

Fostering a Just Culture for Medication Errors in the School Setting- 5 Step Process



STEP 1 Self- Assessment

- Assess current medication administration practices, including **systems** & documentation.
- Assess work environment.
- Analyze medication error trend data.

STEP 2 Policies in Practice



- Develop, revise, review and/or update medication policies.
- Establish fair and objective system for evaluating medication errors.
- Med Error Reporting Form/Data Analysis.

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Medication Error Definition-
Any **preventable** event that may cause or lead to inappropriate medication use or student harm while the medication is in the control of a healthcare provider, patient, parent or consumer.



Step 4 Support & Education

- Create supportive & collaborative work environment.
- Establish annual medication competency & training.
- Structured orientation/training for new school nurses & UAPs.
- Develop strategies to empower staff to report all medication errors and/or near misses.

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- Eliminate barriers to reporting medication errors.
- Provide education to students/families on school medication policies & individual medication health teachings.
- Self-Accountability.
- Systems Evaluation.



STEP 3 General Strategies

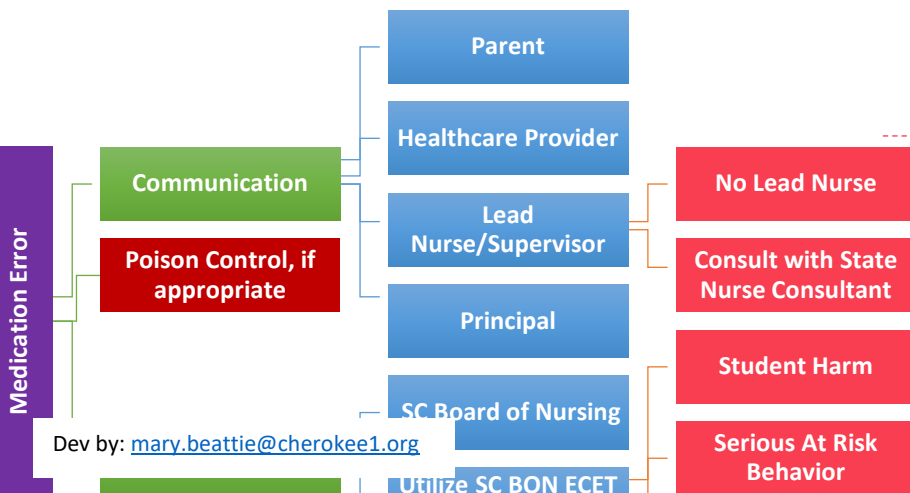
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Step 5 Communication of Medication Errors



Complete
Medication Error
Report Form



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