



**SOUTH CAROLINA
DEPARTMENT OF EDUCATION**

**South Carolina
Public Charter School Application**

**November 2024
Letter of Intent to Apply**

All applicants shall submit a ***Letter of Intent*** at least **ninety days** before submitting an application to the board of trustees or area commission from which it is seeking sponsorship **and** a copy to the South Carolina Department of Education (SCDE). This provides formal notice that the planning group/non-profit listed intends to submit a proposal for a charter school to open in the **fall of 2026, or later**. All information presented on this notice is non-binding. As with all aspects of the charter application, the ***Letter of Intent*** is public information and will be made available on the SCDE Charter Schools Webpage. Again, a copy of this Letter of Intent should be submitted to the intended sponsor **and** the South Carolina Department of Education.

Sponsor to which you are applying:

(Charter Institute at Erskine, Limestone Charter Association, South Carolina Public Charter School District, Voorhees Charter Institute of Learning or your local school district)

Name of School (if determined):

Intended location of school:

If proposing multiple locations, a separate letter of intent must be completed for each one

Name of Non-Profit Applicant/Organization:

Primary Contact Information

Name of Planning Committee Chair:

Committee Chair mailing address:

Committee Chair phone number:

Committee Chair e-mail:

Proposed School Information

Complete the following information if determinations have been made

Grade levels offered in **first year (2026-27)**:

Grade levels offered at **build out**:

Number of students in **first year (2026-27)**:

Number of students at **build out**:

Year intending to open:
Check one

2026-2027

Later than 2026-2027

Type of School:
(Choose from the drop-down menu below)

Are you contracting with an Education or Charter Management Organization?
(Choose from the drop-down menu below)

If yes, name of EMO/CMO:

Focus of the school (ex: at-risk, STEM, arts, Montessori, Single-Gender, etc.), if applicable:

I certify that I have the authority to submit this Letter of Intent and that all information contained herein is complete and accurate. I recognize that any misrepresentation could result in disqualification from the application process or revocation after authorization. The person named as the contact person for the application is so authorized to serve as the primary contact for this application on behalf of the organization.

Signature of Primary Contact:

Date:

*This form should be submitted to the SCDE **and** the intended sponsor(s).*

- Applicants may submit the LOI to the SCDE by uploading it via [Formstack](#).*
- Applicants should contact the intended sponsor(s) for sponsor-specific submission instructions.*