

2016 Agency Debt Collection Report Proviso 117.34

In order to ensure accurate reporting for agency comparison, submit only the total amount of outstanding receivables still on agency books, which are 60 days or older as of December 31, 2016.

DO NOT INCLUDE DEBT PREVIOUSLY WRITTEN-OFF.

Agency Name/Number: Department of Education/H630

Contact Person/Position: Nancy Williams/CFO; Tonia Freeman/Accounts Payable-Receivable Manager

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Total agency receivables (to include those that are past due) as of 12/31/16	\$143,677.92
Total agency receivables 60 days, or older, as of 12/31/2016 (see chart below for a breakout of receivables)	\$143,197.92
Total amount of debt written off by agency during calendar year 2016. (DO NOT INCLUDE IN ABOVE TOTAL)	\$0

Categorization of Debt <i>(Add lines as needed)</i>	
Student Receivables	\$
Loans Receivables	\$
Departmental Receivables (Non-governmental: Contracts, grants, other entities, foundations)	\$140,854.44
Fees and Fines	\$
Returned Checks	\$480.00
Patient Receivables	\$
Other (please specify): Teacher loan default on National Board for Professional Teaching Standards Certification	\$2,343.48
Other (please specify):	\$
Other (please specify):	\$
Other (please specify):	\$
Other (please specify):	\$

Does the agency participate in the Worthless Check Program through the Circuit Solicitor's Office? (Choose One)	Yes ___	No <u>X</u>
Does the agency use the DOR set-off program? (Choose One)	Yes ___	No <u>X</u>
Does the agency use the DOR GEAR program? (Choose One)	Yes ___	No <u>X</u>

Does the agency use outside collection agencies? (Choose One)	Yes ___	No <u>X</u>
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Please answer the following questions to develop ‘lessons learned’ and statewide trends to be shared, **without attribution**, with all agencies.

- **Biggest issues the agency faces with collection of aged receivables:**

Impact of withholding or reducing educational funding on student achievement

- **Agency practices for collections that have proven effective:**

Reduce or withhold future funding
 Increase an entity’s risk assessment score

- **Feedback on DOR’s Collection programs or Solicitor’s Worthless Check Units, if applicable:**

Not Applicable

Summary of collection practices (Required by proviso):

In order to assist other agencies with collection efforts, provide a summary of collection practices and aged date each step is implemented. If known, an approximate percentage of recovery at each phase.

Reduce or withhold funding: 180 days
 Risk Assessment Score Increase: 180 days

Narrative to explain uniqueness of agency receivables categories or collection efforts (Optional):

Departmental receivables are the result of audit findings from entities receiving grants or allocations from the SCDE.