

**Administrative Review**

**Online Final Report**

Florence 05 School District

November 13, 2024



**Ellen E. Weaver**

*State Superintendent of Education*

**Meal Service Type:**

Self-operated

Food Service Management Company Contract

Vended Meal Contract

**General Program Participation**

1. What Child Nutrition Programs does the SFA participate in? (Check all that apply)

School Breakfast Program (7 CFR 220)

National School Lunch Program (7 CFR 210)

Fresh Fruit and Vegetable Program (P.L. 113-79 Section 19)

Afterschool Snack Program (7 CFR 210)

Special Milk Program (7 CFR 215)

Seamless Summer Option (7 CFR 210)

1. Does the SFA operate under any Special Provisions?

No Yes (Check all that apply)

Community Eligibility Provision (CEP)

Special Provision 1

Special Provision 2

Special Provision 3

**Review Findings**

1. Were any findings identified during the SFA’s review?

No Yes: Indicate below the areas and issues identified

|  |
| --- |
| **A. MEAL ACCESS AND REIMBURSEMENT** |
| **Findings for Certification and Benefit Issuance** |
| No Yes  **Findings:**  Free and reduced application processing compliance  Household eligibility notification compliance  Direct certification procedure compliance  Benefit issuance document compliance  Other:Click or tap here to enter text.  **South Carolina Department of Education (SCDE):**  Technical assistance provided to SFA  Corrective action received by SCDE |

REVIEW FINDINGS, continued

|  |
| --- |
| **A. MEAL ACCESS AND REIMBURSEMENT, continued** |
| **Verification of Household Applications**  Not applicable (SFA does not collect free and reduced meal applications) |
| No Yes  **Findings:**  Verification process compliance  Household eligibility notification compliance  Verification benefit issuance document compliance  Other:Click or tap here to enter text.  **SCDE:**  Technical assistance provided to SFA  Corrective action received by SCDE |
| **Meal Counting and Claiming** |
| No Yes  **Findings:**  Meal Counting and claiming compliance  Edit Check Compliance  Counting, consolidating, and recording of reimbursable meals  compliance  Policy compliance for incomplete meals, second meals, visiting  student meals, adult and non-student meals, student worker  meals, a la carte items, field trip meals, or pre-paid meals  Other:Click or tap here to enter text.  **SCDE:**  Technical assistance provided to SFA  Corrective action received by SCDE |

**REVIEW FINDINGS, continued**

|  |
| --- |
| **B. MEAL PATTERN AND NUTRITIONAL QUALITY** |
| **Meal Components and Quantities** |
| No Yes  **Findings:**  Meal pattern compliance (whole grain-rich, vegetable  Subgroups, milk type):  Breakfast  Lunch    Meal component compliance  Breakfast  Lunch  Sufficient quantities/complete meal compliance  Breakfast  Lunch  Production record compliance  Breakfast  Lunch  Other: No signage of what makes a reimbursable meal posted.  **SCDE:**  Technical assistance provided to SFA  Corrective action received by SCDE |

**REVIEW FINDINGS, continued**

|  |
| --- |
| **B. MEAL PATTERN AND NUTRITIONAL QUALITY, continued** |
| **Offer versus Serve (OVS)** |
| No Yes  **Findings:**  Meal selection compliance under OVS  Breakfast  Lunch  Reimbursable meal compliance under OVS  Breakfast  Lunch  Food service staff/ cashier knowledge of OVS compliance  Breakfast  Lunch  Student knowledge of OVS compliance  Breakfast  Lunch  Other:Click or tap here to enter text.  **SCDE:**  Technical assistance provided to SFA  Corrective action received by SCDE |
| **Dietary Specifications and Nutrient Analysis** |
| No Yes  **Findings:**  Nutrient analysis **not required**  Nutrient analysis conducted  Breakfast  Lunch  Other:Click or tap here to enter text.  **SCDE:**  Technical assistance provided to SFA  Corrective action received by SCDE |

**REVIEW FINDINGS, continued**

|  |
| --- |
| **C. GENERAL PROGRAM AND COMPLIANCE** |
| **Civil Rights** |
| No Yes  **Findings:**  Nondiscrimination statement compliance  Accommodating special dietary needs compliance  Written compliant procedure compliance  Civil Rights training compliance  Other:Click or tap here to enter text.  **SCDE:**  Technical assistance provided to SFA  Corrective action received by SCDE |
| **Local School Wellness Policy** |
| No Yes  **Findings:**  Wellness policy compliance  Other:Click or tap here to enter text.  **SCDE:**  Technical assistance provided to SFA  Corrective action received by SCDE |
| **Smart Snacks in Schools** |
| No Yes  **Findings:**  Foods and beverages sold on the school campus (excluding  Reimbursable meals) are Smart Snack compliant  Other:Click or tap here to enter text.  **SCDE:**  Technical assistance provided to SFA  Corrective action received by SCDE |

**REVIEW FINDINGS, continued**

|  |
| --- |
| **C. GENERAL PROGRAM AND COMPLIANCE, continued** |
| **Food Safety, Storage, and Buy American** |
| No Yes  **Findings:**  Food Safety Plan compliance  Food Safety inspections compliance  Buy American Provision compliance  Other:Click or tap here to enter text.  **SCDE:**  Technical assistance provided to SFA  Corrective action received by SCDE |
| **Other Areas** |
| No Yes  **Findings:**  Other: Afterschool Snack  **SCDE:**  Technical assistance provided to SFA  Corrective action received by SCDE |

**Additional Comments:**

**In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.**

**Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the State or local Agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.**

**To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:**

**(1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Mail Stop 9410, Washington, D.C. 20250-9410;**

**(2) fax: (202) 690-7442; or**

**(3) email: program.intake@usda.gov.**

**USDA is an equal opportunity provider, employer, and lender.**