

March-April 2026



<https://ed.sc.gov/districts-schools/medicaid/>

Medicaid Updates

Local Education Agency (LEA) Manual Updates

The South Carolina Department of Health and Human Services (SCDHHS) is currently reviewing the LEA manual and will be making policy updates for an implementation date of July 1, 2026. If you are not currently signed up to receive SCDHHS bulletins and notifications, please sign up via the SCDHHS [website](#). Districts should be reviewing the change control record in the LEA [Manual](#) and the Provider Administrative and Billing [Manual](#) regularly to identify and review policy updates.

Medicaid Web Tool Sign-in Change

Beginning in 2026, an ID.me account will be required to access online services available through the Medicaid Web Tool. Users will have ninety (90) days after the official launch date, before they are required to create an ID.me account to be able to access the Web Tool. A launch date will be announced at a later date. Please review the [FAQs](#) for signing in to Medicaid Web Tool with ID.me for additional information.

Required Rehabilitative Behavioral Health Services (RBHS) Provider Training

Per Article III, Section C of the districts' RBHS contract with the SCDHHS, all providers rendering services are required to utilize the South Carolina School Behavioral Health Academy (SCSBSA), made available by SCDHHS and the University of South Carolina School of Psychology, to enhance school employees' understanding of behavioral health services and ways to better support students and families. Please remember that all clinical staff rendering school-based RBHS are required to complete the Tier 3 Mental Health Intervention in Schools training within one year of hire. Please ensure that district staff and subcontractors who are rendering services to students have completed the training within one year of hire. The training can be found on the SCSBHA website at <https://scsbha.org>.

Also, please remember that twice yearly the school district must provide the SCDHHS with a progress report listing the name of each individual school-based behavioral health provider and their training completion date. The SCDHHS' approved School District RBHS Tier 3 Training form template (Appendix B within the districts' SCDHHS RBHS Contract) must be used to report

training completion by each district staff. School districts must submit this form no later than November 15th and April 15th of each school year to behavioralhealth004@scdhhs.gov.

RBHS Implementation Plan

Per Article III, Section B of the districts' RBHS contract with the SCDHHS, the provider agrees that services are provided in accordance with all applicable SCDHHS policies. The individuals providing services must be either a) directly employed by the Provider or b) employed by an appropriate subcontractor of the Provider. The Provider may appropriately subcontract for these services with South Carolina Department of Mental Health (SCDMH) or with private RBHS or Licensed Independent Practitioner (LIP) providers, so long as the entity or individual with whom the Provider subcontracts is, or shall become, appropriately enrolled as a Medicaid provider with SCDHHS prior to rendering services to students, as claims shall be filed directly with SCDHHS.

Per Article III, Section B of the RBHS contract districts must use the SCDHHS-approved Implementation Plan template (Appendix A). Updates to the Implementation Plan shall be submitted no later than the first Fridays of November, February, and May. The initial Implementation Plan and all updates shall be submitted to SCDHHS via email at behavioralhealth004@scdhhs.gov.

RBHS Subcontract Agreement

If a district utilizes a subcontractor, a copy of the agreement between the district and the subcontractor must be submitted to SCDHHS in one of two ways:

1. If the subcontractor is already an enrolled Medicaid provider, a copy of the new agreement between the Provider and the subcontractor shall be submitted to SCDHHS by email at behavioralhealth004@scdhhs.gov.
2. If the subcontractor is newly enrolled with Medicaid after July 1, 2024, a copy of the agreement between the Provider and the subcontractor shall be submitted as part of the Medicaid provider enrollment application.

Districts' Quality Assurance Review (QAR)

Per the districts' RBHS contract with the SCDHHS, "The Provider shall be solely responsible for the performance of any subcontractor." As previously communicated by the SCDHHS and the South Carolina Department of Education (SCDE) via joint advisory issued on November 21, 2023, the following must be conducted:

- Districts must conduct a quality assurance review (QAR) of their subcontracted RBHS provider(s).
- Districts must share the subcontractor's QAR findings with the subcontractor(s) in writing within thirty (30) business days after completing the QAR, and a copy of such findings shall also be shared with the SCDHHS and SCDE.
- Subcontractors must submit their corrective action plan (CAP) to the district, the SCDHHS, and the SCDE. Please be sure to obtain the CAP from the subcontractor(s) and ensure that both agencies, the SCDHHS and SCDE receive the CAP.

The Office of Medicaid Services' (OMS) general email account, medicaidservices@ed.sc.gov and the SCDHHS' email address, behavioralhealth@scdhhs.gov should be utilized to share the district's QAR findings and the subcontractor's CAP with the SCDE and the SCDHHS.

Please note that the guidance within the advisory statement is specific to subcontracted private, RBHS providers as QARs are not required of subcontracted RBHS rendered by the SCDMH or the Medical University of South Carolina (MUSC). Please reach out to your district's assigned Education Associate (EA) should you have any questions or concerns.

Quality Assurance (QA)

Corrective Action Plan (CAP) Submission

As the current QA review season comes to an end, the OMS would like to remind districts that you have seven (7) days to accept the Follow-Up Report from the date of receipt. Once the district has accepted the Follow-Up Report via the OMS QA application, the district must complete and submit a CAP to address the findings/deficiencies identified within the Follow-Up Report. The district must ensure all required components are included in the CAP prior to submission.

The 2025 – 2026 CAP Overview [training](#) and CAP [Checklist](#) are posted on the OMS' webpage to assist districts with the completion of CAPs. If you have any additional questions, please contact your district's assigned EA or email the OMS at medicaidservices@ed.sc.gov.

School District Administrative Claiming (SDAC)

Second Quarter (Q2) – October, November, December (OND) '25 SDAC Invoices

Funding entries for second quarter (OND '25) SDAC expenses are still being reviewed for invoice generation. Fifty-nine (59) of the seventy-three (73) participating districts have entered funding and closed the financial quarter. All 59 districts have had their funding reviewed and invoices generated.

Any district that has not yet entered funding information and closed the financial quarter must do so as soon as possible as the deadline for closing out was February 27, 2026. If there are any questions or concerns regarding payments, please contact Marquita Taylor at mstaylor@ed.sc.gov, Kareyah Harrison at kharrison@ed.sc.gov, and Sylvia Tutt at srtutt@ed.sc.gov.

SDAC Payment Reminder

All signed invoices received have been submitted to SCDHHS for payment. All districts are reminded that, if the SDAC payment received is less than your invoiced amount, it is most likely due to the district's budget having been exceeded. If districts' invoices exceed their SDAC budget, only the remaining funds will be disbursed, which will be less than your invoiced amount.

Documentation reflecting districts' budget amount was shared during the OMS' Q2 Finance Meeting in December 2025. Please refer to the documents shared during the meeting to assist

you with managing and tracking your district's budget. If your district does not have the document or will need to obtain the budget amount, please contact Marquita Taylor at mstaylor@ed.sc.gov, Kareyah Harrison at kharrison@ed.sc.gov, and Sylvia Tutt at srtutt@ed.sc.gov.

Third Quarter (Q3) – January, February, March (JFM) '26

To identify the number of random moment samples scheduled to be released for each day of the quarter, districts' SDAC Coordinator(s) can review the Quarterly Observations Report in the SDAC application by selecting the "Reports" tab. The Quarterly Observations Report does not indicate which participant will receive a sample but does indicate the date and time that a sample will be received by a random participant. The Quarterly Observations Report may also be utilized by the SDAC Coordinator to view samples pulled for validation and the activity/response(s) of completed samples. Should you have any questions, concerns, or need assistance accessing your district's Quarterly Observations Report, please contact Kareyah Harrison at kharrison@ed.sc.gov.

Third Quarter – JFM '26 SDAC Funding

Third quarter funding officially began on April 8, 2026. Please allow the OMS three (3) business days after closing the district's financial quarter to review the funding entries and generate the invoice. If errors are found or questions arise, the OMS will contact district Finance Coordinators directly.

SDAC Calendar

Please note that the following dates from the 2025–2026 SDAC [Calendar](#) have passed, and the associated activities should now be complete or in progress as applicable:

- *March 26, 2026* — This date was the deadline to change or update the Participant Roster for the fourth quarter. Participants who remained active after this date were eligible to receive a Random Moment Sample for the quarter.
- *April 7, 2026* — This date marked the final deadline for submitting Random Moment Samples to OMS for the third quarter. Submissions were required to be finalized by this date.
- *April 8, 2026* — As of this date, Finance Coordinators were authorized to begin entering funding information into the SDAC application.

The OMS asks that district Coordinators continue to utilize the SDAC calendar to remain informed about key deadlines related to SDAC roster updates, sample submissions, and quarter closeout activities. For additional inquiries regarding the SDAC Calendar, please contact Kareyah Harrison at kharrison@ed.sc.gov.

SDAC Application Access- Coordinators

SDAC or Finance Coordinators must follow the steps below (in the order documented) to gain access to the SDAC application:

1. Confirm with the district's Web Access Coordinator (WAC) that the staff has an active SCDE user account.
2. Confirm with the WAC that the staff has been added to the District & Entity Information Management System (DEIMS) application with the role of "Medicaid School District Administrative Claiming."
3. Email Kareyah Harrison at kharrison@ed.sc.gov and provide the following details:
 - Staff's full name (i.e., first and last name)
 - Staff's email address associated with their SCDE user account
 - Type of access needed based on role (i.e., SDAC Coordinator or Finance Coordinator)

Should you have any further questions, please contact Kareyah Harrison via email at kharrison@ed.sc.gov.

SDAC Application Access- Participant

SDAC Coordinators requesting SDAC application access for their participants are asked to complete the following steps prior to adding participants to their Participant Rosters via the SDAC application:

1. Verify with the district assigned WAC that the participant(s) have an active SCDE user account.
2. Download the SDAC Application Access Request [Template](#) from the OMS' webpage and fill out all pertinent information regarding each SDAC participant in need of SDAC application access.
3. Email the completed template to Kareyah Harrison at kharrison@ed.sc.gov.

Following the OMS' review, the completed template will be returned to the SDAC Coordinator via email, as official confirmation that SDAC application access has been granted for each listed participant. For additional inquiries or requests regarding SDAC application access for other roles (e.g., Coordinator or Finance), please contact Kareyah Harrison via email at kharrison@ed.sc.gov.

Special Needs Transportation (SNT)

SNT User Guide

The OMS has created a step-by-step user guide for the SNT application. It was distributed to district SNT Coordinators listed in DEIMS on Thursday, February 26, 2026, via email. The guide provides detailed instructions for managing buses, assigning drivers and students, and includes answers to frequently asked questions. Please share the guide with all other applicable SNT roles within the district. We encourage you to reference and use the guide as needed while completing daily tasks in the SNT application. Should you have any questions or concerns regarding the SNT User Guide, please feel free to contact Kareyah Harrison at kharrison@ed.sc.gov.

SNT Application: Missing Drivers

If drivers are not present in the SNT application, SDAC Coordinators should take the following actions:

- Confirm the driver's certification status with the SCDE's Office of Transportation by contacting Crystal Leaphart via email at crleaphart@ed.sc.gov or via telephone at 803-734-8245.
- After conformation, promptly notify Kareyah Harrison at kharrison@ed.sc.gov by email and include the driver's credentials (i.e., licensing and certification) for further review.

SNT Application: Student Table

The Office of Research and Data Analysis (ORDA) is continuously working on ensuring that there are no delays in transferring student data from PowerSchool into the SNT application to allow for student/bus assignments. Districts should continue to notify OMS staff, Kareyah Harrison at kharrison@ed.sc.gov and Marquita Taylor at mstaylor@ed.sc.gov, when students are not reflected in the application. Prior to contacting the OMS, please confirm that students are recorded in PowerSchool with the proper instructional setting of SE, SR, or SP.

Meetings & Trainings

Medicaid School-Based Services Events & Trainings

Medicaid.gov has updated its School-Based Services (SBS) Events page with training slide decks and presentations from several webinars that may be helpful to district staff. Please visit the [Medicaid & School-Based Services Events](#) page to access the webinar slides and presentations that cover topics such as implementing mental health initiatives in schools, best practices for reimbursement and service documentation, opportunities for Local Education Agencies (LEA), etc. Recordings of the webinars will also be made available soon. Please direct any questions related to the webinar or guidance to the SBS mailbox at SchoolBasedServices@cms.hhs.gov.

Individual District Training

As part of the QA team's efforts to reduce district discrepancies, the QA team will begin conducting individual district training beginning in the fourth quarter (i.e., April, May, and June) 2026. Each district will receive a training invitation via email from their district's assigned EA at least 30 days in advance of the scheduled training.

Districts are highly encouraged to ensure all service providers from the district (e.g., Nursing, Occupational Therapy, Physical Therapy, Speech Therapy, Rehabilitative Behavioral Health Services, etc.) and Medicaid Coordinators attend these training sessions. If all district service providers cannot attend, the QA team requests that the service provider team lead, if applicable, attends the training. Further details will be provided to Medicaid Coordinators.

2025 – 2026 Third Quarter (Q3) QA Meeting

Thank you to the 127 district attendees that participated in the OMS Q3 meetings on March 26, 2026. The training presentations covered quality assurance findings from QA audits conducted during the 2025-2026 review year. Your feedback and questions are valuable and appreciated.

The next QA quarterly meeting will be held virtually in June 2026. There will be two sessions available for districts to attend at 10:00 a.m. and 2:00 p.m. The topics will be announced at a later date. The calendar invitation will be sent to the DEIMS assigned Medicaid Coordinator, Special Education Director, and RBHS Coordinator. Please submit questions and topics that you would like to be discussed during the quarterly meeting on or before May 29, 2026 to your district's assigned EA or the OMS at medicaidservices@ed.sc.gov.

SCDHHS Provider Trainings

On Wednesday, February 25, 2026, the South Carolina Department of Health and Human Services (SCDHHS) published a [bulletin](#) announcing upcoming Healthy Connections Medicaid provider training opportunities that are available March 2026 – May 2026. Training topics include Medicaid Basics, Comprehensive Web Tool, Overview of Claim-level Adjustments and Third-Party Liability (TPL), and Maximus Managed Care Enrollment Trainings. To schedule a training, please email providrtrainings@maximus.com. If you have questions, please contact Michelle LeMoine at (803) 834-9956 or MichelleWLeMoine@maximus.com. To register for a workshop, please visit the Medicaid eLearning site, www.medicaidlearning.com or call the Provider Service Center (PSC) at (888) 289-0709 and select option 1. Additional training resources for providers are also available online through the Medicaid eLearning site.

2025 – 2026 Third Quarter (JFM '26) SDAC & SNT Meeting

Thank you to everyone that was able to attend the OMS' SDAC and SNT Finance and Coordinator meeting that was held on Wednesday, February 18, 2026, at 10:00 a.m. and 2:00 p.m. The OMS is extremely grateful to the 159 district attendees who were able to attend the meetings. The PowerPoint presentation shared during the meeting was sent to all invitees on Thursday, February 19, 2026. Please feel free to share the presentation with additional staff as needed.

2025 – 2026 Fourth Quarter (AMJ '26) SDAC & SNT Meeting

The fourth quarter SDAC and SNT meeting will be held on Wednesday, April 29, 2026. Meeting invitations were sent on Thursday, April 2, 2026, to individuals identified in DEIMS as Medicaid SDAC Coordinators and Medicaid SNT Coordinators. Two sessions will be available for districts to attend, at 10:00 a.m. and 2:00 p.m. District SDAC and SNT Coordinators are encouraged to submit topics they would like to be addressed during the meeting. Please send program-related requests to Kareyah Harrison at kharrison@ed.sc.gov and finance-related requests to Marquita Taylor at mstaylor@ed.sc.gov to assist with meeting planning.

TELL US

What topics would you like us to address in the monthly newsletter? It is our goal to support our districts and give them all the information that they need to be successful in billing and providing Medicaid Services. Send all topics to our office email address medicaidservices@ed.sc.gov.

