

**Administrative Review**

**Online Final Report**

Virtus Academy

March 24, 2025



**Ellen E. Weaver**

*State Superintendent of Education*

**Meal Service Type:**

Self-operated

Food Service Management Company Contract

Vended Meal Contract

**General Program Participation**

1. What Child Nutrition Programs does the SFA participate in? (Check all that apply)

School Breakfast Program (7 CFR 220)

National School Lunch Program (7 CFR 210)

Fresh Fruit and Vegetable Program (P.L. 113-79 Section 19)

Afterschool Snack Program (7 CFR 210)

Special Milk Program (7 CFR 215)

Seamless Summer Option (7 CFR 210)

1. Does the SFA operate under any Special Provisions?

No Yes (Check all that apply)

Community Eligibility Provision (CEP)

Special Provision 1

Special Provision 2

Special Provision 3

**Review Findings**

1. Were any findings identified during the SFA’s review?

No Yes: Indicate below the areas and issues identified

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| **A. MEAL ACCESS AND REIMBURSEMENT** |
| **Findings for Certification and Benefit Issuance** |
| No Yes  **Findings:**  Free and reduced application processing compliance  Household eligibility notification compliance  Direct certification procedure compliance  Benefit issuance document compliance  Other:Click or tap here to enter text.  **South Carolina Department of Education (SCDE):**  Technical assistance provided to SFA  Corrective action received by SCDE |

REVIEW FINDINGS, continued

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| **A. MEAL ACCESS AND REIMBURSEMENT, continued** |
| **Verification of Household Applications**  Not applicable (SFA does not collect free and reduced meal applications) |
| No Yes  **Findings:**  Verification process compliance  Household eligibility notification compliance  Verification benefit issuance document compliance  Other:Click or tap here to enter text.  **SCDE:**  Technical assistance provided to SFA  Corrective action received by SCDE |
| **Meal Counting and Claiming** |
| No Yes  **Findings:**  Meal Counting and claiming compliance  Edit Check Compliance  Counting, consolidating, and recording of reimbursable meals  compliance  Policy compliance for incomplete meals, second meals, visiting  student meals, adult and non-student meals, student worker  meals, a la carte items, field trip meals, or pre-paid meals  Other:Click or tap here to enter text.  **SCDE:**  Technical assistance provided to SFA  Corrective action received by SCDE |

**REVIEW FINDINGS, continued**

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| **B. MEAL PATTERN AND NUTRITIONAL QUALITY** |
| **Meal Components and Quantities** |
| No Yes  **Findings:**  Meal pattern compliance (whole grain-rich, vegetable  Subgroups, milk type):  Breakfast  Lunch    Meal component compliance  Breakfast  Lunch  Sufficient quantities/complete meal compliance  Breakfast  Lunch  Production record compliance  Breakfast  Lunch  Other:Click or tap here to enter text.  **SCDE:**  Technical assistance provided to SFA  Corrective action received by SCDE |

**REVIEW FINDINGS, continued**

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| **B. MEAL PATTERN AND NUTRITIONAL QUALITY, continued** |
| **Offer versus Serve (OVS)** |
| No Yes  **Findings:**  Meal selection compliance under OVS  Breakfast  Lunch  Reimbursable meal compliance under OVS  Breakfast  Lunch  Food service staff/ cashier knowledge of OVS compliance  Breakfast  Lunch  Student knowledge of OVS compliance  Breakfast  Lunch  Other:Click or tap here to enter text.  **SCDE:**  Technical assistance provided to SFA  Corrective action received by SCDE |
| **Dietary Specifications and Nutrient Analysis** |
| No Yes  **Findings:**  Nutrient analysis **not required**  Nutrient analysis conducted  Breakfast  Lunch  Other:Click or tap here to enter text.  **SCDE:**  Technical assistance provided to SFA  Corrective action received by SCDE |

**REVIEW FINDINGS, continued**

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| **C. GENERAL PROGRAM AND COMPLIANCE** |
| **Civil Rights** |
| No Yes  **Findings:**  Nondiscrimination statement compliance  Accommodating special dietary needs compliance  Written compliant procedure compliance  Civil Rights training compliance  Other:Click or tap here to enter text.  **SCDE:**  Technical assistance provided to SFA  Corrective action received by SCDE |
| **Local School Wellness Policy** |
| No Yes  **Findings:**  Wellness policy compliance  Other:Click or tap here to enter text.  **SCDE:**  Technical assistance provided to SFA  Corrective action received by SCDE |
| **Smart Snacks in Schools** |
| No Yes  **Findings:**  Foods and beverages sold on the school campus (excluding  Reimbursable meals) are Smart Snack compliant  Other:Click or tap here to enter text.  **SCDE:**  Technical assistance provided to SFA  Corrective action received by SCDE |

**REVIEW FINDINGS, continued**

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| **C. GENERAL PROGRAM AND COMPLIANCE, continued** |
| **Food Safety, Storage, and Buy American** |
| No Yes  **Findings:**  Food Safety Plan compliance  Food Safety inspections compliance  Buy American Provision compliance  Other: Food items were not properly dated.  **SCDE:**  Technical assistance provided to SFA  Corrective action received by SCDE |
| **Other Areas** |
| No Yes  **Findings:**  Other:Onsite Monitoring Review Forms were not completed by Feb.1st.  **SCDE:**  Technical assistance provided to SFA  Corrective action received by SCDE |

**Additional Comments:**

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**(3) email: program.intake@usda.gov.**

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