

September 2025



<https://ed.sc.gov/districts-schools/medicaid/>

Medicaid Updates

Medicaid Annual Notification Form Updated

The [Medicaid Annual Notification Form template](#) has been updated. The template is now available on the Office of Medicaid Services' (OMS) [webpage](#). Previous fields to capture student information such as the student's Medicaid ID has been removed. The only student information that is now required to be captured on the document is the students' name. The updated template is also available in EdPlan. Requests for assistance with locating the document in EdPlan should be made to the Office of Special Education Services (OSES).

As districts are aware, Part B of the Individuals with Disabilities Education Act (IDEA) requires public agencies to 1) obtain a one-time written consent from the parent before accessing the child's or the parent's public benefits or insurance for the first time and 2) provide written notification to the child's parents before accessing the child's or the parent's public benefits or insurance for the first time and prior to obtaining the one-time parental consent and annually thereafter. Please ensure that you adhere to these requirements. Should you have any questions or concerns regarding the document changes or IDEA requirements, please reach out to the Office of Special Education Services (OSES).

Managed Care Organizations (MCO) Quality Assurance Reviews

SCDHHS has given approval to their contracted managed care organizations (MCOs), Absolute Total Care, Blue Choice (Healthy Blue), Humana Healthy Horizons, Molina, Select Health (First Choice), to begin conducting quality assurance reviews of each MCOs' enrolled rehabilitative behavioral health service (RBHS) providers which includes Local Education Agencies (LEAs). The OMS is aware that Select Health (First Choice) has begun conducting reviews/audits of LEAs and has completed the review of at least four (4) LEAs. Please do not be alarmed if a MCO that you're enrolled with notifies you of an intended review/audit and requests documentation. Please review and respond to any communication and request made by a MCO and be sure to meet the deadline(s) given. If you have any questions, do not hesitate to reach out to the MCO with your questions and concerns. Not responding to the MCO's request will not benefit your district or your review.

Changes to Group Physical and Occupational Therapy Units and Frequency

SCDHHS has informed the OMS that the units and frequency for group physical therapy and group occupational therapy (procedure code 97150) will be changing and decreasing in the coming future. In the future, procedure code 97150 will be measured as an encounter versus a unit, and the frequency will change from four (4) units per day to one (1) encounter per day. Although the unit and frequency are changing, the rate will not. The rate will remain \$14.92 (i.e., \$14.92 per encounter). The effective date is unknown at this time but will be shared by the SCDHHS. If the OMS is made aware of the effective date prior to the SCDHHS' official announcement, the OMS will make districts aware immediately.

Medicaid Enrollment of Ordering, Referring and Prescribing (ORP) Providers

On July 2, 2025, the South Carolina Department of Health and Human Services (SCDHHS) released a Medicaid [bulletin](#) stating providers who order, refer or prescribe items or services for Healthy Connections Medicaid members must enroll with the South Carolina Department of Health and Human Services (SCDHHS) as Healthy Connections Medicaid providers regardless of whether they submit claims for these items or services. The Office of Medicaid Services (OMS) reached out to the SCDHHS and confirmed that the bulletin does not apply to the Local Education Agencies (LEAs). Districts do not need to include the referring provider on the line. The SCDHHS will be releasing a clarifying bulletin, however, at this time the date of release is unknown.

Telehealth Awareness Week (TAW) 2025

South Carolina will recognize Telehealth Awareness Week (TAW), September 15th – 21st, 2025! This weeklong observance aims to promote the vital role of telehealth in expanding access to healthcare services across South Carolina. The Office of Medicaid Services (OMS) will be participating in TAW! The OMS is curating a week of events and activities that will:

- Test of your knowledge of Medicaid telehealth policy for grand prizes!
- Consist of collaborating and engaging with community stakeholders such as the South Carolina Telehealth Alliance (SCTA) and Palmetto Care Connections (PCC) to provide programming, webinars, and/or resources to further support school districts in the utilization of telehealth!
- Share telehealth events that are happening around the state, particularly virtual events!
- Provide more information about TAW at a later date!

The OMS will also take this opportunity to remind school districts that Medicaid continues to extend telehealth flexibilities for many services while approving permanent allowances for other services which are all beneficial to students and school districts.

Permanent Telehealth Service Allowances

- Doctor visits and check-ups
- Behavioral health services
- Well-child visits for kids ages two and older

(Note: Procedure code, Q3014 may be billed for the facilitation of the service rendered by a third party. Consult with the OMS for more information.)

Extended Telehealth Service Flexibilities

- Physical, occupational and speech therapy

Quality Assurance (QA)

Managed Care Organization (MCO) Recredentialing

If your school district is currently undergoing MCO recredentialing, please reach out to your district's assigned Education Associate (EA) to obtain your district's OMS letter needed for the MCO recredentialing process.

QA Review Process

The QA review process will be carried out by the OMS as outlined below:

- All school districts will be reviewed during academic school year (SY) 2025 – 2026 for services rendered during academic school year 2024 – 2025.
- Each district will be notified of their review date at least four weeks prior to the review date.
- The OMS will randomly select the Medicaid students whose file(s) will be reviewed. A list of the students' names and services to be reviewed will be provided to the district.
- Two (2) additional files will be requested 24 hours prior to the onsite review.
- Based on the requirements of the Local Education Agency (LEA)/South Carolina Department of Health and Human Services (SCDHHS) contract, the OMS will:
 - review at least two files for each rehabilitative service provided by the district,
 - review at least one file per rehabilitative behavioral health service provided by the district,
 - review one Special Needs Transportation (SNT) file per district, and
 - review two School District Administrative Claiming (SDAC) participants per district, if activity code GR was coded for the random moment sample (RMS).
- A minimum of 12 files will be reviewed. For example, if only nursing services are billed by a district, 12 nursing files will be reviewed, if only occupational and physical therapy services are billed by a district, six occupational therapy and six physical therapy services files will be reviewed.
- The review period is for the entire academic year (i.e., July 1st – June 30th).
- The OMS Education Associate (EA) will discuss the findings of the review and answer questions during the exit conference.
- The OMS will provide technical assistance during the exit conference and districts will be given the opportunity to ask questions specific to the PowerPoint trainings available on the OMS webpage.

QA Review Process- Districts Responsibilities

To ensure that each district's QA review is conducted as efficiently and successfully as possible, please be reminded that:

- ISAs must be completed and submitted at least two (2) weeks prior to the QA review date, and the ISA must consist of the following components:
 - random sampling of records to include at least one record for each SBRS,

- and RBHS rendered by the district,
 - examination of records related to SDAC and SNT,
 - assessment of compliance with Medicaid standards, policies, and procedures,
 - evaluation of credentials of staff, and
 - review of the Medicaid billing operation.
- The results of the district's self-assessment must be captured in the ISA section of the QA Application, underneath the "Discrepancies in Services and Billing" tab.
 - All documentation requested must be submitted to the OMS on or before the review date.
 - Once the EA completes the review of the students' file, an exit conference will be scheduled to discuss the results and findings of the review with the district. The district will have seven (7) calendar days to review and accept the follow-up report.
 - Corrective action plans (CAPs) must be submitted within 30 days from the date that the district accepts the OMS' follow-up report via the QA Application.
 - The 2025 – 2026 Corrective Action Plan (CAP) Overview training has been posted on the OMS [webpage](#) to assist districts with CAP completion.
 - The OMS' will respond to the CAP submitted by each district, and districts must follow up, if needed.
 - All documents (i.e., follow-up report and CAP) that must be completed and accepted/submitted by the district must be done no later than May 15th.

If you have any questions, please contact your assigned EA or the OMS at medicaidservices@ed.sc.gov

School District QA Preparation Guide

The [2025 – 2026 School District QA Preparation Guide](#) has been posted to the OMS webpage. Please review the School District QA Preparation Guide prior to the district's scheduled QA review date. The preparation guide provides all information needed to assist districts through the QA review process. Should you have any questions after reviewing the preparation guide, please reach out to your district's assigned EA as soon as possible.

Quality Assurance Review Checklists

The [2025 – 2026 SY QA review checklists](#) have been posted to the OMS' webpage. The following are significant checklist changes for the 2025 – 2026 SY:

- [School District Administrative Claiming \(SDAC\) Checklist](#): The QA team will begin reviewing the SDAC Referral Form that is required to be completed by sample participants when a random moment sample (RMS) activity is coded as GR. Currently, the SDAC Application requires sample participants to download, complete, and save the SDAC Referral Form within the district's file. The SDAC Referral Form must be provided to the QA team for selected sample participants.

At least two (2) SDAC sample participants from each district who coded their random moment sample as GR, will be selected for review, if applicable. The selected SDAC sample participants will be identified on the student list which is sent with the 30-day notification to the district's DEIMS assigned Medicaid Coordinator. If there were no

activities coded GR by a district's sample participants during the 2024 -2025 school year, the QA team will not request supporting documentation.

- [Audiology Checklist](#): The Treatment Plan and Progress Summary Note sections have been removed from the Audiology checklist. SCDHHS will be updating the LEA manual to reflect this change in the near future, which will document the exclusion of audiology services from requiring a treatment plan and progress summary notes.

Please be sure to review the checklists and utilize the checklists for your district's internal self-assessment (ISA). If you have any questions or concerns, please contact your district assigned EA.

QA Application Updates

The OMS' QA Application is utilized to track and complete the review of school districts throughout the state. This QA Application also houses all QA related documentation (i.e., Internal Self-Assessment (ISA), Checklists, Follow-Up Report, Corrective Action Plan (CAP), and supporting service documentation). The following changes have been made to the QA Application for the 2025 – 2026 SY:

- Document Upload Tab
 - “Proof of Implementation” must now be selected from the “Document Type” drop-down menu when uploading documents to support the CAP after the CAP has been submitted.
 - When uploading documentation into the QA Application, please select 2025 – 2026 as the review year.
 - For guidance specific to uploading documents into the QA Application, please review the 2025 – 2026 School District QA Preparation Guide which will be available on the OMS webpage on or before July 31, 2025, as stated previously.
- Internal Self-Assessment (ISA) Tab
 - Service Information Section
 - Districts will no longer be required to enter totals in the columns titled “# Total Providers Rendering Service” and “# Total Medicaid Students Receiving Services” for the School District Administrative Claiming (SDAC) service. These field for these two columns will now be automatically populated with “N/A.”
 - Districts will no longer be required to upload the subcontract(s) when it is indicated that the district subcontracts with a provider in the Service Information section of the ISA tab. The subcontract will now be uploaded into the Contracts Section.
 - District Contacts Section
 - The District Contacts section will be removed from the QA Application as contact information within the District and Entity Information Management System (DEIMS) is utilized to communicate with appropriate district staff.
 - Contracts Section
 - The column heading previously titled “RBHS” has been changed to “SCDHHS SBRS/RBHS Contract” as the two contracts have been

consolidated into one contract with the SCDHHS. Districts must continue to upload the contract when prompted.

- The column heading previously titled “RBHS Subcontract” has been changed to “RBHS Subcontract (if applicable).” If the district subcontracts for RBHS services, the district must upload the RBHS subcontract.

If you have any questions or concerns about the QA Application updates, please contact your district’s assigned EA.

School District Administrative Claiming (SDAC)

SDAC Completion Rate

The OMS would like to acknowledge the participation of districts’ SDAC Coordinators and participants as fourth quarter, AMJ ‘25 was closed with a 95% RMS completion rate. The OMS thanks everyone for their participation and willingness to continue to make the SDAC program a success. Let’s strive for a 100% completion rate this quarter!

Annual Fee Letters

SDAC annual fee letters have been issued to all school districts. The letters were sent via email to CFO's and SDAC Coordinators. Please ensure that a fee letter has been received by your district. If you notice that the fee letter was not received for your district, please contact Ophelia McClary at omccclary@ed.sc.gov or 843-372-2393. You may also contact Marquita Taylor at mstaylor@ed.sc.gov or 803-734-9180.

SDAC Sample Quarter – JAS ‘25

Distribution of first quarter RMSs began on July 21, 2025. The first day that a RMS may be distributed for each district’s JAS quarter is established by the district’s first day of school. The SCDE developed a [composite calendar](#) that is used by the OMS to identify the first day of school, as well as other important dates of school, for each district.

As participants are completing the samples, please ensure that samples are being coded within the participants’ two-day deadline. SDAC Coordinators are encouraged to review and approve participant samples as quickly as possible to avoid any possible processing delays due to errors in coding. If participants are unable to code due to experiencing login issues, please contact the district’s Web Access Coordinator (WAC) for a password reset. If the participant is unable to code due to server issues, please contact Kareyah Harrison at kharrison@ed.sc.gov, Marquita Taylor at mstaylor@ed.sc.gov, or Ophelia McClary at omccclary@ed.sc.gov.

GR Activity Code

Participants selecting GR as the activity code for their RMS must download, complete, and submit the SDAC referral form to the SDAC Coordinator. The referral form must remain on file with the district as these will be reviewed during the OMS’ annual QA audit. Any questions pertaining to the audit of SDAC referral forms should be directed to the district’s assigned Education Associate.

SDAC Invoices – AMJ '25

The OMS has currently received 59 of 74 completed district financial closeout notifications within the SDAC Application for the fourth quarter (April, May, June – AMJ '25). Receipt of these notifications is crucial because it allows the OMS to move forward with reviewing district funding and generating the district's invoice. Please ensure that all four sections of the financial quarter are closed after funding is entered. If financial sections remain open, the OMS will be unable to produce an invoice for the district.

SDAC Calendar

The [2025 – 2026 SDAC Calendar](#) has been published and posted to the SCDE website. District SDAC and Finance Coordinators should utilize this calendar to stay abreast of important deadline dates regarding SDAC roster changes, sample submissions, and closeouts. Please contact the OMS in advance of deadline dates if there are any issues preventing the completion of requirements.

Special Needs Transportation (SNT)

SNT Coordinator and Driver Log Training Guides

SNT Coordinator and SNT Driver Log training documents have been updated for the 2025 – 2026 school year and are now available on the [OMS webpage](#). The SNT Driver Log Training should be utilized by SNT Coordinators and reviewed by SNT Drivers when the drivers are receiving the required annual training. SNT Coordinators should ensure that all trained drivers sign the [2025 – 2026 SNT Driver Attestation Form](#). The attestation form must then be submitted to Kareyah Harrison at kharrison@ed.sc.gov.

Adding Students to the Student Information Section of the SNT Application

According to guidance provided by the Office of Research and Data Analysis (ORDA), in order for students to be added to the Student Information section of the SNT Application, the student's appropriate instructional setting (i.e., SR, SE, or SP) must be entered in PowerSchool. The data for students who have an instructional setting of SE, SR, or SP are then extracted from PowerSchool to the SNT Application's Student Table through nightly runs performed by the SCDE's data collection team. SCDE's data collection team is working diligently to improve the collection process and to have student info extracted as quickly and efficiently as possible. Any district that continues to experience issues with students not being reflected in the SNT Application after the instructional setting (i.e., SR, SE, or SP) has been entered into PowerSchool and at least three (3) business days have passed, should contact Kareyah Harrison at kharrison@ed.sc.gov, Marquita Taylor at mstaylor@ed.sc.gov, or Ophelia McClary at omccclary@ed.sc.gov for further assistance.

Meetings & Trainings

2025 – 2026 First Quarter (Q1) QA Meeting

On Wednesday, September 24, 2025, the OMS QA Team will be hosting the Q1 meeting in-person. The full day training will focus on Telehealth, accurately developing a Corrective Action Plan (CAP), and training for New Medicaid Coordinators. Capacity will be limited to one (1) Medicaid Coordinator from each school district. Meeting invitations were sent on August 1, 2025, to the appropriate Medicaid Coordinator(s) for each district. The agenda will be sent out to attendees on or before September 19, 2025. If you have any questions, please reach out to your district's assigned EA or the OMS at medicaidservices@ed.sc.gov.

SCDHHS Provider Trainings

On Thursday, August 27, 2025, the South Carolina Department of Health and Human Services (SCDHHS) published a [bulletin](#) announcing upcoming Healthy Connections Medicaid provider training opportunities that are available July 2025 – September 2025. Training topics include Medicaid Basics, Comprehensive Web Tool, Overview of Claim-level Adjustments and Third-Party Liability (TPL), and Maximus Managed Care Enrollment Trainings. To schedule a training, please email providertrainings@maximus.com. If you have questions, please contact Michelle LeMoine at (803) 834-9956 or MichelleWLeMoine@maximus.com. To register for a workshop, please visit the Medicaid eLearning site, www.medicaidlearning.com or call the Provider Service Center (PSC) at (888) 289-0709 and select option 1. Additional training resources for providers are also available online through the Medicaid eLearning site.

2025 – 2026 Annual SDAC Program Coordinator Training

Program coordinator training was held virtually on August 14, 2025, at 10 am and 2 pm. The OMS would like to thank all 142 coordinators that were able to attend. This meeting was used to provide a full overview of the basics of the SDAC program, roles and responsibilities, and to answer any questions district coordinators may have had. All coordinators are required to sign the [2025 – 2026 SDAC Training Attestation Form](#), so if that hasn't been done, please use the link provided to access the form, sign it, and email to Kareyah Harrison at kharrison@ed.sc.gov. Participant and coordinator [training guides](#) for 2025 – 2026 have been posted to the OMS' webpage for district use. Additionally, if you have any questions, concerns, or there are any specific topics or issues that you would like the OMS to discuss in future meetings, please reach out to Kareyah Harrison at kharrison@ed.sc.gov, Ophelia McClary at omcclary@ed.sc.gov, or Marquita Taylor at mstaylor@ed.sc.gov.

TELL US

What topics would you like us to address in the monthly newsletter? It is our goal to support our districts and give them all the information that they need to be successful in billing and providing Medicaid Services. Send all topics to our office email address medicaidservices@ed.sc.gov.