

# 2018 Agency Debt Collection Report

## Proviso 117.34

In order to ensure accurate reporting for agency comparison, submit only the total amount of outstanding receivables still on agency books, which are 60 days or older as of December 31, 2018.

DO NOT INCLUDE DEBT PREVIOUSLY WRITTEN-OFF.

Agency Name/Number: SC Department of Education/H630  
 Contact Person/Position: Lori Dean/Fiscal Manager – Fiscal Accounting  
 Email address: LDean@ed.sc.gov  
 Phone Number: 803 734-8143

Total agency receivables (to include those that are past due) as of 12/31/18	\$ 0.00
Total agency receivables 60 days, or older, as of 12/31/2018 (see chart below for a breakout of receivables)	\$ 0.00
Total amount of debt written off by agency during calendar year 2018. (DO NOT INCLUDE IN ABOVE TOTAL)	\$ 0.00

Categorization of Debt (Add lines as needed)	
Student Receivables	\$
Loans Receivables	\$
Departmental Receivables (Non-governmental: Contracts, grants, other entities, foundations)	\$
Fees and Fines	\$
Returned Checks	\$ 1,345.00
Patient Receivables	\$
Other (please specify): Office of Instructional Materials – Districts were notified of money owed for lost/damaged textbooks on 10/03/2018 and a second reminder on 11/14/2018	\$ 382,339.89
Other (please specify):	\$

Does the agency participate in the Worthless Check Program through the Circuit Solicitor's Office? (Choose One)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Does the agency use the DOR set-off program? (Choose One)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Does the agency use the DOR GEAR program? (Choose One)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Does the agency use outside collection agencies? (Choose One)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Please answer the following questions to develop ‘lessons learned’ and statewide trends to be shared, **without attribution**, with all agencies.

- **Biggest issues the agency faces with collection of aged receivables:**

Impact of withholding or reducing educational funding on student achievement

- **Agency practices for collections that have proven effective:**

Reduce or withhold future funding  
 Increase an entity’s risk assessment score

- **Feedback on DOR’s Collection programs or Solicitor’s Worthless Check Units, if applicable:**

Not applicable

**Summary of collection practices (Required by proviso):**

In order to assist other agencies with collection efforts, provide a summary of collection practices and aged date each step is implemented. If known, an approximate percentage of recovery at each phase.

Reduce or withhold funding: 180 days  
 Risk Assessment Score Increase: 180 days

**Narrative to explain uniqueness of agency receivables categories or collection efforts (Optional):**