

State agency:

South Carolina Department of Education

Instructions:

- In **columns 1-3**, enter the LEA ID, LEA name, and district-wide identified student percentage (ISP) for every LEA with at least one eligible school.
- An "X" will appear in the appropriate **column 4 or 5** to indicate that the LEA is eligible or near eligible to participate in CEP. Only one column should be marked between columns 4-5.
- Follow the instructions in row 7 to complete **columns 6-11**.
- An "A" will appear in **column 12** if all the schools in the LEA in column 2 are participating in CEP (the # of schools entered in columns 8 and 10 should match).
- An "S" will appear in **column 13** if one or some schools in the LEA in column 2 are participating in CEP (the # of schools entered in column 10 is less than the # of schools entered in column 8).
- Provide additional comments or clarifications in **column 14**.
- Submit completed template to cepnotification@fns.usdo.gov by May 1 to publish the list of LEAs receiving CEP eligibility notices on your website. This information will be linked to FNS' CEP web site. LEAs receiving notices for district-wide eligibility must be reported in the columns below.

			COLUMNS 4 & 5 AUTOMATICALLY POPULATE (Only One Column Should Be Marked per LEA)				INFORMATION FOR ENTIRE LEA ONLY		INFORMATION FOR PARTICIPATING CEP SCHOOLS ONLY		FOR LEAS PARTICIPATING IN CEP IN AT LEAST ONE SCHOOL (Columns 12 & 13 Automatically Populate - Only One Column Should Be Marked per LEA)		
1	2	3	4	5	6	7	8	9	10	11	12	13	14
LEA ID	LEA name	District-wide Identified Student Percentage (ISP)	Eligible to Participate District-wide	Near Eligible to Participate District-wide	Currently Participating in CEP	Participating and Eligible for a Grace Year	Total Number of Schools in Participating, Eligible, and Near-Eligible LEAs	Total Student Enrollment in Participating and Eligible LEAs	Total Number of CEP Schools in the LEA	Total Student Enrollment at CEP Schools	Currently Participating in CEP District-wide	Currently Participating in CEP in One or Some Schools (Not District-wide)	Comments
Enter the LEA ID, as reported on the FNS-742, for each LEA with at least one school eligible to participate in CEP. Entering duplicate LEA IDs will result in an error and the duplicate cells will be highlighted in red until corrected. Yellow cells will clear once data is entered.	Enter the name of each LEA, as reported on the FNS-742, with at least one CEP-eligible school. Yellow cells will clear once data is entered.	Enter the district-wide ISP as of April 1 of the current year. ISP = # of identified students divided by total enrollment. Enter the ISP as a percentage rounded to two decimals. Ex: 62.50% If using the FNS-742 to complete this column, note that data reported in Section 3 of the FNS-742 (Students approved as free eligible not subject to verification) does not include the corresponding data for students in CEP schools or non-base-year Special Provision schools. For a more accurate count of the # of identified students at the LEA-level, States are encouraged to combine the total # of students reported in Section 3 of the FNS-742 for that LEA plus the LEA-level data submitted for inclusion in Data Element #3 of the State-level FNS-834 (The # of SNAP children in CEP schools and non-base-year Special Provision schools). DO NOT INCLUDE THE 1.6 MULTIPLIER An ISP greater than 100.00% will result in an error and the cell will be highlighted red until corrected. Yellow cells will clear once data is entered.	An "X" will appear in this column if the LEA in column 2 is eligible to participate in CEP. (ISP in column 3 is >=40%).	An "X" will appear in this column if the LEA in column 2 is nearly eligible to participate CEP. (ISP in column 3 is >=30% and <40%).	Place an "X" in this column if the LEA in column 2 is currently participating in CEP in at least one school. Note: The "X" is <u>not</u> case sensitive. Using any other letter or icon will result in an error and the cells will be highlighted red until corrected.	Place an "X" in this column if the LEA in column 2 is currently in its 4th year of CEP participation and is eligible for a Grace Year. (ISP >=30% and <40%) Note: The "X" is <u>not</u> case sensitive. Using any other letter or icon will result in an error and the cells will be highlighted red until corrected.	If the LEA in column 2 is currently participating in CEP or eligible/near eligible to participate (there is an "X" in column 4, 5 or 6) enter the total # of schools in the LEA. A yellow cell in this column indicates missing data. Enter the total # of CEP schools to clear the cell color.	If the LEA in column 2 is currently participating in CEP or eligible to participate (there is an "X" in column 4 or 6), enter the total # of students enrolled at the LEA (denominator of ISP). A yellow cell in this column indicates missing enrollment data. Enter the total # of CEP schools to clear the cell color.	If the LEA in column 2 is currently participating in CEP (there is an "X" in column 6), enter the total # of CEP schools. For any participating LEA, if the # of CEP schools entered in this column is greater than the total # of schools entered in column 8, this will result in an error in columns 12 and 13 until corrected. A yellow cell in this column indicates missing data. Enter the total # of CEP schools to clear the cell color.	If the LEA in column 2 is currently participating in CEP (there is an "X" in column 6), enter the # of students enrolled at all CEP schools. This is the sum of the total # of students enrolled in all CEP schools entered in column 10. A yellow cell in this column indicates missing enrollment data. Enter the total # enrollment in all CEP schools to clear the cell color.	An "A" will appear in this column if ALL schools in the LEA in column 2 are participating in CEP. If the LEA in column 2 is participating in CEP district-wide, then the # of schools entered in column 8 should match the # of CEP schools entered in column 10.	An "S" will appear in this column if ONE or SOME, but not all, schools in the the LEA in column 2 are participating in CEP. If the LEA in column 2 is participating in CEP in one or some schools, then the # of schools entered in column 8 should be more than the # of CEP schools entered in column 10.	
0160	Abbeville County	38.08%		X			8	3,007					
0201	Aiken County	40.65%	X		X		42	23,279	16	6,257		S	
0301	Allendale County	68.66%	X		X		4	1,152	4	1,152	A		
0401	Anderson 01	20.66%											
0402	Anderson 02	33.88%		X			7	3,763					
0403	Anderson 03	39.95%		X	X		5	2,656	3	1,343		S	
0404	Anderson 04	29.21%											
0405	Anderson 05	38.31%		X	X		19	13,106	9	4,606		S	
0501	Bamberg 01	51.36%	X		X		3	1,291	3	1,291	A		
0502	Bamberg 02	77.65%	X		X		3	671	3	671	A		
0619	Barnwell 19	60.87%	X		X		2	644	2	644	A		
0629	Barnwell 29	47.48%	X		X		2	874	2	874	A		
0645	Barnwell 45	57.58%	X		X		4	2,171	4	2,171	A		
0701	Beaufort County	29.63%			X		33	21,573	8	3,554		S	
0801	Berkeley County	25.93%			X		42	36,297	11	5,077		S	
0901	Calhoun County	62.53%	X		X		3	1,700	3	1,700	A		
1001	Charleston County	31.28%		X	X		84	50,808	54	24,467		S	
1101	Cherokee County	44.89%	X		X		19	8,756	12	3,374		S	
1201	Chester County	52.36%	X		X		9	5,128	9	5,128	A		
1301	Chesterfield County	59.06%	X		X		16	6,945	16	6,945	A		
1401	Clarendon 01	67.20%	X		X		3	750	3	750	A		
1402	Clarendon 02	59.06%	X		X		6	2,902	6	2,902	A		
1403	Clarendon 03	39.26%		X			2	1,317					
1501	Colleton County	56.04%	X		X		8	5,598	8	5,598	A		
1601	Darlington County	52.21%	X		X		19	9,961	19	9,961	A		
1703	Dillon 03	43.98%	X				3	1,596					
1704	Dillon 04	63.00%	X		X		8	4,081	8	4,081	A		
1802	Dorchester 02	25.59%			X		21	26,317	2	1,052		S	
1804	Dorchester 04	57.38%	X		X		6	2,264	6	2,264	A		
1901	Edgefield County	39.43%		X			7	3,343					
2001	Fairfield County	62.22%	X				8	2,634					
2101	Florence 01	42.20%	X				22	16,127					
2102	Florence 02	46.12%	X				2	1,147					
2103	Florence 03	64.40%	X		X		9	3,399	9	3,399	A		
2104	Florence 04	69.79%	X		X		1	715	1	715	A		
2105	Florence 05	40.45%	X		X		3	1,251	2	921		S	

