

June 2025



<https://ed.sc.gov/districts-schools/medicaid/>

Medicaid Updates

Welcome Aboard

Please join the Office of Medicaid Services (OMS) in welcoming aboard Tamara Friday! Tamara joined the OMS team on April 2, 2025. Tamara will serve as the OMS' lead staff for many initiatives such as the implementation and enhancement of telehealth service (Q3014), provider enrollment as autism spectrum disorder (ASD) service providers, school consolidation assistance (Medicaid related tasks), etc.

Tamara brings a wealth of valuable experience and knowledge that will benefit the OMS and school districts as she has an extensive background in case management, program coordination, service delivery and administration, and telehealth services. Tamara is a Licensed Master Social Worker (LMSW) whose Medicaid experience includes serving as a Rehabilitative Behavioral Health Services (RBHS) provider, 10 years of case management experience for persons with disabilities and special needs, overseeing Medicaid waivers (i.e., ID/RD, Autism, and HASCI waivers) for multiple counties, many years of inpatient psychiatric services, home health, and hospice service experience. Additionally, Tamara's healthcare experience includes serving as an administrator within a hospital setting. More importantly, Tamara's experience and previous positions have allowed her to utilize telehealth to provide services within the community.

Medicaid Reimbursement- School-Based and Community-Based Services Memo

On June 10, 2025, the OMS released a memo that was developed in collaboration with the South Carolina Department of Health and Human Services (SCDHHS) to address confusion and misinformation regarding service delivery and impact when the same service is rendered in the school setting and community setting. As stated within the memo, districts are strongly encouraged to share the memo with parents, community providers and/or stakeholders for informational purposes and to encourage treatment collaboration and continuum of care.

Please ensure that you review the memo in its entirety and reach out to Vanesha Perrin, OMS Director at vrperrin@ed.sc.gov if you have any questions or concerns.

Telehealth Service (Q3014)

On June 6, 2025, the OMS sent an email to districts requesting participation in a survey that will gauge districts' interest in partnering/contracting with a third party, healthcare provider so that students can potentially access and receive behavioral or physical health services via telehealth. Please assist the OMS by completing **the (4) to six (6) question** survey which takes no more than **three (3) minutes** to complete. The deadline to complete the survey is 5pm on June 13th.

The OMS included multiple resources within the June 6th email to provide districts with a general overview of code Q3014 and what the service entails. Two videos were included within the email shared to give districts an idea of what a telehealth visit would intel for those districts that may be unfamiliar with contracted telehealth services. The email also included a flyer to provide additional information about code Q3014, along with a frequently asked question (FAQ) document.

Please do not hesitate to reach out to Tamara Friday at tsfriday@ed.sc.gov should you have any questions or concerns regarding the survey.

Required Rehabilitative Behavioral Health Services (RBHS) Provider Training

Per Article III, Section C of the districts' RBHS contract with the South Carolina Department of Health and Human Services (SCDHHS), all providers rendering services are required to utilize the South Carolina School Behavioral Health Academy, made available by SCDHHS and the University of South Carolina School of Psychology, to enhance the school employees' understanding of behavioral health and ways to better support students and families. Please remember that all clinical staff rendering school based RBHS are required to complete the Tier 3 Mental Health Intervention in Schools training within one year of hire. Please ensure that district staff and subcontractors who are rendering services to students within the district have completed the training within one year of hire. The training can be found on the SCSBHA website at <https://scsbhs.org>.

Also, please remember that twice yearly the school district must provide the SCDHHS with a progress report listing each individual SB BH provider and their completion date of the required Tier 3 Training. The SCDHHS approved School District RBHS Tier 3 Training form template (Appendix B within the districts' SCDHHS RBHS Contract) must be used to report training completion by each district staff.

Corrective Action Plans

Per the guidance within the [advisory statement](#) released by the SCDHHS to the SCDE on November 21, 2023 and shared with school districts on November 27, 2023, please ensure that subcontracted RBHS providers submit a Corrective Action Plan (CAP) to your school district, when the district's quality assurance review of the subcontractor indicates that the minimum requirements have not been met (as identified within the advisory statement). The subcontracted RBHS provider should also be submitting the CAP the SCDHHS and SCDE when appropriate, according to the advisory statement. The OMS is asking that you please verify that subcontracted RBHS providers have included both the SCDE and SCDHHS when CAPs are submitted to the district, and if the SCDE and SCDHHS are not included when the document is submitted to the district, please kindly forward the CAP to the SCDE at MedicaidServices@ed.sc.gov.

Community Support Services

On November 27, 2023 the South Carolina Department of Health and Human Services (SCDHHS) released a [bulletin](#) announcing the sunset of the existing moratorium that prohibited new providers from enrolling as the private Rehabilitative Behavioral Health Services (RBHS) provider type. As of January 1, 2024, SCDHHS allowed providers who render behavioral health services to enroll as private RBHS providers.

SCDHHS has informed the Office of Medicaid Services (OMS) that Community Support Services (CSS) may now be rendered and billed by all school districts in the school setting. CSS includes Psychosocial Rehabilitation Services (PRS), Behavior Modification Services (B-Mod), and Family Support (FS). Please reference the Local Education Agencies (LEA) Provider [Manual](#) for a better understanding of the CSS that may be rendered.

Please note that in reference to CSS the LEA manual currently states, “These services are only available for RBHS providers enrolled prior to July 1, 2022.” This is no longer true. The moratorium has been lifted, and all school districts may begin rendering and billing for CSS. SCDHHS will be updating the LEA Manual to include this update.

Please also reference the LEA Fee Schedule posted on the OMS [webpage](#) to understand the frequency limitations for each service.

Should you have any questions regarding this change, follow up with your district’s assigned Education Associate (EA).

Quality Assurance (QA)

QA Application Updates

The OMS QA Application is utilized to track and complete quality assurance reviews of school districts within the state. This QA Application also houses all QA related documentation (i.e., Internal Self-Assessment (ISA), Checklists, Follow-Up Report, Corrective Action Plan (CAP), and supporting service documentation. The following changes have been made to the QA Application for the 2025 – 2026 review year:

- Document Upload Tab
 - “Proof of Implementation” may now be used as a Document Type for the districts to upload CAP related documents after the CAP has been submitted.
- Follow-Up Tab
 - The district will now receive a confirmation email generated from the QA Application when the Follow-Up Report is accepted by the Education Associate (EA).
- CAP Tab
 - The district staff who completed the CAP will now receive a confirmation email generated from the QA Application when the CAP is submitted by that district staff.

- If the CAP is returned to the district staff by the EA, the district staff who completed the CAP will now receive a notification email generated from the QA Application informing the district staff that the CAP has been returned.
- Internal Self-Assessment (ISA) Tab
 - Service Information Section
 - Districts will no longer be required to enter totals in the columns “# Total Providers Rendering Service” and “# Total Medicaid Students Receiving Services” for the School District Administrative Claiming (SDAC) service.. These fields will now be automatically populated with “N/A.”
 - Districts will no longer be required to upload the subcontract(s) when “Districts subcontracts with a provider?” is selected in the Service Information section of the ISA tab.
 - District Contacts Tab
 - The District Contacts tab will be removed from the ISA tab of the QA Application as contact information within the District and Entity Information Management System (DEIMS) will be utilized to communicate with appropriate district staff.
 - Contracts Tab
 - The column heading previously titled “RBHS” has been changed to “SCDHHS SBRS/RBHS Contract” as the two contracts have been consolidated into one contract with the SCDHHS. Districts must continue to upload their SCDHHS Contract when prompted.
 - The column heading previously titled “RBHS Subcontract” has been changed to “RBHS Subcontract (if applicable).” If the district subcontracts for RBHS services, the district must upload the RBHS Subcontract.

End of Review Year

The QA Team would like to thank you for your participation during the 2024 – 2025 review year. The OMS would also like to thank you for your feedback during the review process.

In preparation for the 2025 – 2026 school year and quality assurance reviews (QARs), the OMS will carry out the following over the summer:

- Review and update the QA process, if necessary.
- Meet with the SCDHHS to discuss and advocate for policy changes.
- Update QA checklists and obtain approval from the SCDHHS.
- Update trainings and other forms present on the OMS webpage.

Should you need any assistance, guidance, or training over the summer do not hesitate to reach out to your district’s assigned EA.

District and Entity Information Management System (DEIMS)

Please ensure that your district’s contacts (e.g., Medicaid Coordinator, SDAC Coordinator, SNT Coordinator, etc.) are updated in DEIMS. Districts are responsible for updating information in DEIMS. The contacts in DEIMS are used for all OMS communication. It is imperative that your district’s contacts are up to date to ensure that your district receives all

OMS information and communication. If you need assistance with updating your district's contacts, please contact your district's Web Access Coordinator (WAC).

District Assigned Education Associate

The OMS has made changes to district assigned EAs, and all districts have been notified of their assigned EA/Quality Assurance Reviewer for the 2025 – 2026 review year (RY) via email. If you did not receive notification of your district's assigned EA for the 2025 – 2026 RY, please inform the OMS by submitting an email to medicaidservices@ed.sc.gov.

Audit Dates for RY2025 – 2026

The OMS will begin conducting QA reviews for the 2025 – 2026 review year in July 2025. Districts will be notified of their onsite review dates no later than July 1, 2025, via the QA Application. Should you have any questions or concerns after receiving your review date, please reach out to your district's assigned Education Associate (EA).

School District Administrative Claiming (SDAC)

SCDE Web Portal & SDAC Application Access

SDAC Coordinators must review their personnel rosters and ensure that every participant has access and can log-in to the SCDE web portal. If a participant does not have access to the SCDE web portal, the SDAC Coordinator must contact their district's Web Access Coordinator (WAC) for assistance. Once access to the SCDE web portal has been granted by the WAC, an email must be sent to the OMS by the SDAC Coordinator or participant requesting access to the SDAC Application for the participant.

The request must be sent to Kareyah Harrison at kharrison@ed.sc.gov. SDAC Coordinators should ensure that all active participants have access and can log-in to the SCDE web portal, as well as the SDAC Application, prior to the start of each quarter to avoid any potential delays in completing random moment samples (RMS).

Random Moment Samples

While approving RMS for submission to the OMS, SDAC Coordinators should be carefully reviewing any samples coded as "Other" or "Travel". Samples coded "Other", or "Travel" must be accompanied by a comment to support the coding of the sample. The comment added by the participant must be reviewed by the SDAC Coordinator to determine if the coding used is the best applicable code. If another code is more suitable, the sample must be returned to the participant by the SDAC Coordinator for re-coding. If the sample is submitted to the OMS by the SDAC Coordinator with an inappropriate code, the RMS will be disapproved and returned to the participant by the OMS.

Sample Submission at Quarter Closeout

Per our [2024 – 2025 SDAC Calendar](#), the last day to submit participant samples for fourth quarter is June 13th. District SDAC Coordinators must move all samples that remain in "Pending" status to "Submitted". Any outstanding "Pending" samples as of June 14th will automatically be moved to a status of "Do Not Use" and the OMS is not able to approve those samples. This type of occurrence will reduce the state's SDAC approval rate and could

drastically reduce reimbursement amounts. Courtesy email reminders will be sent to any districts with “Pending” statuses.

SDAC Finance Coordinators

SDAC Finance Coordinators may begin entering SDAC funding costs into the application for fourth quarter on June 13th. Please remember to close all financial quarters once all data has been entered so that an invoice can be generated for the district. The last day to enter fourth quarter funding will be August 29th as this is the close-out of the SDAC financial quarter.

Third Quarter (JFM '25) SDAC Invoices

Per the 2025 – 2026 SDAC Calendar, third quarter (JFM '25) financial closeout was on May 30, 2025. All districts should have had their SDAC costs entered by this date so that JFM '25 invoices could be generated, signed, and submitted to SCDHHS in a timely manner.

Currently, 15 of the 74 districts have not entered all funding data or have not closed the financial quarter to allow for the review of the funding data and generation of the district's invoice. Closing the financial quarter is a requirement before an invoice can be generated. Finance Coordinators that have not received an invoice should view the quarter closeout section of the SDAC Application to ensure that the process has been completed. Please direct any questions or concerns to Marquita Taylor at mstaylor@ed.sc.gov or Ophelia McClary at omccclary@ed.sc.gov.

Special Needs Transportation (SNT)

SNT Ridership Logs

To view incomplete or unsigned logs, districts' SNT Coordinators must:

1. Select the “Ridership” heading in the left menu panel of the SNT Application
2. Select the “Completed Ridership Logs” subheading.
3. Type the word “No” in the Search box that appears to the right. (This action will display all incomplete or unsigned logs.)

To sign off on the logs, districts' SNT Coordinators must:

1. Click on the date of the log in the “Completed Ridership Logs” section.
2. Scroll to the bottom of the page and select the “Signoff & Submit” button located on the bottom right of the ridership log table. Please keep in mind that clicking the “Submit” button on the bottom, left side of the ridership log table does not result in signing off on the logs. Clicking the “Submit” button only saves the data that has been entered. Districts must select the “Signoff & Submit” button to sign off on the logs.

Please contact Marquita Taylor at mstaylor@ed.sc.gov, or Ophelia McClary at omccclary@ed.sc.gov, with any questions or concerns.

Adding Students to the Student Information Section of the SNT Application

The OMS would like to correct misinformation that was previously shared with school districts. According to guidance provided by the Office of Research and Data Analysis (ORDA) when adding students to the Student Information section of the SNT Application **only** the

appropriate instructional setting (i.e., SR, SE, or SP) must be entered in PowerSchool for a student's name to be reflected in the Student Information section of the SNT Application. The OMS apologizes for the inconvenience that previous guidance and misinformation may have caused districts.

Any district that continues to experience issues with students not being reflected in the SNT Application after the instructional setting (i.e., SR, SE, or SP) has been entered should contact Marquita Taylor at mstaylor@ed.sc.gov, or Ophelia McClary at omcclary@ed.sc.gov, for further assistance.

2025 – 2026 SNT Data Entry

School districts will be able to begin entering 2025 – 2026 ridership information into the SNT Application on July 1, 2025. This will be the first day that districts' SNT Coordinators may begin entering and updating the district's student and bus information. Please contact Marquita Taylor at mstaylor@ed.sc.gov, or Ophelia McClary at omcclary@ed.sc.gov, if any assistance is needed.

Meetings & Trainings

2025 – 2026 First Quarter (Q1) QA Meeting

In September 2025, the OMS QA Team will be hosting the Q1 meeting in-person. The meeting focus, location, and time will be announced at a later date. Capacity will be limited to one (1) Medicaid Coordinator from each school district. Meeting invitations will be sent to the appropriate Medicaid Coordinator(s) for each district by August 1, 2025. If you have any questions, please reach out to your district's assigned EA.

2024 – 2025 Fourth Quarter (Q4) QA Meeting

The 2024 – 2025 Fourth Quarter (Q4) meeting has been rescheduled and will be held on Wednesday, July 9, 2025, at 10:00am and 2:00pm. During the two (2) meetings, the OMS QA Team will be conducting a live demonstration training on how to complete the ISA which must be completed by the districts at least two weeks prior to the OMS' QA review date. All districts are encouraged to attend the training session and take advantage of the opportunity to complete the 2025 – 2026 ISA in real time with the assistance of the OMS and to be able to ask any questions that may arise during completion. By taking advantage of this opportunity, the district will have one less task to complete for the 2025 – 2026 QA. In preparation of the opportunity to complete the district's 2025 – 2026 ISA with the OMS, please have the information below prepared and available to be entered/uploaded in the QA Application:

- Service Information
 - Rehabilitative services that the district plans to provide and the anticipated # of Medicaid students to receive each service (i.e., district provided and district subcontracts)
 - Total # of providers rendering each service (i.e., district employed and subcontractors)
- HIPAA Record Security information
 - District's information, security, and privacy policy in place to protect Medicaid files
 - Record retention, purging, and backup information
 - Record management and privacy liaison

- Contracts
 - Upload the district's SCDHHS SRBS/RBHS Contract
 - Upload the district's RBHS Subcontract(s)
- Discrepancies
 - The district will be given the opportunity to enter the findings from the district's internal self-assessment.
 - The district will enter the service, discrepancy (if applicable), corrective action plan (if applicable), and student name of the files selected for review. The district must review one file per service billed to include SNT and SDAC.
- Document Upload
 - The district must upload the checklist of the students selected for the ISA review. The OMS will review the document upload process for the district to upload the checklists if they are available.

Please remember that OMS quarterly trainings are open to all LEA service providers and staff (e.g., Speech Language Pathologists (SLP), Occupational Therapists (OT), Physical Therapists (PT), nurses, Medicaid Coordinators, and Medicaid Billing Clerks). Any district staff deemed appropriate by the district are welcomed to attend, but because the OMS sends the calendar invitation to each district's Medicaid Coordinator, the Medicaid Coordinator will need to forward the meeting invite to the appropriate persons in the school district.

Please have available the ISA Checklist included in the meeting invitation as a guide for completing the ISA. If there are specific questions you would like answered during this session, please submit those questions to your district's assigned EA or the OMS at medicaidservices@ed.sc.gov on or before Friday, June 27, 2025.

SCDHHS Provider Trainings

On Tuesday, May 27th, 2025 the South Carolina Department of Health and Human Services (SCDHHS) published a [bulletin](#) announcing upcoming Healthy Connections Medicaid provider training opportunities that are available June 2025 – August 2025. Training topics include Medicaid Basics, Comprehensive Web Tool, Overview of Claim-level Adjustments and Third-Party Liability (TPL), and Maximus Managed Care Enrollment Trainings. To schedule a training, please email providertrainings@maximus.com. If you have questions, please contact Michelle LeMoine at (803) 834-9956 or MichelleWLeMoine@maximus.com. To register for a workshop, please visit the Medicaid eLearning site, www.medicaidlearning.com or call the Provider Service Center (PSC) at (888) 289-0709 and select option 1. Additional training resources for providers are also available online through the Medicaid eLearning site.

Fourth Quarter SDAC & SNT Meeting/Training

The next quarterly meeting for both the SDAC and SNT programs will be held Thursday, June 19, 2025, at 10 am and 2pm. The calendar invites and an agenda are forthcoming. We look forward to seeing you there! If there are any specific topics or issues that you would like to discuss, please contact the OMS' Fiscal Managers, Ophelia McClary at omccclary@ed.sc.gov and Marquita Taylor at mstaylor@ed.sc.gov, or Program Coordinator, Ronette Weeks at rmweeks@ed.sc.gov.

TELL US

What topics would you like us to address in the monthly newsletter? It is our goal to support our districts and give them all the information that they need to be successful in billing and

providing Medicaid Services. Send all topics to our office email address medicaidservices@ed.sc.gov.