

**May 2025**



**<https://ed.sc.gov/districts-schools/medicaid/>**

## **Medicaid Updates**

### **Community Support Services**

On November 27, 2023 the South Carolina Department of Health and Human Services (SCDHHS) released a [bulletin](#) announcing the sunset of the existing moratorium that prohibited new providers from enrolling as the private Rehabilitative Behavioral Health Services (RBHS) provider type. As of January 1, 2024, SCDHHS allowed providers who render behavioral health services to enroll as private RBHS providers.

SCDHHS has informed the Office of Medicaid Services (OMS) that Community Support Services (CSS) may now be rendered and billed by all school districts in the school setting. CSS includes Psychosocial Rehabilitation Services (PRS), Behavior Modification Services (B-Mod), and Family Support (FS). Please reference the LEA [Manual](#) for a better understanding of the CSS that may be rendered.

Please note that in reference to CSS the LEA manual currently states, “These services are only available for RBHS providers enrolled prior to July 1, 2022.” This is no longer true. The moratorium has been lifted, and all school districts may begin rendering and billing for CSS. SCDHHS will be updating the LEA Manual to include this update.

Please also reference the LEA Fee Schedule posted on the OMS [webpage](#) to understand the frequency limitations for each service.

Should you have any questions regarding this change, follow up with your district’s assigned Education Associate (EA).

## **Quality Assurance (QA)**

### **End of Review Year**

The QA Team would like to thank each district for their participation during the 2024 – 2025 review year. The OMS would also like to thank you for your feedback during the review process.

In preparation for the 2025 – 2026 school year and quality assurance reviews (QARs), the OMS will carry out the following over the summer:

- Review and update the QA process, if necessary.
- Meet with the SCDHHS to discuss and advocate for policy changes.
- Update QA checklists and obtain approval from the SCDHHS.
- Update trainings and other forms present on the OMS webpage.

Should you need any assistance, guidance, or training over the summer do not hesitate to reach out to your district's assigned EA.

### District and Entity Information Management System (DEIMS)

Please ensure that your district's contacts (e.g., Medicaid Coordinator, SDAC Coordinator, SNT Coordinator, etc.) are updated in DEIMS. Districts are responsible for updating information in DEIMS. The contacts in DEIMS are used for all OMS communication. It is imperative that your district's contacts are up to date to ensure that your district receives all OMS information and communication. If you need assistance with updating your district's contacts, please contact your district's Web Access Coordinator (WAC).

### District Assigned Education Associate

There have been changes regarding district assignments and all districts have been notified of their assigned Education Associate/Quality Assurance Reviewer for the 2025 – 2026 review year (RY) via email. If you did not receive notification of your district's assigned EA for the 2025 – 2026 RY, please inform the OMS by submitting an email to [medicaidservices@ed.sc.gov](mailto:medicaidservices@ed.sc.gov).

### RY 2025-2026 Audit Dates

The OMS will begin conducting QA reviews for the 2025 – 2026 review year in July 2025. Districts will be notified of their onsite review dates no later than June 15, 2025, via the QA application. Should you have any questions or concerns after receiving your review date, please reach out to your district's assigned Education Associate (EA).

### Progress Summary-SC EDPlan Memorandum

On January 8, 2025, the Office of Medicaid Services (OMS) and Office of Special Education Services (OSES) issued a [memorandum](#) regarding the acceptance of the progress report within SC EDPlan for Medicaid purposes. The progress report in the SC EDPlan system will suffice for Medicaid billing purposes if it contains all required documentation components as identified in the Local Education Agencies (LEA) Provider [Manual](#). The progress summary must continue to be completed at least every 90 days and must be present in the student's clinical record. If you have any additional questions, please contact your district's assigned Education Associate (EA) or email the OMS at [medicaidservices@ed.sc.gov](mailto:medicaidservices@ed.sc.gov).

### **School District Administrative Claiming (SDAC)**

### SCDE Web Portal & SDAC Application Access

SDAC Coordinators must review their personnel rosters and ensure that every participant has access and can log-in to the SCDE web portal. If a participant does not have access to the SCDE web portal, the SDAC Coordinator must contact their district's Web Access Coordinator (WAC) for assistance. Once access to the SCDE web portal has been granted by the WAC, an email must be sent to the OMS by the SDAC Coordinator or participant requesting access to the SDAC application for the participant.

The request must be sent to Kareyah Harrison at [kharrison@ed.sc.gov](mailto:kharrison@ed.sc.gov). SDAC Coordinators should ensure that all active participants have access and can log-in to the SCDE web portal, as well as the SDAC application, prior to the start of each quarter to avoid any potential delays in completing Random Moment Samples (RMS).

### "No Surveys" Error

The OMS has received notification from school districts that upon logging into the SCDE web portal a message is displayed under the "Surveys" section which states, "You currently have no surveys. If you believe this is in error, please contact your District Web Access Coordinator." The Survey section displayed upon logging into the SCDE web portal is not affiliated with the SDAC program and is utilized by the SCDE for statewide surveys.

Participants must select the "SDAC" button once logged into the SCDE web portal. Once the SDAC button is selected, the RMS participant must choose the appropriate school year, and click "My Sample Schedule" to access the RMS. The appropriate steps to access an RMS (with screenshots) can be found in the [SDAC Participant Training 24-25](#) located on the SCDE webpage beginning on slide nine.

### Random Moment Samples

While approving RMS for submission to the OMS, SDAC Coordinators should be carefully reviewing any samples coded as "Other" or "Travel". Samples coded "Other" or "Travel" must be accompanied by a comment to support the coding of the sample. The comment added by the participant must be reviewed to determine if the coding used is the best applicable code. If another code is more suitable, the sample must be returned to the participant by the SDAC Coordinator for re-coding.

### Third Quarter (JFM '25) SDAC Invoices

Districts can continue to enter third quarter funding into the SDAC application for invoicing until May 30, 2025. In order for the OMS to generate an invoice for the district, the district must close all four (4) financial sections for the quarter. Once the district closes all four (4) financial sections for the quarter, the OMS will receive email notification via the SDAC application, and the financial information will be reviewed by the OMS. If there are no issues with the financial information submitted by the district an invoice will be generated by the OMS.

### Third Quarter-Financial Closeout

Per our [2024-25 SDAC Calendar](#), third quarter (JFM '25) financial closeout will be on May 30, 2025. All districts should have their SDAC costs entered into the application by this date so that invoices can be generated, signed, and submitted to SCDHHS in a timely manner. Please direct any questions or concerns to Marquita Taylor at [mstaylor@ed.sc.gov](mailto:mstaylor@ed.sc.gov) or Ophelia McClary at [omccclary@ed.sc.gov](mailto:omccclary@ed.sc.gov).

## **Special Needs Transportation (SNT)**

### SNT Ridership Logs

To view incomplete or unsigned logs, districts' SNT coordinators must:

1. Select the "Ridership" heading in the left menu panel of the SNT application
2. Select the "Completed Ridership Logs" subheading.
3. Type the word "No" in the Search box that appears to the right. (This action will display all incomplete or unsigned logs.)

To sign off on the logs, districts' SNT Coordinators must:

1. Click on the date of the log in the "Completed Ridership Logs" section.
2. Scroll to the bottom of the page and select the "Signoff & Submit" button located on the bottom right of the ridership log table. Please keep in mind that clicking the "Submit" button on the bottom, left side of the ridership log table does not result in signing off on the logs. Clicking the "Submit" button only saves the data that has been entered. Districts must select the "Signoff & Submit" button to sign off on the logs.

Please contact Marquita Taylor at [mstaylor@ed.sc.gov](mailto:mstaylor@ed.sc.gov), or Ophelia McClary at [omccclary@ed.sc.gov](mailto:omccclary@ed.sc.gov), with any questions or concerns.

### Adding Students to the Student Information Section of the SNT Application

The OMS' March newsletter, as well as the March 13<sup>th</sup> third quarter SDAC & SNT training, shared the following statement, "In order for a student's name to be reflected in the 'Student Information' section of the SNT application, the student's PowerSchool information must reflect the following indicators:

- 1) The student has an IEP.
- 2) The student's IEP includes SNT, and
- 3) the appropriate instructional setting (i.e., SR, SE, or SP).

The indicators must be recorded on the PowerSchool SIS' 'SC Additional Student Information' page." The guidance shared was incorrect. Guidance from the Office of Research and Data Analysis (ORDA) states that only the appropriate instructional setting (i.e., SR, SE, or SP) must be entered in PowerSchool for a student's name to be reflected in the "Student Information" section of the SNT application. The OMS apologizes for any inconvenience this misinformation may have caused districts. Any districts that continue to experience issues with students not being reflected in the SNT application after the instructional setting has been entered should contact Marquita Taylor at [mstaylor@ed.sc.gov](mailto:mstaylor@ed.sc.gov) or Ophelia McClary at [omccclary@ed.sc.gov](mailto:omccclary@ed.sc.gov) for further assistance.

## **Meetings & Trainings**

### QA Meeting-Fourth Quarter (Q4)

The next quarterly meetings have been rescheduled to Wednesday, July 9, 2025, at 10:00am and 2:00pm. During the quarterly meetings, the OMS QA Team will be conducting a live demo training on how to complete the ISA which must be completed by the districts at least two

weeks prior to the OMS' QA review date. All districts are encouraged to attend the training session and take advantage of the opportunity to complete the 2025 – 2026 ISA in real time with the assistance of the OMS and to be able to ask any questions that may arise during completion. By taking advantage of this opportunity, the district will have one less task to complete for the QA review during the 2025 – 2026 school year. In preparation of the opportunity to complete the district's 2025 – 2026 ISA with the OMS, please have the information below prepared and available to be entered/uploaded in the QA application:

- Service Information
  - Rehabilitative services that the district plans to provide and the anticipated # of Medicaid students to receive each service (i.e., district provided and district subcontracts)
  - Total # of providers rendering each service (i.e., district employed and subcontractors)
- HIPAA Record Security information
  - District's information, security, and privacy policy in place to protect Medicaid files
  - Record retention, purging, and backup information
  - Record management and privacy liaison
- Contracts
  - Upload the district's SCDHHS SRBS/RBHS Contract
  - Upload the district's RBHS Subcontract(s)
- Discrepancies
  - The district will be given the opportunity to enter the findings from the district's internal self-assessment.
  - The district will enter the service, discrepancy (if applicable), corrective action plan (if applicable), and student name of the files selected for review. The district must review one file per service billed to include SNT and SDAC.
- Document Upload
  - The district must upload the checklist of the students selected for the ISA review. The OMS will review the document upload process for the district to upload the checklists if they are available.

Please remember that OMS quarterly trainings are open to all LEA service providers and staff (e.g., Speech Language Pathologists (SLP), Occupational Therapists (OT), Physical Therapists (PT), nurses, Medicaid Coordinators, and Medicaid Billing Clerks). Any district staff deemed appropriate by the district are welcomed to attend, but because the OMS sends the calendar invitation to each district's Medicaid Coordinator, the Medicaid Coordinator will need to forward the meeting invite to the appropriate persons in the school district.

Please have available the ISA Checklist included in the invitation to the meeting as a guide for completing the ISA. If there are specific questions you would like answered during this session, please submit those questions to your district's assigned EA or the OMS at [medicaidservices@ed.sc.gov](mailto:medicaidservices@ed.sc.gov) on or before Friday, June 27, 2025.

### SCDHHS Provider Trainings

On Monday, April 28, 2025 the South Carolina Department of Health and Human Services (SCDHHS) published a [bulletin](#) announcing upcoming Healthy Connections Medicaid provider training opportunities that are available May 2025 – July 2025. Training topics include Medicaid Basics, Comprehensive Web Tool, Overview of Claim-level Adjustments and Third-Party Liability (TPL), and Maximus Managed Care Enrollment Trainings. To schedule a training, please email [providertrainings@maximus.com](mailto:providertrainings@maximus.com). If you have questions, please contact

Michelle LeMoine at (803) 834-9956 or [MichelleWLeMoine@maximus.com](mailto:MichelleWLeMoine@maximus.com). To register for a workshop, please visit the Medicaid eLearning site, [www.medicaidlearning.com](http://www.medicaidlearning.com) or call the Provider Service Center (PSC) at (888) 289-0709 and select option 1. Additional training resources for providers are also available online through the Medicaid eLearning site.

#### Fourth Quarter SDAC & SNT Meeting/Training

The next quarterly meeting for both the SDAC and SNT programs will be held Thursday, June 19, 2025, at 10 am and 2pm. The calendar invites and an agenda are forthcoming. We look forward to seeing you there! If there are any specific topics or issues that you would like to discuss, please contact the OMS' Fiscal Managers, Ophelia McClary at [omccclary@ed.sc.gov](mailto:omccclary@ed.sc.gov) and Marquita Taylor at [mstaylor@ed.sc.gov](mailto:mstaylor@ed.sc.gov), or Program Coordinator, Ronette Weeks at [rmweeks@ed.sc.gov](mailto:rmweeks@ed.sc.gov).

#### **TELL US**

What topics would you like us to address in the monthly newsletter? It is our goal to support our districts and give them all the information that they need to be successful in billing and providing Medicaid Services. Send all topics to our office email address [medicaidservices@ed.sc.gov](mailto:medicaidservices@ed.sc.gov).