 school year, all approved proficiency-based system applications using the most current application will be acknowledged for the remainder of a district's Strategic Plan cycle. When a new (not an Update or a Revision) Strategic Plan is submitted by the district, a new proficiency-based system application must be submitted by April 30 of the same year. Please check the South Carolina Department of Education Web site for the proper year application.
- When an Update for the Strategic Plan is submitted by the district, an evaluation of the proficiency-based system plan must be submitted by the April 30 deadline.
- Intended changes in a district's approved proficiency-based system within the Strategic Plan cycle must be submitted by email to Laura McNair at lmcnair@ed.sc.gov.
- Teachers of all proficiency courses must hold South Carolina certification, and must be appropriately certified for the proficiency subjects taught.
- Proficiency-based systems which include a component where students learn computer-based content in a lab setting must provide the student with direct interaction (e-mail is acceptable) on a regular basis, scheduled weekly, to a certified teacher in the proper content area.
- To satisfy SBE Regulation 43-209, all instructional paraprofessionals must work under the direct supervision of a certified teacher.
- Proficiency-based courses must meet all relevant state statutes and regulations.
- SBE Regulation 43-234; DEFINED PROGRAM, GRADES 9-12 AND GRADUATION REQUIREMENTS; Effective Date: 05/26/17

VII. Reporting Requirements

“D. Course Records for Students

1. Each district superintendent must verify the accuracy of course records for students.
 2. The name and code number of every course that each student takes must be entered into the student data collection system active master scheduler at the time the student takes the course. Courses may not be added to the student's course history (transcript) without first being entered into the scheduler.
 3. Courses offered in nontraditional settings such as online courses, courses offered in conjunction with a college or technical college (i.e., dual credit), and courses offered by the school through the district, state, or another type of provider must be included in the active master scheduler.”
- All alternative school programs must additionally meet all requirements of the South Carolina Department of Education's Office of Student Intervention Services. For further information, please contact Aveene Coleman, acoleman@ed.sc.gov or 803-734-3057.
 - Alternative school programs must have South Carolina, properly certified teachers of the four core subject areas assigned to the school for student assistance in proficiency-based courses.
 - All CATE proficiency-based courses must be approved by the South Carolina Department of Education Career and Technology Education. For further information, please contact the Office of Career and Technology Education.