

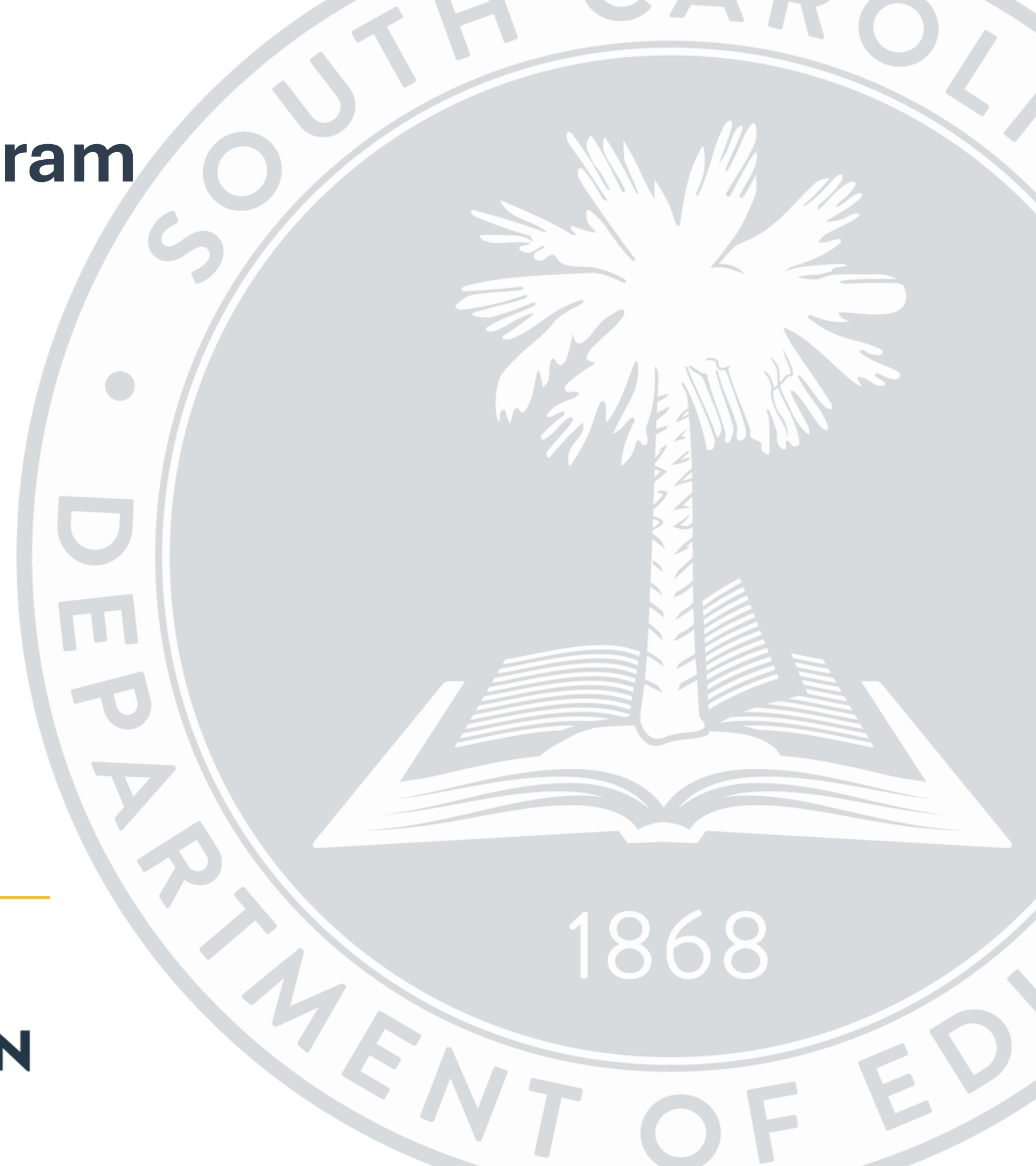
Summer Food Service Program

Overview

General Audience



**SOUTH CAROLINA
DEPARTMENT OF EDUCATION**



Summer Food Service Program

- The Summer Food Service Program (SFSP) is a federally funded program established by the United States Department of Agriculture (USDA) to ensure that low-income children continue to receive nutritious meals and snacks when school is not in session.
- This program provides free meals that meet federal nutrition guidelines at approved sites to children 18 years and younger. Sponsors are reimbursed for all meals served.
- SFSP is administered and monitored by South Carolina Department of Education (SCDE) to ensure program rules and regulations are being followed.



History of Summer Program Trivia

Which president signed the National School Lunch Act (NSLA), Public Law 396 in 1946?

- A) Richard Nixon
- B) Dwight Eisenhower
- C) Harry S. Truman
- D) Herbert Hoover



History of Program Trivia

Why was the legislation passed?

- A) To help feed impoverished children
- B) To help the farmers
- C) To feed children when summer was out
- D) Many American men had been rejected from World War II military service because of diet-related health problems



Program History

In 1946, President Harry S. Truman signed the National School Lunch Act (NSLA), Public Law 396. According to the School Nutrition Association: The legislation came in response to claims that many American men had been rejected from World War II military service because of diet-related health problems. The federally assisted meal program was established as a measure of national security, to safeguard the health and well-being of the Nation's children and encourage domestic consumption of nutritious agricultural commodities.

President Truman explained in his statement upon signing the NSLA, that “in the long view, no nation is any healthier than its children or more prosperous than its farmers; and in the National School Lunch Act, the Congress has contributed immeasurably both to the welfare of our farmers and the health of our children.”

The Special Food Service Program for Children was created as an amendment to the NSLA in 1968. According to the USDA, “the 3-year pilot provided grants to States to help provide meals for children when school was not in session.” Under the umbrella of the Special Food Service Program were two categories: Summer and Child Care. In 1975, the original National School Lunch Act was further amended to establish the two categories as their own separate programs.



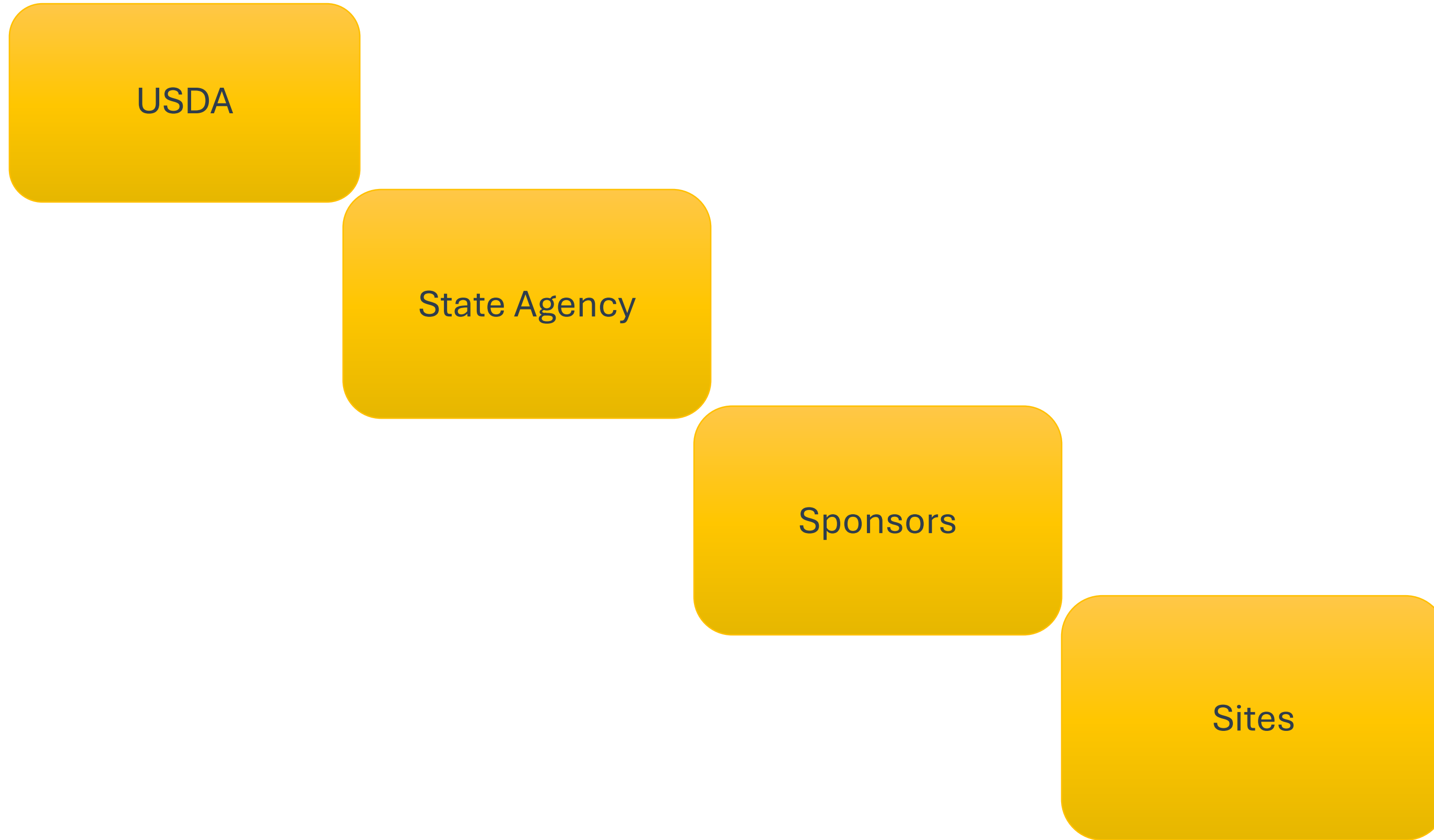
The Governing Regulations for SFSP

7 CFR Part 225

[CFR :: 7 CFR Part 225 -- Summer Food Service Program](#)



Program Structure



Summer Food Service Program Key Players



What is SCDE Role?

As the State Agency, SCDE:

- Approves sponsor and site applications.
- Conducts sponsor training.
- Monitors local SFSP operations.
- Processes claims for reimbursement.
- Conduct an administrative review to assess program operation.





What is a Sponsor?

Organizations that assume the SFSP administrative and financial responsibility for the summer food service program under an agreement with their state agency.

Who Can Be a Sponsor?

Public or Private Nonprofit School Food Authority (SFA)

Public or Private College University

Private Nonprofit

Unit of Local, County, Municipal, State or Federal Government



Sponsor Eligibility

- Demonstrate financial and administrative capabilities.
- Not be declared **Seriously Deficient** in any USDA federal child nutrition program in previous years
- Serve low-income children.
- Conduct a nonprofit program in which reimbursement funds are used solely for the operation or improvement of the food service program.
- Provide a year-round public service to the community.
- Exercise management control over sites
- Complete pre-operational visits



Sponsor Eligibility



Approved sponsors must sign a written permanent agreement with the state agency.



Must not have a negative balance with any CNP from prior year operation.



501 (c)(3) must be in good standing. Registered with the SC Secretary of State as a charitable organization.

Sponsor Requirements

- Attend state annual training.
- Locate and recruit eligible sites.
- Monitor, evaluate, and sustain site.
- Provide approved nutritious meals to approved sites.
- Hire, train, and supervise staff/volunteers.
- Competitively procure food and supply items.
- Prepare and file claims for reimbursement.
- Maintain program documents for 3 years in addition to the current year.



Site Requirements and Eligibility



What is a Site?

- A site is a physical location, approved by the state agency where meals are served, and children eat in a supervised setting.
- Must be in an area where at least 50% of children are eligible for free or reduced priced meals based on:
Census Data
School Data
- Eligible sites are those that serve children in low-income areas or those that serve specific groups of low-income children.



Examples of approved meal sites

- School
- Church
- Playground
- Community Parks
- Library
- Residential Summer Camps
- Apartment Complexes (mutual area location)



Examples of unapproved sites

- For-profit Daycare
- Individual residence





Outreach and Marketing

Once sites are identified, families need to be made aware of the open site locations and the availability of meals (using media outlets).

Locating Sites Sites

- **USDA Call/Text Line**
 - 1-866-3-HUNGRY (1-866-348-6479)
 - 1-877-8-HAMBRE (1-877-842-6273)
 - Text "summer" ,"summermeals", or "verano" to 914-342-7744
- **FNS Summer Meal Site Finder:**
- **Summerbreakcafe.com**
 - USDA Summer Meal Site Finder





Meal Service Requirements

Types of meals that can be served

- Breakfast
- Lunch
- Dinner/Supper
- Snack (AM/PM)



Food Components



Milk



Vegetable and Fruits



Grains



Meat and Meat Alternates

Food Safety and Sanitation

- Every food preparation site must have a permit and the ServSafe food safety manager's training certification.
- Every site will receive a summer feeding inspection.
- Sites may be closed for failure to comply with state food safety and sanitation regulations.



Preparing your meals



Three ways to procure your meals

- Self-Preparation
- Food Service Management Company (FSMC) –Food Vendor
- Purchasing Meals From School



Financial Viability and Administratively Capable Requirements



Are you financially viable?

Can you generate sufficient income to meet operating expenses and debt commitments while maintaining service levels?

Do you have funds available to cover cost to run the program plus non-reimbursable costs, which can range from \$100 to \$10,000 depending on sponsor size?

Remember this is a reimbursable program, you are being reimbursed for allowable expenses only.

Can you operate financially until you receive reimbursement for meals served the previous month?



Do you have the fiscal accountability?

- Is there a governing board that meets regularly to review finances?
- Do you have financial statements and banking records for at least 6 months?
- Do you have an annual operating budget and financial projections?
- Are you registered in the federal System for Award Management (SAM)?
- Do you have IRS Form 990 returns (only for 501(c)3s entities)?
- Do you have a Unique Entity Identification number (UEI) entity ID?
- Who is responsible for keeping financial records?
- Do you already have an accounting system?
- What is your records retention schedule for financial records?



Do you have administrative capability?

- Sponsor must have qualified and employ sufficient staff to operate the program.
- Sponsor must have written policies and procedures for recruiting qualified staff.
- Sponsor must have written policies and procedures to ensure civil rights compliance.
- Sponsor must have written policies and procedures to assign duties to staff.
- Sponsor must maintain documentation showing these managements practices.



Reimbursement Rate

- Sponsors are reimbursed based on the number of reimbursable meals served multiplied by the appropriate reimbursement rate during operation.
- New reimbursement rates are posted annually by USDA.
- Reimbursements must be applied to:
 - Operating costs: labor (food prep and service), food, and supplies
 - Administrative costs: planning, organizing, and management of the program
- Advances-Are available but must be paid back.
- Do not rely solely on advances for the operation of your program.



2025 Reimbursement Rates

Rural/ Self-Prep Sites

- Breakfast: \$3.0875
- Lunch or Supper: \$5.4025
- Snack: \$1.2800

All other types of sites

- Breakfast: \$3.0300
- Lunch or Supper: \$5.3150
- Snack: \$1.2500



Ways to get involved

- Become a sponsor
- Become a site
- Support existing sites with volunteers, activities, and outreach
- Help coordinate and organize groups of sites



Non-Discrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [How to File a Complaint](#), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

1.mail:
U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

2.fax:
(202) 690-7442; or

3.email:
program.intake@usda.gov.

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