

TABLE 2

PERSONNEL (In Full-Time Equivalency of Assignment) EMPLOYED TO PROVIDE SPECIAL EDUCATION AND RELATED SERVICES FOR CHILDREN WITH DISABILITIES

Child Count Date

Due Dates:

- Excent Report Submission- attachment via e-mail submission by midnight of the designated date- See **Yearly IDEA SECTION 616 and 618 Report Calendar** for specific dates

Submissions:

- Excel Formatted Spreadsheet
- Table 2 Final Submissions should be sent as an attachment to specialservices@ed.sc.gov

Data Entry Considerations:

- Table 2 is a snapshot of the number of full-time equivalent personnel *employed or contracted* to provide special education and related services on the child count date.
- Table 2 is a count of Full-time equivalency (FTE) not people
- FTE for Speech/Language will be reported on a separate worksheet- See: *SC Specific Table 2 Directions* and Section D of the submission form
- FTE may be reported in decimal format: Round decimals to the hundredth place (i.e., two decimal places)
- Place zeros (0) in categories where no personnel are employed
- For reporting Special Education staff whose service time is divided between students with disabilities and students in the general population, base the reported FTE on only the percentage of time the Special Education staff works specifically with students receiving special education and related services.
- Special Education teachers include teachers employed to provide special education to children with disabilities, including preschool teachers, itinerant/consulting teachers, and home/hospital teachers.
- This report is not intended to be a comprehensive count of all types of personnel providing services to children with disabilities. Report only those personnel specified based on the descriptions (Titles may vary)
- Teachers reported as *highly qualified* must meet the State standard based on the definition of highly qualified in 20 U.S.C. § 1401(10). Note that the statutes provide for separate criteria for classifying Special Education teachers as *highly qualified* when they do not have responsibility for teaching core academic subjects.
- Fully Certified = This category includes: (a) personnel who hold appropriate State certification or licensure for the position held; and (b) personnel who hold positions for which *no* State requirements exist (i.e., no certification or licensure requirements).