



STATE OF SOUTH CAROLINA DEPARTMENT OF EDUCATION

MOLLY M. SPEARMAN
STATE SUPERINTENDENT OF EDUCATION

Date:

School Food Authority (SFA):

☐ Self-operated ☐ Food Service Management Company Contract ☐ Vended Meals Contract

Date of Administrative Review (Entrance Conference Date):

GENERAL PROGRAM PARTICIPATION

1. What Child Nutrition Programs does the SFA participate in? *(Check all that apply)*

- ☐ School Breakfast Program (7 CFR 220)
- ☐ National School Lunch Program (7 CFR 210)
- ☐ Fresh Fruit and Vegetable Program (P.L. 113-79 Section 19)
- ☐ Afterschool Snack Program (7 CFR 210)
- ☐ Special Milk Program (7 CFR 215)
- ☐ Seamless Summer Option (7 CFR 210)

2. Does the SFA operate under any Special Provisions?

- ☐ No
- ☐ Yes *(Check all that apply)*
 - ☐ Community Eligibility Provision (CEP)
 - ☐ Special Provision 1
 - ☐ Special Provision 2
 - ☐ Special Provision 3

REVIEW FINDINGS

3. Were any findings identified during the SFA's review?

- ☐ No
- ☐ Yes: Indicate below the areas and issues identified.

A. MEAL ACCESS AND REIMBURSEMENT

Findings for Certification and Benefit Issuance

☐ No

☐ Yes

Findings:

- ☐ Free and reduced application processing compliance
- ☐ Household eligibility notification compliance
- ☐ Direct certification procedure compliance
- ☐ Benefit issuance document compliance

| | | |
|--|--|--|
| | | <input type="checkbox"/> Other: South Carolina Department of Education (SCDE): <input type="checkbox"/> Technical assistance provided to SFA <input type="checkbox"/> Corrective action received by SCDE |
|--|--|--|

REVIEW FINDINGS, continued

| A. MEAL ACCESS AND REIMBURSEMENT, continued | | |
|---|------------------------------|--|
| Verification of Household Applications | | |
| <input type="checkbox"/> Not applicable (SFA does not collect free and reduced meal applications) | | |
| <input type="checkbox"/> No | <input type="checkbox"/> Yes | Findings: <input type="checkbox"/> Verification process compliance <input type="checkbox"/> Household verification letter compliance <input type="checkbox"/> Verification benefit issuance document compliance <input type="checkbox"/> Other: SCDE: <input type="checkbox"/> Technical assistance provided to SFA <input type="checkbox"/> Corrective action received by SCDE |
| Meal Counting and Claiming | | |
| <input type="checkbox"/> No | <input type="checkbox"/> Yes | Findings: <input type="checkbox"/> Meal counting and claiming compliance <input type="checkbox"/> Edit Check compliance <input type="checkbox"/> Counting, consolidating, and recording of reimbursable meals compliance <input type="checkbox"/> Policy compliance for incomplete meals, second meals, visiting student meals, adult and non-student meals, student worker meals, a la carte items, field trip meals, or pre-paid meals <input type="checkbox"/> Other: SCDE: <input type="checkbox"/> Technical assistance provided to SFA <input type="checkbox"/> Corrective action received by SCDE |

REVIEW FINDINGS, continued

| B. MEAL PATTERN AND NUTRITIONAL QUALITY | | |
|---|------------------------------|--|
| Meal Components and Quantities | | |
| <input type="checkbox"/> No | <input type="checkbox"/> Yes | <p>Findings:</p> <p><input type="checkbox"/> Meal pattern compliance (whole grain-rich, vegetable subgroups, milk type):</p> <p style="padding-left: 40px;"><input type="checkbox"/> Breakfast</p> <p style="padding-left: 40px;"><input type="checkbox"/> Lunch</p> <p><input type="checkbox"/> Meal component compliance</p> <p style="padding-left: 40px;"><input type="checkbox"/> Breakfast</p> <p style="padding-left: 40px;"><input type="checkbox"/> Lunch</p> <p><input type="checkbox"/> Sufficient quantities/complete meal compliance</p> <p style="padding-left: 40px;"><input type="checkbox"/> Breakfast</p> <p style="padding-left: 40px;"><input type="checkbox"/> Lunch</p> <p><input type="checkbox"/> Production record compliance</p> <p style="padding-left: 40px;"><input type="checkbox"/> Breakfast</p> <p style="padding-left: 40px;"><input type="checkbox"/> Lunch</p> <p><input type="checkbox"/> Other:</p> <p>SCDE:</p> <p><input type="checkbox"/> Technical assistance provided to SFA</p> <p><input type="checkbox"/> Corrective action received by SCDE</p> |

REVIEW FINDINGS, continued

| B. MEAL PATTERN AND NUTRITIONAL QUALITY, continued | | |
|--|------------------------------|--|
| Offer versus Serve (OVS) | | |
| <input type="checkbox"/> No | <input type="checkbox"/> Yes | <p>Findings:</p> <p><input type="checkbox"/> Meal selection compliance under OVS</p> <p style="padding-left: 40px;"><input type="checkbox"/> Breakfast</p> <p style="padding-left: 40px;"><input type="checkbox"/> Lunch</p> <p><input type="checkbox"/> Reimbursable meal compliance under OVS</p> <p style="padding-left: 40px;"><input type="checkbox"/> Breakfast</p> <p style="padding-left: 40px;"><input type="checkbox"/> Lunch</p> <p><input type="checkbox"/> Food service staff/cashier knowledge of OVS compliance</p> <p style="padding-left: 40px;"><input type="checkbox"/> Breakfast</p> <p style="padding-left: 40px;"><input type="checkbox"/> Lunch</p> <p><input type="checkbox"/> Student knowledge of OVS compliance</p> <p style="padding-left: 40px;"><input type="checkbox"/> Breakfast</p> <p style="padding-left: 40px;"><input type="checkbox"/> Lunch</p> <p><input type="checkbox"/> Other:</p> <p>SCDE:</p> <p><input type="checkbox"/> Technical assistance provided to SFA</p> <p><input type="checkbox"/> Corrective action received by SCDE</p> |
| Dietary Specifications and Nutrient Analysis | | |
| <input type="checkbox"/> No | <input type="checkbox"/> Yes | <p>Findings:</p> <p><input type="checkbox"/> Nutrient analysis not required</p> <p><input type="checkbox"/> Nutrient analysis conducted</p> <p style="padding-left: 40px;"><input type="checkbox"/> Breakfast</p> <p style="padding-left: 40px;"><input type="checkbox"/> Lunch</p> <p><input type="checkbox"/> Other:</p> <p>SCDE:</p> <p><input type="checkbox"/> Technical assistance provided to SFA</p> <p><input type="checkbox"/> Corrective action received by SCDE</p> |

REVIEW FINDINGS, continued

| C. GENERAL PROGRAM COMPLIANCE | | |
|-------------------------------------|------------------------------|---|
| Civil Rights | | |
| <input type="checkbox"/> No | <input type="checkbox"/> Yes | Findings: <input type="checkbox"/> Nondiscrimination statement compliance <input type="checkbox"/> Accommodating special dietary needs compliance <input type="checkbox"/> Written complaint procedure compliance <input type="checkbox"/> Civil Rights training compliance <input type="checkbox"/> Other: SCDE: <input type="checkbox"/> Technical assistance provided to SFA <input type="checkbox"/> Corrective action received by SCDE |
| Local School Wellness Policy | | |
| <input type="checkbox"/> No | <input type="checkbox"/> Yes | Findings: <input type="checkbox"/> Wellness policy compliance <input type="checkbox"/> Other: SCDE: <input type="checkbox"/> Technical assistance provided to SFA <input type="checkbox"/> Corrective action received by SCDE |

| C. GENERAL PROGRAM COMPLIANCE. continued | | |
|--|------------------------------|---|
| Smart Snacks in Schools | | |
| <input type="checkbox"/> No | <input type="checkbox"/> Yes | Findings: <input type="checkbox"/> Foods and beverages sold on the school campus (excluding reimbursable meals) are Smart Snacks compliant <input type="checkbox"/> Other: SCDE: <input type="checkbox"/> Technical assistance provided to SFA <input type="checkbox"/> Corrective action received by SCDE |
| Food Safety, Storage and Buy American | | |
| <input type="checkbox"/> No | <input type="checkbox"/> Yes | Findings: <input type="checkbox"/> Food Safety Plan compliance <input type="checkbox"/> Food Safety inspections compliance |

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|-----------------------------|------------------------------|---|
| | | <input type="checkbox"/> Buy American Provision compliance <input type="checkbox"/> Other: SCDE: <input type="checkbox"/> Technical assistance provided to SFA <input type="checkbox"/> Corrective action received by SCDE |
| Other Areas | | |
| <input type="checkbox"/> No | <input type="checkbox"/> Yes | Findings: Other: SCDE: <input type="checkbox"/> Technical assistance provided to SFA <input type="checkbox"/> Corrective action received by SCDE |

Additional Comments:

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mail:

U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or

fax:

(833) 256-1665 or (202) 690-7442;

email:

program.intake@usda.gov.

This institution is an equal opportunity provider.