

July 2025



<https://ed.sc.gov/districts-schools/medicaid/>

Medicaid Updates

Telehealth Service (Q3014)

The Office of Medicaid Services (OMS) staff would like to thank the districts that participated in our initial telehealth survey conducted June 6-13, 2025, to gauge the districts' interest in partnering/contracting with a third party, healthcare provider to potentially provide behavioral or physical health services to students via telehealth. Education Associate (EA), Tamara Friday, is currently analyzing the response data and plans to follow up with responding districts in the near future. Should you have any questions or concerns regarding the survey, please do not hesitate to reach out to Tamara Friday at tsfriday@ed.sc.gov.

Required Rehabilitative Behavioral Health Services (RBHS) Provider Training

Per Article III, Section C of the districts' RBHS contract with the South Carolina Department of Health and Human Services (SCDHHS), all providers rendering services are required to utilize the South Carolina School Behavioral Health Academy (SCSBSA), made available by SCDHHS and the University of South Carolina School of Psychology, to enhance school employees' understanding of behavioral health services and ways to better support students and families. Please remember that all clinical staff rendering school-based RBHS are required to complete the Tier 3 Mental Health Intervention in Schools training within one year of hire. Please ensure that district staff and subcontractors who are rendering services to students within the district have completed the training within one year of hire. The training can be found on the SCSBHA website at <https://scsbha.org>.

Also, please remember that twice yearly the school district must provide the SCDHHS with a progress report listing the name of each individual school-based behavioral health provider and their training completion date. The SCDHHS' approved School District RBHS Tier 3 Training form template (Appendix B within the districts' SCDHHS RBHS Contract) must be used to report training completion by each district staff.

District and Entity Information Management System (DEIMS)

Please ensure that your district's contacts (e.g., Medicaid Coordinator, School District Administrative Claiming (SDAC) Coordinator, Special Needs Transportation (SNT) Coordinator, etc.) are updated in DEIMS. Districts are responsible for updating information in DEIMS. The contacts in DEIMS are used for all OMS communication. It is imperative that your district's contacts are up to date to ensure that your district receives all OMS information and communication. If you need assistance with updating your district's contacts, please contact your district's Web Access Coordinator (WAC).

Quality Assurance (QA)

Audit Dates for 2025 – 2026 School Year (SY)

The OMS will begin conducting QA reviews for the 2025 – 2026 SY in July 2025. Districts were notified of their onsite review dates on July 1, 2025, via the QA Application. Although districts were notified of their review dates on July 1, 2025, districts will still receive a 30-day notification email which includes the list of the student files that will be reviewed during the audit. Should you have any questions or concerns, please reach out to your district's assigned EA.

QA Review Process

The QA review process will be carried out by the OMS as outlined below:

- All school districts will be reviewed during academic school year 2025 – 2026 for services rendered during academic school year 2024 – 2025.
- Each district will be notified of their review date at least four weeks prior to the review date.
- The OMS will randomly select the Medicaid students whose file(s) will be reviewed. A list of the students' names and services to be reviewed will be provided to the district.
- Two (2) additional files will be requested 24 hours prior to the onsite review.
- Based on the requirements of the LEA/SCDHHS contract, the OMS will:
 - review at least two files for each rehabilitative service provided by the district,
 - review at least one file per rehabilitative behavioral health service provided by the district,
 - review one Special Needs Transportation (SNT) file per district, and
 - review two School District Administrative Claiming (SDAC) participants per district, if activity code GR was coded for the random moment sample (RMS).
- A minimum of 12 files will be reviewed. For example, if only nursing services are billed by a district, 12 nursing files will be reviewed, if only occupational and physical therapy services are billed by a district, six occupational therapy and six physical therapy services files will be reviewed.
- The review period is for the entire academic year (i.e., July 1st – June 30th).
- The OMS Education Associate (EA) will discuss the findings of the review and answer questions during the exit conference.
- The OMS will provide technical assistance during the exit conference and districts will be given the opportunity to ask questions specific to the PowerPoint trainings available on the OMS webpage.

Districts are reminded of the following:

- Internal self-assessments (ISAs) must be completed and submitted at least 2 weeks prior to the QA review date. Districts do not have to wait until the 30-day QA review notification is received from the OMS to begin completing the ISA. You may begin completing the ISA portion of the review on or after July 1, 2025. Districts should utilize the ISA Checklist, which will be posted on the OMS' webpage, and [ISA and District Self-Assessment \(DSA\) Overview Training](#), when completing the ISA.
- If the district does not submit the ISA by the due date, the district may not be reviewed by the SCDE OMS, and the district must conduct a district self-assessment (DSA) (reference Article 4, Section B of the district's SCDE contract).
- The following are requirements of the DSA:
 - The district must review a random sample that represents all services rendered by the district and subcontractors.
 - The sample must include at least ten (10) student files per service.
 - All professional staff involved in service delivery must be represented in the sample.
 - The district self-assessment must include credential checks of staff involved in the provision of Medicaid-related services.
 - The SCDE approved tool (i.e., checklists) shall be utilized to complete the district self-assessment.
 - The district's Medicaid billing operation's efficiency, effectiveness, and adherence to Medicaid policy must be assessed.
 - An exit conference with staff must be held to discuss findings and develop a corrective action plan, if necessary.
 - The student files selected for the DSA must be uploaded to the QA Application.
 - The checklists for all files reviewed for the DSA must be uploaded to the QA Application.
 - Submit (upload) a summary report (i.e., assessment of the quality of Medicaid-related services, compliance with Medicaid regulations and policies, identified discrepancies, and corrective action recommendations (if applicable)). The report should also indicate any technical assistance requested from the SCDE.
 - When uploading the summary report the district should select "DSA Summary Report" as the Document Type from the drop-down menu.
 - Within four weeks the EA will review the submitted summary report and CAP and provide feedback via email.
 - The EA will arrange the provision of training and/or technical support if requested.
- Districts should utilize the DSA Checklist, which will be posted on the OMS webpage, and [ISA and DSA Overview Training](#) when completing the DSA.
- All documentation requested must be submitted to the OMS prior to the review date.
- All requested staff must be made available for the exit review.
- Corrective action plans (CAP) must be submitted within four weeks from the date that the district receives the OMS's QA report via the QA Application.
- The OMS will respond to the CAP submitted by districts, and districts must follow up, if needed.
- QA reports must be finalized and accepted by the district by May 1st.

Please reach out to your district assigned EA should you have any questions about the QA process.

School District QA Preparation Guide

The 2025 – 2026 School District QA Preparation Guide will be posted to the OMS webpage on or before July 31, 2025. Please review the School District QA Preparation Guide prior to the district's scheduled QA review date. The preparation guide provides all information needed to assist districts through the QA review process. Should you have any questions after reviewing the preparation guide, please reach out to your district's assigned EA.

Quality Assurance Review Checklists

The [2025 – 2026 SY QA review checklists](#) have been posted to the OMS' webpage. The following are significant checklist changes for the 2025 – 2026 SY:

- [School District Administrative Claiming \(SDAC\) Checklist](#): The QA team will begin reviewing the SDAC Referral Form that is required to be completed by sample participants when a random moment sample (RMS) activity is coded as GR. Currently, the SDAC Application requires sample participants to download, complete, and save the SDAC Referral Form within the district's file. The SDAC Referral Form must be provided to the QA team for selected sample participants.

At least two (2) SDAC sample participants from each district who coded their random moment sample as GR, will be selected for review, if applicable. The selected SDAC sample participants will be identified on the student list which is sent with the 30-day notification to the district's DEIMS assigned Medicaid Coordinator. If there were no activities coded GR by a district's sample participants during the 2024 -2025 school year, the QA team will not request supporting documentation.

- [Audiology Checklist](#): The Treatment Plan and Progress Summary Note sections have been removed from the Audiology checklist. SCDHHS will be updating the LEA manual to reflect this change in the near future, which will document the exclusion of audiology services from requiring a treatment plan and progress summary notes.

Please be sure to review the checklists and utilize the checklists for your district's internal self-assessment (ISA). If you have any questions or concerns, please contact your district assigned EA.

QA Application Updates

The OMS' QA Application is utilized to track and complete the review of school districts throughout the state. This QA Application also houses all QA related documentation (i.e., Internal Self-Assessment (ISA), Checklists, Follow-Up Report, Corrective Action Plan (CAP), and supporting service documentation). The following changes have been made to the QA Application for the 2025 – 2026 SY:

- Document Upload Tab

- “Proof of Implementation” must now be selected from the “Document Type” drop-down menu when uploading documents to support the CAP after the CAP has been submitted.
- When uploading documentation into the QA application, please select 2025 – 2026 as the review year.
- For guidance specific to uploading documents into the QA Application, please review the 2025 – 2026 School District QA Preparation Guide which will be available on the OMS webpage on or before July 31, 2025, as stated previously.
- Internal Self-Assessment (ISA) Tab
 - Service Information Section
 - Districts will no longer be required to enter totals in the columns titled “# Total Providers Rendering Service” and “# Total Medicaid Students Receiving Services” for the School District Administrative Claiming (SDAC) service. These field for these two columns will now be automatically populated with “N/A.”
 - Districts will no longer be required to upload the subcontract(s) when it is indicated that the district subcontracts with a provider in the Service Information section of the ISA tab. The subcontract will now be uploaded into the Contracts Section.
 - District Contacts Section
 - The District Contacts section will be removed from the QA Application as contact information within the District and Entity Information Management System (DEIMS) is utilized to communicate with appropriate district staff.
 - Contracts Section
 - The column heading previously titled “RBHS” has been changed to “SCDHHS SBRS/RBHS Contract” as the two contracts have been consolidated into one contract with the SCDHHS. Districts must continue to upload the contract when prompted.
 - The column heading previously titled “RBHS Subcontract” has been changed to “RBHS Subcontract (if applicable).” If the district subcontracts for RBHS services, the district must upload the RBHS subcontract.

If you have any questions or concerns about the QA Application updates, please contact your district’s assigned EA.

District QA Training Survey

Thank you to the districts that participated in the QA training survey distributed by the OMS. The responses received will assist in selecting the topics for the 2025 – 2026 quarterly trainings. Should districts have any specific training request(s), please email the request(s) to your district’s assigned EA.

School District Administrative Claiming (SDAC)

SDAC Finance Coordinators

SDAC Finance Coordinators were able to begin entering SDAC funding costs into the SDAC application for the fourth quarter (April, May, June - AMJ '25) on June 13th. Please remember to close all financial sections once all data has been entered so that an invoice can be generated for the district. If financial sections remain open the OMS will be unable to produce an invoice for the district. The last day to enter fourth quarter funding will be August 29th as this is the closeout date of the SDAC financial quarter.

Third Quarter (January, February, March - JFM '25) SDAC Invoices

Currently, 73 of the 74 districts' JFM '25 invoices have been submitted to SCDHHS for payment. Thank you for your participation in the SDAC program. Please direct any questions or concerns to Marquita Taylor at mstaylor@ed.sc.gov or Ophelia McClary at omccclary@ed.sc.gov.

SDAC Calendar

The [2025 – 2026 SDAC Calendar](#) has been published and posted to the SCDE website. District coordinators should utilize this calendar to stay abreast of important deadline dates regarding SDAC roster changes, sample submissions, and closeouts.

SDAC Program Coordinators

All new coordinators must be updated in DEIMS and trained on the SDAC program. District program coordinators are responsible for training participants listed on the roster. Training is only required once for participants in the district, but an annual training is held with coordinators. If your district has a new coordinator for the 2025 – 2026 school year, please contact Marquita Taylor at mstaylor@ed.sc.gov or Ophelia McClary at omccclary@ed.sc.gov so that the coordinator may receive training prior to the start of school. The annual SDAC training will be forthcoming and announced at a later date.

Special Needs Transportation (SNT)

Special Needs Transportation Payments to School Districts

On June 20, 2025, the second SNT payment of the 2024–2025 school year was made to districts. The June 2025 payment to 70 school districts totaled \$664,726.39. The December 2024 and June 2025 payments brings districts' total SNT reimbursement for the 2024–2025 school year to \$1,196,169.24.

Adding Students to the Student Information Section of the SNT Application

Any district that continues to experience issues with students not being reflected in the SNT Application after the instructional setting (i.e., SR, SE, or SP) has been entered into PowerSchool should contact Marquita Taylor at mstaylor@ed.sc.gov, or Ophelia McClary at omccclary@ed.sc.gov, for further assistance.

2025 – 2026 SNT Data Entry

School districts were able to begin entering 2025 – 2026 ridership information into the SNT Application on July 1, 2025. This was the first day that districts' SNT Coordinators were able to begin entering and updating the district's student and bus information. Please contact Marquita Taylor at mstaylor@ed.sc.gov, or Ophelia McClary at omcclary@ed.sc.gov, if any assistance is needed.

Meetings & Trainings

2025 – 2026 First Quarter (Q1) QA Meeting

In September 2025, the OMS QA Team will be hosting the Q1 meeting in-person. The meeting's agenda, location, and time will be announced at a later date. Capacity will be limited to one (1) Medicaid Coordinator from each school district. Meeting invitations will be sent to the appropriate Medicaid Coordinator(s) for each district by August 1, 2025. If you have any questions, please reach out to your district's assigned EA.

2024 – 2025 Fourth Quarter (Q4) QA Meeting

Two (2) fourth quarter QA meetings were held virtually on Wednesday, July 9, 2025. The training presentations covered a live demonstration training on how to complete the district's Internal Self-Assessment (ISA). A total of 116 attendees participated in the two (2) sessions. For those who attended, thank you for your participation! Your feedback and questions are valuable and appreciated!

The next quarterly meeting will be held in-person in September 2025. Meeting invitations will be sent to the appropriate Medicaid Coordinator(s) for each district by August 1, 2025. Please submit questions and topics that you would like to be discussed to your district's assigned EA or the OMS at medicaidservices@ed.sc.gov.

SCDHHS Provider Trainings

On Thursday, June 26, 2025, the South Carolina Department of Health and Human Services (SCDHHS) published a [bulletin](#) announcing upcoming Healthy Connections Medicaid provider training opportunities that are available July 2025 – September 2025. Training topics include Medicaid Basics, Comprehensive Web Tool, Overview of Claim-level Adjustments and Third-Party Liability (TPL), and Maximus Managed Care Enrollment Trainings. To schedule a training, please email providertrainings@maximus.com. If you have questions, please contact Michelle LeMoine at (803) 834-9956 or MichelleWLeMoine@maximus.com. To register for a workshop, please visit the Medicaid eLearning site, www.medicaidlearning.com or call the Provider Service Center (PSC) at (888) 289-0709 and select option 1. Additional training resources for providers are also available online through the Medicaid eLearning site.

2024 – 2025 Q4 SDAC & SNT Meeting/Training

The OMS thanks the 111 attendees who attended one (1) of the two (2) Q4 meetings that were held virtually on June 19, 2025. The training topics discussed included important upcoming dates, guidance on RMS coding specific to codes 27 (i.e., Travel) and 28 (i.e., Other), as well as new requirements from our QA team regarding the GR activity code. The training PowerPoint has been shared with district SDAC and SNT Coordinators. If you have not received a copy and would like a copy, please send a request to the OMS' Fiscal Managers or Ophelia McClary at omccclary@ed.sc.gov and Marquita Taylor at mstaylor@ed.sc.gov.

Additionally, if there are any specific topics or issues that you would like the OMS to discuss in future meetings, please submit those topics Ophelia McClary, Marquita Taylor, or Ronette Weeks.

TELL US

What topics would you like us to address in the monthly newsletter? It is our goal to support our districts and give them all the information that they need to be successful in billing and providing Medicaid Services. Send all topics to our office email address medicaidservices@ed.sc.gov.