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## Assessment Rostering Guide

Version 25.3

Office of Research and Data Analysis

July 2025

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*South Carolina Department of Education*

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## Version Control

Version	Date	Changes
25.3	07/2025	<ul style="list-style-type: none"> <li>Added West Greenville School to Alternate Education list.</li> <li>Edited SC Ready notes to highlight requirements for mixed-mode testing; reorganized Students without State ID section</li> </ul>
25.2	07/2025	<ul style="list-style-type: none"> <li>Updated Adult Education Program List names; all Site SIDNs end in -556</li> <li>Minor edits to headings throughout document</li> <li>Highlighted special considerations in Precoding for Students Testing in another School/Location</li> <li>Added new note about SC READY waivers</li> </ul>
25.1	06/2025	<ul style="list-style-type: none"> <li>Updated for accessibility</li> <li>Changed course code required for myIGDIs rostering to 0889</li> <li>Added in descriptive text about the myIGDIs EdFi integration</li> <li>New section to combine SCREADY and EOCEP information</li> <li>Updated ELP Assessment, Appendix A</li> <li>Updated all references to WIDA ACCESS and WIDA Alternate Access exams to match MLP Proficiency codes</li> </ul>
25.0	02/2025	<ul style="list-style-type: none"> <li>The codes IEP_DB, IEP_MD, TrueGrade, and EntryDate have been removed from the chart on pp 14 – 15 since these data are not collected by assessment vendors for early childhood.</li> <li>The code values for alternative testing locations for Charleston were corrected in Appendix A.</li> <li>Language in the <b>Teacher Information</b> section for rostering PK4 – 2<sup>nd</sup> grade students has been updated for clarity.</li> </ul>
24.1	12/2024	<ul style="list-style-type: none"> <li>DRC corrected the process for creating/sorting labels for paper SC READY testing. (See p.17.)</li> <li>Coding of the Precode 1 field for alternative testing locations was removed from the SC READY section. Alternate testing location materials should be ordered through the portal. (See pp. 19 - 20.)</li> <li>Contact information for each assessment has been updated.</li> </ul>
24.0	09/2024	<ul style="list-style-type: none"> <li>The <i>College Entrance Exam</i> section was changed to a note under Inclusions and Exclusions in the <i>Precode Data Collection Overview</i>.</li> <li>All references to PALS have been removed.</li> <li>EFA code entry instructions have been removed.</li> </ul>

Version	Date	Changes
		<ul style="list-style-type: none"> <li>• The <i>myIGDIs Numeracy Assessment</i> section was removed since it is no longer necessary to populate the <i>S_SC_STU_X.Precode1</i> field for myIGDIs.</li> <li>• The GOLD language conversion values were removed from the appendices since they are no longer needed.</li> <li>• References to the Freelunch field have been removed.</li> <li>• “PowerSchool Coordinators” was changed to “PowerSchool Administrators” throughout the document.</li> <li>• Text in the Inclusions and Exclusions section and in the GOLD Testing Dates and Data section that described the practice of assigning interim numbers to students without a SUNS ID or a shared SUNS ID was removed. This practice has been discontinued.</li> <li>• The “<i>Data Delivered to Contractors when Information is Missing in PowerSchool</i>” section has been updated to reflect the conditions under which students are not rostered in Ed-Fi.</li> <li>• The table <i>PowerSchool Data Used by Testing Program</i> was updated.</li> <li>• English assessment for all students is now combined in the English Language Proficiency Assessment via ACCESS for ELLs section.</li> <li>• Paper administration instructions for students with IEPs or 504 plans were added to the <i>ELP Assessment</i> section.</li> <li>• The SC READY and EOCEP sections were completely revised. Please review these sections for current year information.</li> <li>• Accommodations information was added to Career Readiness.</li> <li>• The link to English Language Proficiency Codes was moved from the appendix to the English Language Proficiency Assessment section.</li> <li>• References to using the “School Where Taught” field to code alternate testing locations have been removed. PowerSchool’s remote enrollment method is what should be used.</li> <li>• All contact information has been updated.</li> <li>• Sections have been re-ordered. Assessments at any grade level come first, followed by assessments according to specific grade levels.</li> <li>• The lists of alternative schools and adult education programs for EOCEP were updated.</li> </ul>

Version	Date	Changes
		<ul style="list-style-type: none"> <li>• There is now a separate list of alternative education programs for SC READY in Appendix A.</li> </ul>

## Introduction

The Precode page in PowerSchool contains assessment-related student information available for vendors to pre-populate online testing systems, pre-assign answer documents and test booklets, and generate scannable documents/labels. Schools participating in the precode process are generally not required to manually code online sessions and paper documents for related assessments.

## Purpose of this Document

This guide is a resource for school and district staff responsible for completing the precode process and is intended to be used in conjunction with the PowerSchool [Student Information System \(SIS\) Data Entry Manual](#). The South Carolina Department of Education (SCDE) also provides critical precode announcements and updates through the Precode ListServ and by direct email communication to affected stakeholders (e.g., district Precode coordinators, district PowerSchool administrators, etc.)

## Precode Communication

To ensure staff receive precode communication complete the following steps:

- Subscribe to the Precode ListServ by emailing [precode@ed.sc.gov](mailto:precode@ed.sc.gov)
- Ensure contact information is accurate in the District and Entity Information Management System (DEIMS), located in the SCDE Member Center, for the following roles:
  - District information technology (IT) leaders
  - District test coordinators
  - PowerSchool IT contacts
  - Precode coordinators
  - Report card/accountability coordinators

## Precode Data Collection Overview

All schools participate in precode data collection for student assessment rostering. The data must be entered in PowerSchool for submission to SCDE. Precode coordinators, district test coordinators, district PowerSchool administrators and district technology coordinators must work together with other district and school personnel on precode.

## Data Certification Schedule

Each year, the Office of Research and Data Analysis (ORDA) publishes the [Data Certification Schedule](#), which includes precode submission deadlines. This schedule should be reviewed periodically as dates are subject to change throughout the school year.

## Precode Initialization

The district PowerSchool Administrator is responsible for running the precode initialization function each year before precode data are entered. This process deletes all values on the Precode page in PowerSchool (\*except those listed below) for students currently enrolled in any selected school. This initialization will not clear field values for inactive students.

**This means inactive students who become active after the initialization process is executed must have the data on the Precode page manually cleared.**

\*The precode initialization function excludes removing values for students having the following checkboxes selected:

- Deaf-Blindness
- Multiple Disabilities
- Alternate Assessment
- Braille

## Precode Data Entry

Refer to the [SIS Data Entry Manual](#) for precode data entry instructions and definitions of fields and values on the Precode page in PowerSchool.

Precode data should be entered in PowerSchool and submitted as early as possible for each data certification. Doing so allows data errors to be reviewed and corrected ensuring the accuracy of data provided to testing contractors and for school accountability reporting (see *Level Data Validations* and *Data Quality and Reporting (DQR) Application* sections). While changes to certain demographic data can be made on a contractor's website or on answer documents during testing, the submitted precode data populate summary reports and longitudinal databases.

## Precode Data Submission

SCDE produces preliminary precode data reports that allow for data review and validation prior to submission to contractors. These files are posted in the Advanced Data Transfer system (ADT) located in the SCDE Member Center. Errors found in the reports should be corrected in PowerSchool rather than the report itself.

## Inclusions and Exclusions

Precode excludes the following student categories:

- **Graduated students** *Students.Grade\_Level* value of "99"
- **Inactive, preregistered, and transferred-out students**
- **Non-funded students** (including home school and private school students) identified using "EEI" value in *Students.EntryCode* field



- **Students identified as no-shows** value of “NS” in *Students.ExitCode* and/or having an entry date on or after the exit date (*Students.Entry\_Date* and *Students.Exit Date* fields).
- **Students not included in SC reporting** identified using a value of “1” in the *Include this student in state Reporting*PowerSchool field (*Students.SC\_IncludeInReporting*).
- **Students without state ID numbers** (*Students.State\_StudentNumber*) are not included in Precode. Data validation reports are available for identifying these students. Contact the district PowerSchool administrator concerning students without state IDs.
- **College Entrance Assessments** (ACT® and The College Board SAT®) are not part of the precode process.

All other active student records in instructional schools are included in precode processing. These records are filtered based on testing program requirements before distribution to contractors to generate materials and online test sessions.

**Table 1. Precode Paper Fields**

Elem/Middle Paper	Middle/High EOCEP Paper
ELA	English
Math	Algebra
Science	Biology
Social Studies	USHC

## Precode Data Validations

### Level Data Validations

Regularly review and address the precode-related Level Data error reports and validations located in PowerSchool. This will ensure better data quality for rostering.

### Data Quality and Reporting (DQR) Application

Data validations are available for review in the Data Quality and Reporting (DQR) application located in the SCDE Report Portal. DQR provides error reports disaggregated by school and errors type.

## Alternate Assessments

Students who take an alternate assessment must be taught and assessed on-grade-level standards (i.e., the Alternate Academic Achievement Standards (AAAS) or “grade level instruction.” See ‘[South Carolina Alternate Assessment: Grade vs. Age](#)’ memo).

**Table 2.** *Alternate Assessments for Students who Meet Participation Criteria*

Grade	ELA / Math Alternate Assessment	Science Alternate Assessment	Social Studies Alternate Assessment	EOCEP (English 2, Algebra 1, Biology 1, USHC) Alternate Assessment	Career Readiness Alternate Assessment	WIDA Alternate ACCESS *
K						N/A
1						Required
2						Required
3	Required					Required
4	Required	Required				Required
5	Required					Required
6	Required	Required				Required
7	Required					Required
8	Required					Required
HS**				Required**		Required
11					Required	

\*The WIDA Alternate ACCESS is only for alternate assessment-eligible students who are also Multilingual Learners (MLs). High school students are required to take the assessment at all grade levels (9, 10, 11, and 12) unless they have exited the ML program.

\*\*HS refers to students receiving instructions at the ninth-grade level or above. These students must complete all four subject-level high school alternate assessments by third-year cohort.

### Identifying Students for Alternate Assessment

Students who take an alternate assessment must be identified using the following PowerSchool fields:

- *Alternate Assessment*: must be checked. (Precode page)
- *True Grade*: must be coded if and only if the instructional grade is not an option in *Grade Level* for the school in which the student is served (e.g., a student at a 11<sup>th</sup> grade level receiving services at a district middle school – True Grade would have a

value of 11; the student's grade level would have a value of 8 or the highest allowable at the middle school). (SC Student Information page)

- *Ninth Grade Code*: must be completed for students beginning their first year receiving ninth grade level instruction (ninth grade standards). Its value is the two-digit year of the spring semester. Once this code is set, it remains the same. (e.g., A student first receiving ninth-grade instruction in 2024-25 will have a *Ninth Grade Code* of 25). (SC Student Information page)
- Activity Codes for grades 9-12: The first year that students receive instruction at the ninth-grade level (ninth-grade standards), they join a high school cohort and are identified for alternate testing by activity codes (ELA, Math, Science, and Social Studies) in [Table 3](#):

**Table 3.** *Activity (Course) Codes for Alternate Assessment-Eligible Students*

Activity Code	Course Subject Name
48530000	English 2 (for SC Alt)
48540000	Algebra 1 (for SC Alt)
48550000	Biology 1 (for SC Alt)
48560000	US History and Constitution (for SC Alt)

**Note:** Neither *Grade Level* nor *True Grade* fields are used to precode for grade 9 and above alternate assessments.

### Other Required PowerSchool Fields

- *Alternate Assessment Test Administrator First Name & Last Name*: used to record the SC-Alt test administrator for students taking an alternate test. If left blank, the homeroom teacher of record is used. It is possible to enter the name of the same teacher in several different ways (e.g., Jane Doe, J. Doe, Jan Doe). Make every effort to enter data into these fields consistently. (Precode page)
- *Other Alternate Assessment Tested School ID*: only populated for alternate-assessment-eligible students testing at a site other than the home/base school in which enrolled in PowerSchool (leave blank if the student is tested at the home/base school). If populated, use the school ID of the test site. (Precode page)
  - Students testing at McCarthy Tetzler should be coded with 4207599.
  - Students testing at Pine Grove should be coded with 9990300.
  - Students testing at an official school should be coded with that school's SIDN.

### Alternate Assessment Contact:

Roberta E Turner  
Office of Assessment and Standards  
(803) 734-0564  
[reford@ed.sc.gov](mailto:reford@ed.sc.gov)

## English Language Proficiency (ELP) Assessment

### WIDA ACCESS and WIDA Alternate ACCESS

South Carolina uses WIDA ACCESS and WIDA Alternate ACCESS as the annual English Language Proficiency (ELP) assessment to monitor the proficiency level of multilingual learners (MLs).

WIDA ACCESS is administered as an online assessment. Paper waivers will not be accepted for the administration of WIDA ACCESS. District test coordinators will not need to order materials or mark anything in precode for students taking WIDA ACCESS online; any additional materials needed for the online administration may be ordered during the Additional Materials Window through WIDA AMS. Customized test forms and/or oral/signed administration materials for WIDA ACCESS are not ordered via precode.

Identify students for the ELP Assessment by coding the *English Proficiency Level* field in PowerSchool (S\_SC\_STU\_X.Engl\_Prof) with values of “1”, “2”, “3”, “4”, “5”, “6.0”, “AW”, “AL1”, or “AL2”. Consult the [“South Carolina Proficiency Codes for the Multilingual Learner Program \(MLP\)”](#) for descriptions of each level. Students taking the WIDA Alternate ACCESS should have the *Alternate Assessment* field checked on the Precode page in PowerSchool.

#### ELP Exceptions:

- Students in 3- and 4-year-old kindergarten are not tested regardless of their *English Proficiency Level*.
- Students who previously met the exit criteria and are coded as “M1”, “M2”, “M3”, “M4”, or “8 Former ML” do not take the annual ELP assessment.
- Students who did not qualify for English language acquisition services from their initial screener are coded as “8 Never ML” and do not take the annual ELP assessment.
- English Proficiency Level “AW” students: Identification screening must occur before administering the ELP Assessment. Depending on results, these students might not qualify for testing.

#### Paper Administrations

- Online testing is not available for 5K; paper kits will be distributed. District test coordinators will not need to order materials for 5K students or enter information on the PowerSchool Precode page.
- Writing will remain a paper-based administration for students in grades 1-3.
- WIDA Alternate ACCESS is only available in paper format. Students taking the WIDA Alternate ACCESS should have the *Alternate Assessment* field checked on the PowerSchool Precode page.

- Students with an IEP or 504 plan accommodation for paper testing should have the *ELP Paper* checkbox checked on the Precode page as well as a Tier selection.
- Contact the English Language Proficiency Assessment & WIDA Program Manager concerning other students requiring paper assessments.

WIDA ACCESS online and WIDA Alternate ACCESS Contact:

Meghan Walters-Branham

Office of Assessment and Standards

(803) 734-0400

[mgwalters@ed.sc.gov](mailto:mgwalters@ed.sc.gov)

## National Assessment of Educational Progress (NAEP)

NAEP is administered annually to students in specific grade levels in a small sample of South Carolina schools. Districts with schools in the sample are notified. SCDE provides student data from the PowerSchool fields below to the NAEP vendor. Data are obtained from the most current district PowerSchool data submission prior to the contractor's deadline (usually in November).

### PowerSchool Fields

Refer to [Student Information System \(SIS\) Data Entry Manual](#) for field details.

#### Schools Table:

- DistrictCode
- School\_Number
- Name

#### StudentCoreFields Table:

- PSCore\_Legal\_Last\_Name
- PSCore\_Legal\_First\_Name
- PSCore\_Legal\_Middle\_Name

#### Students Table:

- State\_StudentNumber
- DOB
- Gender
- Grade\_Level
- Mailing\_Zip
- FedEthnicity

#### S\_SC\_STU\_X Table:

- SC\_Engl\_Prof
- PIP\_Status
- SC\_InstrSetting

#### StudentRace Table:

- RaceCD

#### NAEP Contact:

Jonathan Sedberry

Office of Assessment and Standards

(803) 734-8294

[jasedberry@ed.sc.gov](mailto:jasedberry@ed.sc.gov)

## 4K, 5K, and 2nd Grade Assessment Overview

Included in this overview:

- Four-year-old kindergarten assessments (GOLD® and myIGDIs)
- Five-year-old kindergarten assessment (KRA)
- Second grade assessments (CogAT and Iowa Assessments)

### PowerSchool Data Utilized by Testing Program

[Table 4](#) outlines the PowerSchool data utilized by 4K, 5K, and 2<sup>nd</sup> grade assessment vendors. The asterisk indicates the field is used by the program vendor. Details for specific assessment programs are found in [Specific Information for 4K, 5K, and 2nd Grade Assessments](#).

**Table 4. PowerSchool Data Fields**

PS Display Name	PS Table	PS Field Name	Assessment Field Name	GOLD®	myIGDIs	KRA	CogAT/IA
School Number	Schools	School_Number	SchoolID	*	*	*	*
NA	Schools	District_Number	District	*	*	*	*
School Name	Schools	Name	School	*	*	*	*
Grade Level	Students	Grade_Level	Grade	*	*	*	*
Name (Last, First MI)	Users	Several fields	TeachName	*	*	*	*
ID	Users	TeacherNumber	TeachNbr	*		*	*
State ID	Students	State_StudentNumber	StateID	*	*	*	*
Student Number	Students	Student_Number	StudentID	*	*	*	*
Legal Name	StudentCoreFields	PSCore_Legal_Last_Name	LName	*	*	*	*
Legal Name	StudentCoreFields	PSCore_Legal_First_Name	FName	*	*	*	*
Legal Name	StudentCoreFields	PSCore_Legal_Middle_Name	MName	*		*	*
DOB	Students	DOB	DOB	*	*	*	*
Sex	Students	Gender	Sex	*	*	*	*
Ethnicity	Students	FedEthnicity	Latino	*	*		*

PS Display Name	PS Table	PS Field Name	Assessment Field Name	GOLD*	myIGDIs	KRA	CogAT/IA
Race	StudentRace	RaceCD	RaceI RaceA RaceB RaceP RaceW	*	*		*
Instructional Setting	S_SC_STU_X	InstrSetting	InstrSetting			*	*
English Proficiency Levels (PL)	S_SC_STU_X	Engl_Prof	English			*	*
1st Lang Spoken	S_SC_STU_X	First_Lang_Spoken	FirstLang	*			
Homeroom	Students	Home_Room	TeachName	*	*		
Email	Users	Email_Addr	Teachemail		*		

## Teacher Information

Teacher data from PowerSchool (name, Teacher ID, and e-mail) are critical for early childhood precoding and are sourced from sections of activity codes ([Table 5](#)) in which students are enrolled. Students are rostered according to this activity code information. Students not enrolled in these activity codes are not rostered.

**Table 5. Early Childhood Roster Order and Activity Codes**

Order Number	4K GOLD (see note below for myIGDIs)	5K	2 <sup>nd</sup> Grade
1	1750 (Half Day)	1761 (Full Day)	0896 (Homeroom)
2	1751 (Full Day)	0896 (Homeroom)	0897 (Homeroom)
3	0896 (Homeroom)	0897 (Homeroom)	
4	0897 (Homeroom)		

## New for myIGDIs 2025 – 2026:

PK4 students evaluated for myIGDIs must have 0889 added to their schedule. The evaluator must be the lead teacher of record for the course. For remotely enrolled students, create the section at the school where the student will be evaluated. This is a non-instructional, non-attendance, ungraded course.

**Note:** Students are rostered according to the order (1 – 4) in Table 5. If a student is enrolled in more than one of these courses, the course with the lower order number is the course in



which the student will be rostered. For example, if a 4K GOLD student is in both a 1750 and 0896 activity code, the teacher information will be taken from the 1750 course; if a 5K student is in both 1761 and 0897, the teacher information will be taken from the 1761 course. Rostering issues arise when the rostering code appears more than once on the schedule. Therefore, when scheduling students, consider all the course activity codes being used and select one for rostering that won't duplicate another course code. Students cannot be rostered if not enrolled in one of the activity codes listed above.

## Multilingual Learner (ML)

The SCDE classifies students into ML and non-ML groups using the *English Proficiency* field in PowerSchool (*S\_SC\_STU\_X.SC\_Engl\_Prof*) regardless of contractor designations (e.g., one contractor called the ML group 'English as a Second Language'). When manually entering students into assessment platforms, those coded "8" and "9" in PowerSchool are not ML. For students coded "AW", identification screening must occur before administering the English Language Proficiency (ELP) assessment; depending on results, these students potentially will not qualify for testing. All others are categorized as ML. See [English Language Proficiency \(ELP\) Assessment](#).

## Disability Status

Precoding is based on Instructional Setting (*S\_SC\_STU\_X.InstrSetting*).

## Data Delivered to Contractors when Information is Missing in PowerSchool

Ed-Fi requires student demographic (i.e., name, DOB, SUNS ID, etc.) and enrollment data to publish a student; therefore, any missing data will cause publishing errors, which prevent a student from being rostered. Additionally, if an assessment requires enrollment in a specific course, the student cannot be rostered when this information is missing.

## Technical and Administrative Support

**Table 6.** *Technical Support Information for 4K, 5K, and 2<sup>nd</sup> Grade Assessments*

Test	Contacts
4K: MyIGDIs*	Online system questions: 1-800-338-4204 or email <a href="mailto:myIGDIs-Support@renaissance.com">myIGDIs-Support@renaissance.com</a>
4K: GOLD**	Online system questions: Support Portal: <a href="https://teachingstrategies.force.com/portal/s/submit-a-case">https://teachingstrategies.force.com/portal/s/submit-a-case</a>
5K: KRA*	For online system questions: 1-888-602-8343 or fill out the <a href="#">South Carolina KReady/KRA Technical Support Online Form</a>
CogAT/IA	Testing support: 1-800-323-9540 or use the online chat on the <a href="#">Riverside Microsite</a>

myIGDIs, GOLD®, and KRA Test Administration Contact:

Meghan Walters-Branham

803-734-0400

[mgwalters@ed.sc.gov](mailto:mgwalters@ed.sc.gov)

Second Grade CogAT/IA Test Administration Contact:

David Trombly

803-734-8274

[dctrombly@ed.sc.gov](mailto:dctrombly@ed.sc.gov)

## Specific Information for 4K, 5K, and 2nd Grade Assessments

### All 4K & 5K Assessments

#### *Make teacher-level and student-level corrections*

Contractors provide districts instructions to access online accounts once data are available. Districts should review the rosters in the online portal and make necessary corrections.

- Districts may not add, remove, or edit school names or SIDNs without approval from the Office of Assessment.
- Update teacher information as needed, but do not change Teacher IDs.
- Ensure all students are assigned to their actual teacher.
- Student names and birth dates must be correct and identical to the values in PowerSchool.
- Manually enter data for students not precoded, if an option. Ensure that name, date of birth, and State ID are identical to the values in PowerSchool.

#### *Score Data Entry*

- Scores for all students must be entered in the online testing system.
- SCDE collects data at both the beginning (4K and 5K) and at the end of the school year (4K).
- Do not delete a student from the online system, even if the student transfers.

#### *Other Information*

- Some districts have administered these tests in the past and may have a district account.  
Districts should make sure to use the account for the statewide administration.
- The District Test Coordinator (DTC) should contact the contractor's help desk if teachers are unable to log into the online system or enter scores.
- The SCDE provides precoding assistance at the beginning of the school year. Once the online systems are loaded, districts are responsible for their update with new student information.
- Review data requirements for student record inclusion in precode files, found in the "Inclusions and Exclusions" section of this document.

## 4K Assessment: GOLD®

### *Testing Dates and Data*

- Score data for the first 45 days should be entered into the fall checkpoints.
- Score data for the last 45 days should be entered into the spring checkpoints.
- Checkpoints must be finalized to be included in the state data file.
- DTCs are encouraged to verify checkpoint completion and finalization prior to the deadline using the Assessment Status Report.
- Teachers can finalize checkpoints after a testing window ends by following these steps in the online system:
  - Checkpoint Tab – By Multiple Children
  - Change View – choose the appropriate test period (i.e., Fall YYYY/YYYY)
  - The SourceChildID field is populated by the student’s State ID in PowerSchool. Note that the SourceChildID field is not visible in the online system. Districts that self-populate online systems must use students’ State ID (*Students.State\_StudentNumber*) as the field value.
  - The Identifier field is populated by the student’s School ID.
  - The Student ID field (*Students.ID*) is populated by the student’s PowerSchool ID.
  - GOLD has numeric Ethnicity ID and Race ID values. [Table 7](#) outlines these values and their corresponding federal race/ethnicity codes.

**Table 7. Federal and Contractor Race/Ethnicity Codes**

Federal Race/Ethnicity Code	Contractor’s Ethnicity ID Value	Contractor’s Race ID Value
<i>Blank</i>	25	43
A	1	22
B	1	2
H	23	42
I	1	37
M	1	44
P	1	36
W	1	1

- For the Language field in Gold, “0” is coded for students with an “8”, “9”, or blank in the PowerSchool English Proficiency field. All other students are coded as 1, i.e., English Learner.

### *District-generated Import Files*

Districts may create assessment roster upload files. The contractor provides instructions. This voluntary process must be completed by the end of August. For districts with SCDE-

provided precode files, do not upload district data. Doing so results in duplicate student information.

## 4K Assessment: myIGDIs Literacy and Numeracy

### *Testing Dates and Data*

- Data populating the myIGDIs portal are uploaded from the Ed-Fi data stream. Therefore, all updates and changes to student records must be made in PowerSchool and published; manual changes via the portal are not possible. Updates to records in the portal appear within 24 – 28 hours of publishing.
- Districts receive access to the myIGDIs system once the vendor opens the online portal. Teachers with classroom data uploaded to the portal will receive an automated email to establish their account for the year.
- DTCs should consult their district PS administrator when students do not appear in the portal after the 24-48 period. A starting point is to confirm that the student is enrolled in the 0889 course activity code with the evaluator assigned as the lead teacher of the course. Districts must be using State Reporting version 25.7.1.0 or higher to roster for myIGDIs in 25-26.
- Fall scores can continue to be entered after the fall testing window closes. Teachers enter the results from the **first 45 days** in the **Fall** screening field.
- Teachers enter the results from the **last 45 days** in the **Spring** screening field:

**Figure 1.** *Entering Test Scores for Fall and Spring Screening*

The screenshot shows a web form titled "Edit Score - Early Literacy+/Alliteration". It contains several input fields for scores and dates, organized by season. The "Fall" section has a score field (circled in blue) and a date field. The "Spring" section has a score field (circled in red) and a date field. The "Winter" and "Summer" sections also have score and date fields. There are also fields for "F1", "F2", "F3", "F4", "W1", "W2", "W3", "W4", "Sp1", "Sp2", "Sp3", "Sp4", "Su1", "Su2", "Su3", and "Su4". The form includes "Clear", "Save", and "Cancel" buttons at the bottom.

Fall		Winter	
Score	date	Score	date
F1	F2	W1	W2
date	date	date	date
F3	F4	W3	W4
date	date	date	date

  

Spring		Summer	
Score	date	Score	date
Sp1	Sp2	Su1	Su2
date	date	date	date
Sp3	Sp4	Su3	Su4
date	date	date	date

- [Table 8](#) correlates myIGDIs ethnicity and race codes to federal codes:

**Table 8. Race and Ethnicity Codes**

Federal Race/Ethnicity Code	Value Submitted to Contractor
H	Hispanic/Latino
B	African/African-American
A	Asian/Asian-American
P	Pacific Islander
I	Native American
W	Caucasian/White
M	Multi-ethnic

- For the *StudentIEPStatus* field, “Yes” is coded for students with an instructional setting of “SE”, “SR”, or “SP”. All other students are coded as “No.”
- For the *StudentELLStatus* field, “No” is coded for students with an “8”, “9”, or blank in the *English Proficiency* field. All other students are coded as “Yes”, i.e., English as a Second Language.

## 5K Assessment: KRA

### *Testing Dates and Data*

- KRA is only administered during the first 45 days of school as determined by each district’s calendar.
- Scores are entered by item, by student, or by using the spreadsheet feature. The spreadsheet feature provides an efficient way of entering data if scores are recorded by paper. There are no Save or Submit buttons throughout the teacher interface - once a score has been selected, that data point is saved. When looking at the spreadsheet, if all cells are highlighted in blue, all data have been entered; there is no formal Submit button. After the administration window has ended, all scores will be locked.
- Teachers may use the KRA app to administer a subset of items to students. Students can select an answer that is automatically scored and sent to the Ready for Kindergarten Online system.
- For the IEP field, ‘Yes’ is coded for students with an instructional setting of “SE”, “SR”, or “SP”; “No” is coded for all other students.
- For the *Language* field, “No” is coded for students with an “8”, “9”, or blank in the *English Proficiency* field. All other students are coded as “Yes”; i.e., English as a Second Language.
- The Teacher ID is the *Users.TeacherNumber* field in PowerSchool. Interim teacher information is not accepted by KRA.
- Students without values for name, date of birth, and State ID are not rostered.

### ***Download KRA Precode files***

KRA files are located in the Assessment folder in the Advanced Data Transfer System (ADTS). Log into the SCDE Report Portal for ADTS access. Consult the district Web Access Coordinator (WAC) if the ADTS link is not visible after logging in.

Districts must download four files:

- 3 data files for uploading:
  - *PRC (year) KRA <date> <district code> <district name> 1 STUDENTS.csv*
  - *PRC (year) KRA <date> <district code> <district name> 2 TEACHERS.csv*
  - *PRC (year) KRA <date> <district code> <district name> 3 ENROLLMENTS.csv*
- 1 summary file:
  - *PRC (year) KRA <date> <district code> <district name> SUMMARY.xlsx*

### ***Upload KRA files to online system***

The STUDENTS, TEACHERS, and ENROLLMENTS files must be uploaded by the district into the KRA online system; use instructions located at <http://dataguidelines.kready.org/Guides>. Tables match on the following criteria:

- *Teachers.csv* updates teacher information already in the system based upon the email.
- *Teachers.csv* matches with *Enrollments.csv* based upon the *Users.TeacherNumber* field in PowerSchool. The Teacher ID should be the one in the PowerSchool Users Table.
- *Students.csv* matches with *Enrollments.csv* based upon the State Student ID.

### **2nd Grade Assessments: CogAT/IA**

- Testing Mode: An unchecked “Gifted and Talented Program Paper Assessment” box indicates online testing and a checked box indicates paper testing.
- If the student’s birthdate is incorrect, do **not** use the document with the incorrect birthdate. Rather, manually code a new answer document with the correct date and correct the birthdate in PowerSchool.
- If the birthdate is incorrect and the test was administered and scored using the incorrect birthdate, submit a request to re-score the document to the test contractor.

### **English Language Proficiency (ELP) Assessment**

Refer to [English Language Proficiency \(ELP\) Assessment](#) for multilingual learners (MLs) in K – 2<sup>nd</sup> grades.

## SC READY (Grades 3-8) & EOCEP

### New for 2025 – 2026

- The customized material fields will no longer be used for the SC READY or EOCEP programs.
- Refer to [Table 9](#) for how the precode files will be used for each administration; the precode process does not apply to the EOCEP summer administration.

**Table 9.** *Precode Files Usage*

	EOCEP Fall/Winter & EOCEP Spring	SC READY
December Enrollment	Not Used	To determine TAM & Brochure quantities
January Precode	Not Used	Not Used
March Precode Update	To load student records and to create test sessions (registrations)	To load student records and to create test sessions (registrations); also, to print precode labels for paper testers

### Other Notes

- All parts of the ELA/English 2 assessment (writing and reading) must be taken in the same mode except for grades 3 and 4 ELA students who plan to participate in mixed-mode testing where they test all items online except for the TDW item.
- For SC READY, it is not required that students take every subject in the same mode.
- For EOCEP, all students must test online unless their IEP, 504 Plan or ILAP specifies paper testing.
- All precoded student records are loaded into the online system and are placed into a test session/registration regardless of mode (online/paper) and materials ordered. Students marked for paper and loaded into the online system do not have to be removed from online test sessions/registrations.
- All orders for print materials (to include large-print and braille materials) will be placed online in the DRC INSIGHT Portal during the online enrollment process.
- For SC READY, ensure all students testing with paper (including those students who will be mixed-mode ELA testing in grades 3 and 4) are coded with a check in the “Paper” checkbox for all applicable subjects. Precode labels will be provided for all students marked as paper testers in the update file. Labels for each grade will be provided on a separate sheet and then sorted by student name (i.e. sheets of grade 3 students, followed by sheets of grade 4 students, etc.).
- For mixed-mode testing, districts must apply for a waiver to administer the SC READY TDW (text dependent writing) test on paper for third-and fourth-grade



students. If the waiver application is approved, districts will be required to pay and will assume responsibility for complying with all mixed-mode testing procedures. Failure to do so could result in invalid scores. Waivers requests are submitted annually by the August deadline. Please send any questions to Susan Creighton at [screight@ed.sc.gov](mailto:screight@ed.sc.gov) in the Office of Assessment and Standards.

- For EOCEP, ensure all students testing with paper (only for students with IEP, 504 Plan, or ILAP) are coded with a check in the “Paper” checkbox for the update phase. These students will be assigned the “Paper Test Transcription” accommodation in the Portal so their online test form matches the print test form.

## Online Testing

Oral Administration fields in PowerSchool should be updated by the update phase to populate DRC’s Portal; this information is used to assign the appropriate accommodations and test form. If the information is not provided by the deadline, it is the district’s responsibility to mark accommodations manually in the Portal before testing. Please note the following:

- Refer to [Table 10](#) for Oral/Signed Administration information for online testing.
- Oral/Signed Administration is not an available accommodation for SC READY grade 3 ELA.
- The PowerSchool Oral Administration fields in the subject area are used across testing programs. A certain number of students may take SC READY and EOCEP (e.g., 8th graders). Contact the SCDE for further instructions if the values for these fields should not apply to both testing programs for a student.

**Table 10.** *Oral/Signed Administration for Online Testing*

Student Needs:	“Oral/ Signed” Value	Online Accommodation(s) Marked in Portal	SC READY Form Assigned	EOCEP Form Assigned
No oral administration	NA	None	Any regular form	Any regular form
Oral admin for entire test	OA or OA12**	Oral Administration – Entire Test <i>Portal Display Name = Oral Administration (N/A for SCR ELA gr 3 &amp; BEACON K-2)</i>	xxxP	xx0
Oral admin for Writing only	OA1	Oral Administration - Writing Only <i>Portal Display Name = Oral Administration Writing Only (SCR ELA gr 4-8 &amp; English 2 only)</i>	xxxP	xx0

Student Needs:	"Oral/ Signed" Value	Online Accommodation(s) Marked in Portal	SC READY Form Assigned	EOCEP Form Assigned
Oral admin for Reading only	OA2	Oral Administration - Reading Only <i>Portal Display Name = Oral Administration Reading Only (SCR ELA gr 4-8 &amp; English 2 only)</i>	xxxP	xx0
Signed Administration	AV	Sign Language Video <i>Portal Display Name = Sign Language Video (N/A for SCR ELA gr 3, BEACON 3-8 ELA, BEACON K-2)</i>	xxxP	xxxP

*\*\*OA12 value only applies to ELA and English 2. OA value should be used for all other subjects.*

### ***SC READY Creating Online Test Sessions/Registrations***

#### Teacher Information

Teacher information is collected for the Teacher of Record in a course section with one of the following activity codes:

- homeroom (0896, 0897)
- ELA in grades 3-8 (1001, 1010, 2001, 2010, 2012);
- Math in grades 3-8 (1110, 2110, 2112);
- Science in grades 4, 6, and 8 (1201, 2201, 2221, 2251)
- Social Studies in grades 5 and 7 (1301, 2301, 2310, 2320)  
*(As of this printing, social studies is not being assessed.)*

The following teacher information is collected:

- Teacher Number
- Teacher Certificate Number
- Teacher Last, First

#### Test Sessions/Registrations

Online test sessions/registrations will be generated for all records included in the precode update file, regardless of test mode indicated, in the event a change in test mode is desired later.

Test sessions are created according to the values in the **Materials Sort and Homeroom** fields as described below.

- Materials sort is the first level of grouping. An alphanumeric entry up to 9 characters (e.g., 321, A12, AAA, etc.) in the Materials Sort field may be used for student groupings to create online test sessions.

**Note:** Leading spaces are removed from the materials sort fields, so they do not need to be entered.

- If no information is entered in the Materials Sort field or a value of AWG or AWS is entered, then online test sessions are grouped according to the 'TeachName' field value if not blank.
- If Materials Sort field has no information entered or a value of AWG or AWS is entered and 'TeachName' field has no information entered, then online test session are grouped alphabetically within grade.

### ***EOCEP Creating Online Test Sessions/Registrations***

#### Teacher Information

The following teacher information is collected for the Teacher of Record in an EOCEP course section:

- Teacher Number
- Teacher Certificate Number
- Teacher Last, First

Online test sessions/registrations will be generated for all records included in the precode update file.

#### Test Sessions/Registrations

Test sessions/registrations are created using:

- Teacher Last Name '*TeachLName*'
- Teacher First Name '*TeachFName*'
- SIScode '*SectionIDFull*' data.

**Example:** Smith John, 411400CW-5

### ***Standard EOCEP Activity (Course) Codes***

**Table 11.** *EOCEP Activity (Course) Codes*

Course Code	Course
4114	Algebra 1
4117	Intermediate Algebra
3025	English 2
3069	IGCSE English Language
3320	U.S. History and Constitution
3221	Biology 1
4248	IGCSE Biology
3322	Dual Enrollment American History 1877 to Present (HIS 202)
3372	Advanced Placement U.S. History

Course Code	Course
336D	IB US History

*Non-Standard (for students not enrolled in traditional credit-bearing courses)*

**Table 12. Non-standard EOCEP Activity (Course) Codes**

Activity Code	Course
4857__00	English 2 (4857)
4851__00	Algebra 1 (4851)
4852__00	Biology 1 (4852)
Not applicable	Not applicable because U.S. History and Constitution isn't used to meet federal accountability requirements.

\* The 7th and 8th characters MUST be coded with two zeros.

## Precoding for Students Testing in another School / Location

### Tested School ID

For precoding purposes, the SCDE allows districts to use a Tested School ID that is not issued a School Identification Number (SIDN), such as alternative school or adult education programs. See [Appendix A](#) for a list of approved programs and their assigned program numbers.

If a student is taking the course in a **location not considered a school** (i.e., an entity without an official SIDN), remote enroll the student in PowerSchool (Student Selection > Courses and Programs > Registration > Remote and Summer School Registration). A program number will need to be created. Consult the district PowerSchool administrator when remote enrollments are needed.

For SC READY, when creating the program through remote enrollment, create a program number with the last 3 digits in the range of 750 – 799 (consistently) to alert the Office of Assessment and Standards that this is not a real school ID and it is for a program.

For EOCEP, when creating the program through remote enrollment, create a program number with the last 3 digits in the range of 850-899 (consistently) to alert the Office of Assessment and Standards that this is not a real school ID and that it is for a program.

If the student is enrolled and testing at an **alternate school program**, select the alternate program number where the student will be tested. Programs must be created as “schools” in PowerSchool, allowing you to create a master schedule and then enrolling students from base schools.

Print materials may be ordered by alternative testing location during each assessment’s online enrollment period. If the alternative testing location is not available in DRC’s systems during the enrollment period, contact DRC customer service.

## **Reported School IDs**

The Office of Assessment and Standards refers to the base school’s ID as the “Reported School ID.” For students who test in the base school, the Tested School ID and the Reported School ID are the same.

- A student’s scores will be reported under the “Reported School ID” even if they took the SC READY or EOCEP test elsewhere.
- Reported School ID must always be a valid school ID and cannot be blank.
- DRC will not load any precoded records with invalid or blank Reported School IDs into the Portal, whether uploaded via the precode process or manually entered in the Portal. If an invalid Reported School ID is entered, an error message will appear.
- It is the district’s and school’s responsibility to ensure all student records testing in alternate locations have a valid report to (state-issued) SIDN associated with their record in the Portal (for online testers) or on the label applied to their answer document (for SC READY paper testers.) Override labels for alternate testing locations should NOT be ordered or applied to student answer documents. Only labels with a valid state-issued SIDN should be used.

## **EOCEP Precoding for VirtualSC**

VirtualSC students, who are enrolled in a public school, are tested at the base school (i.e., the “brick-and-mortar” school) with an SIDN. The base school should assign the principal as the teacher of record for each gateway course offered at VirtualSC. Within each school, the student is listed under the principal in the online testing system. Assessment results for precoded students flagged as taking a VirtualSC course that requires EOCEP results should be sent to VirtualSC administrators for use in determining final course grades.

### EOCEP Precoding for VirtualSC Contact:

Katina Montgomery

803-734-0016

[kmontgomery@ed.sc.gov](mailto:kmontgomery@ed.sc.gov)).

## Students without State ID Numbers

**The State ID is a required 10-digit field for all student records in the DRC Portal;** the PowerSchool Number is no longer a required field.

Some non-public school students (e.g., home school, private school, adult education) may need to take SC READY or EOCEP but they do not have a State ID number.

Prior to creating an ID, verify that the student has not already been issued one through eScholar. Students without a State ID number can be entered into PowerSchool and will be issued one at the next eScholar sync. These student records should have an entry code of EEI and the Exclude This Student From Ed-Fi Publishing field set to 'No.'

VirtualSC non-public students are included in the precode file given to the contractor. VirtualSC students from private or home schools who must take the EOCEP test at a district are loaded into online test sessions/registrations for that district and coded as Virtual School students.

### SC READY Contact:

Crystal Huckabee

(803) 734-8282

[clhuckabee@ed.sc.gov](mailto:clhuckabee@ed.sc.gov)

### EOCEP Contact:

Kirsten Hural

(803) 734-5981

[khural@ed.sc.gov](mailto:khural@ed.sc.gov)

## Career Readiness (Grades 11 and 12)

SCDE collects and reports precode data for the Career Readiness Assessment in August for fall administration – primarily for 12<sup>th</sup> grade - and in December for spring administration – primarily for 11<sup>th</sup> grade. The data populate student demographic information for the online testing system or paper tests.

- Career Readiness is given to students based on their 9GR value (*S\_SC\_STU\_X.NinthGradeCode* on the South Carolina Student Information page).
- The *Career Readiness Grade 12 – Fall* or *Career Readiness Grade 12 – Spring* checkbox must be checked for 12<sup>th</sup> graders taking this test, whether they are first-time test takers or students retaking the exam. These students are precoded for fall and spring administration.
- WIN will allow districts and schools to add late student registrations after the initial file is provided to the testing company.

### Paper Administration

Students needing a paper administration should have the Career Readiness Paper checkbox checked on the PowerSchool Precode page. If a student also needs braille, large print, or oral accommodations, then indicate this in the Career Readiness Accommodations and Oral Accommodations fields. These Power School fields are for paper administrations only. Online accommodations must be requested through the WIN portal.

**Note:** If an oral admin script is needed, WIN provides 1 script and 1 admin guide for every 5 oral paper-based testing students.

Spring paper administrations are open to any 11<sup>th</sup> grade student; however, 12<sup>th</sup> grade students must test online unless the student has an IEP/504/ILAP requiring a paper administration. Fall paper administrations are provided only for students needing accommodation.

### Online Administration

If the Career Readiness Paper box is not checked, the student will receive an online administration. Online oral accommodations are provided via SpeechStream, and American Sign Language may also be requested. Instructions for enabling SpeechStream or American Sign Language are found in the WIN Test Administration Manual. This manual also describes how students may adjust the font size, enable zoom, or change the color scheme as needed.

Career Readiness Contact:

David Trombly

Office of Assessment and Standards

(803) 734-8274

[dctrombly@ed.sc.gov](mailto:dctrombly@ed.sc.gov)



## Appendix A: Alternative School Program List

This list can change from school year to school year. These numbers should only be used for site identification. All student-level data should be reported to the student's home school. If you have questions regarding the alternative school list, contact the Alternative School Program Contact:

Aveene Coleman  
Office of Student Support  
(803) 734-3057  
[acoleman@ed.sc.gov](mailto:acoleman@ed.sc.gov)

**Table 13.** *2024-2025 Alternative School Program List*

District	Alternative School Program	Number
Abbeville	▪ Abbeville County School District Alternative School	0160750
Aiken	▪ The Center for Innovative Learning at Pinecrest ▪ XSEL	0201750 0201751
Allendale	▪ New Beginnings Learning Center	0301750
Anderson 1, 2, 3, 4 Anderson 5	▪ Renaissance Academy ▪ ACE Academy (Anderson Center for Excellence)	0470750 0405750
Anderson 2	▪ Anderson School District 2 Alternative Program	0402750
Bamberg	▪ Second Chances Academy	0503750
Barnwell County School District	▪ Barnwell Alternative Program ▪ BCSD Alternative Learning Center (Blackville / Williston)	0601750 0601751
Beaufort	▪ Right Choices ▪ Promising Students Program	0701750 0701751
Berkeley	▪ Berkeley Alternative School	0801750
Calhoun	▪ Calhoun County Public Schools Alternative Program	0901750
Charleston	▪ Daniel Jenkins Academy ▪ Liberty Hill Academy ▪ Turning Point Academy ▪ Septima P. Clark Corporate Academy	1001756 1001750 1001752 1001753
Cherokee	▪ Copeland Academy	1101750
Chester County School	▪ The Learning Center	1201750
Chesterfield County School District	▪ Palmetto Learning Center	1301750
Clarendon 4	▪ Clarendon Promise School	1406750
Colleton	▪ Colleton Academy for Success	1501750

District	Alternative School Program	Number
Darlington	▪ Darlington County Intervention School	1601750
Dillon 3, & 4	▪ Dillon County Academy for Academic and Career Advancement (DCAACA) Program	1704750
Dorchester 2	▪ RISE Academy	1802750
Dorchester 4	▪ Odyssey Educational Center	1804750
Edgefield	▪ Edgefield County School District Alternative Program	1901750
Fairfield	▪ Gordon Odyssey Academy	2001750
Florence 1	▪ Alfred Rush Academy	2101750
Florence 2, & 3	▪ Panther Academy	2103750
Georgetown	▪ Howard Alternative Placement Program	2201750
Greenville	▪ Sullivan Center High School Alternative Program	2301752
	▪ West Greenville Middle School Program	2301758
	▪ West Greenville School	2301950
	▪ Donaldson Middle School Program	2301753
	▪ J. Bonds Middle School Program	2301750
Greenwood 50	▪ East End Academy	2450750
Greenwood 51	▪ The Learning Academy/Ware Shoals High School	2451750
Greenwood 52	▪ Flex Academy	2452750
Hampton 3	▪ Hampton One Academies for Success	2503750
Hampton 3	▪ GACE-Gator Alternative Choice Education	2503751
Horry	▪ SOAR Academy	2601751
Jasper	▪ JCAP-Jasper County Alternative Program	2701750
Kershaw	▪ The Continuous Learning Center	2801750
Lancaster	▪ Barr Street Learning Center	2901750
Laurens 55 & 56	▪ Laurens Preparatory Academy	3055750
Lee	▪ Lee County Flexible Academic Learning Center	3101750
Lexington 1	▪ Alternative Educational Services	3201750
Lexington 2	▪ New Bridge Academy	3202750
Lexington 3	▪ Pathways	3203750
Lexington 4	▪ Lexington School District Four Alternative Program	3204750
Lexington/Richland 5	▪ Academy for Success	3205750
	▪ Foundations Academy	3205751
Marion County	▪ Success Academy at Palmetto Education Center	3410750
Marlboro	▪ AMIkids Infinity School Marlboro	3501750
McCormick	▪ Chief Academy	3301750
Newberry	▪ Newberry Alternative School (NAS)	3601750
Oconee	▪ Oconee Academy	3701750

District	Alternative School Program	Number
Orangeburg	▪ Transformation Academy for Life Learners	3809750
	▪ Refocus Academy	3809751
Pickens	▪ Project Go/AR Lewis Opportunity School	3901750
Richland 1	▪ Olympia Learning Center	4001750
Richland 2	▪ Blythewood Academy	4002750
Saluda	▪ Saluda Opportunity Academy	4101750
Spartanburg 1-7	▪ Whitlock Flexible Learning Center-Spartanburg County Alternative School Program	4207750
Sumter County	▪ Sumter Academy for Support and Intervention	4301750
Union	▪ Union County Achievement Academy	4401750
Williamsburg	▪ H.O.P.E. Academy	4501750
York 1	▪ York One Academy	4601750
York 2	▪ Blue Eagle Academy	4602750
York 3	▪ Aspire	4603751
	▪ Raven Academy & T3 Elementary	4603752
York 4	▪ Oak Grove Academy	4604750

## Appendix B: Adult Education Program List

The following list of adult education sites is sorted by the fiscal agent district ID. Certain sites serve multiple districts. For example, Bamberg is the fiscal agent for the Bamberg/Barnwell Adult Education site (0503556), serving both school districts.

The **Site SIDN** column contains the ship-to site IDs. In most cases, this SIDN corresponds to the fiscal agent (e.g., 0160556 is the site SIDN for 0160); exceptions are noted in [Table 14](#).

The SC Charter School District (4701), Charter Institute at Erskine (4801), as well as districts with an SIDN beginning with 5 – except Palmetto Unified (5209) – do not have adult education programs and are not listed below.

It is possible for the adult education school list to change from year to year.

### Adult Education Program Contact:

Nelecia Murrell  
(803) 734-8070  
[nmurrell@ed.sc.gov](mailto:nmurrell@ed.sc.gov)

**Table 14.** *Adult Education Program List*

District SIDN	District Name	Program / Site Name	Site SIDN	Fiscal Agent SIDN
0160	Abbeville	Abbeville Adult Education	0160556	0160
0201	Aiken	Aiken Adult Education	0201556	0201
0301	Allendale	Jasper-Allendale-Hampton Adult Education	2503556	2503
0401	Anderson 1	Anderson 1 & 2 Adult Education	0401556	0401
0402	Anderson 2	Anderson 1 & 2 Adult Education	0401556	0401
0405	Anderson 5	Anderson 3, 4, & 5 Adult Education	0405556	0405
0403	Anderson 3	Anderson 3, 4, & 5 Adult Education	0405556	0405
0404	Anderson 4	Anderson 3, 4, & 5 Adult Education	0405556	0405
0503	Bamberg	Bamberg/Barnwell Adult Education	0503556	0503
0601	Barnwell	Bamberg/Barnwell Adult Education	0503556	0503
0701	Beaufort	Beaufort Adult Education	0701556	0701
0801	Berkeley	Berkeley Adult Education	0801556	0801
1001	Charleston	Charleston Adult Education	1001556	1001
1101	Cherokee	Cherokee Adult Education	1101556	1101
1201	Chester	Chester Adult Education	1201556	1201
1301	Chesterfield	Chesterfield Adult Education	1301556	1301

District SIDN	District Name	Program / Site Name	Site SIDN	Fiscal Agent SIDN
1406	Clarendon	Clarendon Adult Education	1406556	1406
1501	Colleton	Colleton Adult Education	1501556	1501
1601	Darlington	Darlington/Lee Adult Education	1601556	1601
3101	Lee	Darlington/Lee Adult Education	1601556	1601
1704	Dillon 4	Dillon Adult Education	1704556	1704
1703	Dillon 3	Dillon Adult Education	1704556	1704
1802	Dorchester 2	Dorchester Adult Education	1802556	1802
1804	Dorchester 4	Dorchester Adult Education	1802556	1802
1901	Edgefield	Edgefield-McCormick Adult Education	1901556	1901
3301	McCormick	Edgefield-McCormick Adult Education	1901556	1901
2001	Fairfield	Fairfield Adult Education	2001556	2001
2101	Florence 1	Florence 1 Adult Education	2101556	2101
2102	Florence 2	Florence 2, 3, & 5 Adult Education	2103556	2103
2103	Florence 3	Florence 2, 3, & 5 Adult Education	2103556	2103
2105	Florence 5	Florence 2, 3, & 5 Adult Education	2103556	2103
2201	Georgetown	Georgetown Adult Education	2201556	2201
2301	Greenville	Greenville Adult Education	2301556	2301
2450	Greenwood 50	Greenwood Adult Education	2450556	2450
2451	Greenwood 51	Greenwood Adult Education	2450556	2450
2452	Greenwood 52	Greenwood Adult Education	2450556	2450
2503	Hampton	Jasper-Allendale-Hampton Adult Education	2503556	2503
2701	Jasper	Jasper-Allendale-Hampton Adult Education	2503556	2503
2601	Horry	Horry Adult Education	2601556	2601
2801	Kershaw	Kershaw Adult Education	2801556	2801
2901	Lancaster	Lancaster Adult Education	2901556	2901
3055	Laurens 55	Laurens Adult Education	3055556	3055
3056	Laurens 56	Laurens Adult Education	3055556	3055
3201	Lexington 1	Lexington 1 Adult Education	3201556	3201
3202	Lexington 2	Lexington 2 & 4 Adult Education	3202556	3202
3204	Lexington 4	Lexington 2 & 4 Adult Education	3202556	3202
3203	Lexington 3	Lexington 3 Adult Education	3203556	3203
3205	Lexington/Richland 5	Lexington/Richland 5 Adult Education	3205556	3205

District SIDN	District Name	Program / Site Name	Site SIDN	Fiscal Agent SIDN
3410	Marion	Marion Adult Education	3410556	3410
3501	Marlboro	Marlboro Adult Education	3501556	3501
3601	Newberry	Newberry Adult Education	3601556	3601
3701	Oconee	Oconee Adult Education	3701556	3701
3809	Orangeburg	Orangeburg-Calhoun Adult Education	3809556	3809
0901	Calhoun	Orangeburg-Calhoun Adult Education	3809556	3809
5209	Palmetto Unified	Palmetto Unified School District	5209556	5209
3901	Pickens	Pickens Adult Education	3901556	3901
4001	Richland 1	Richland 1 Adult Education	4001556	4001
4002	Richland 2	Richland 2 Adult Education	4002556	4002
4101	Saluda	Saluda Adult Education	4101556	4101
4207	Spartanburg 7	Spartanburg Adult Education	4207556	4207
4201	Spartanburg 1	Spartanburg Adult Education	4207556	4207
4202	Spartanburg 2	Spartanburg Adult Education	4207556	4207
4203	Spartanburg 3	Spartanburg Adult Education	4207556	4207
4204	Spartanburg 4	Spartanburg Adult Education	4207556	4207
4205	Spartanburg 5	Spartanburg Adult Education	4207556	4207
4206	Spartanburg 6	Spartanburg Adult Education	4207556	4207
4301	Sumter	Sumter Adult Education	4301556	4301
4401	Union	Union Adult Education	4401556	4401
4501	Williamsburg	Williamsburg Adult Education	4501556	4501
4602	York 2 (Clover)	Tri-District Adult Education	4602556	4602
4601	York 1	Tri-District Adult Education	4602556	4602
4604	York 4	Tri-District Adult Education	4602556	4602
4603	York 3 (Rock Hill)	Rock Hill Adult Education	4603556	4603

## Appendix C: Dropdown Values from the PowerSchool Precode Page for the Oral/Signed Admin field

### ELA field

#### NA – Not applicable

- No oral/signed administration materials are needed.

#### OA1 – Oral Admin Audio

- Paper/Pencil: Student requires oral administration audio for EOCEP *Writing only* (or) SC READY ELA *Writing only*. No CD-ROMs produced.
- Online: per IEP/504/EL plan student requires oral administration audio for EOCEP English 2 *Writing only* (or) SC READY ELA *Writing only*. OA provided by Text-to-Speech.

#### OA2 – Oral Admin Audio

- Paper/Pencil: Student requires oral administration audio for EOCEP *Reading only* (or) SC READY ELA *Reading only*. No CD-ROMs produced.
- Online: student requires oral administration for English 2 *Reading only* per IEP/504/EL plan. OA provided by Text-to-Speech.

#### OA12 – Oral Admin Audio (ELA Writing & Reading/EOCEP Entire Test)

- Paper/Pencil: No CD-ROMs produced
- Online: per IEP/504/EL plan student requires oral administration audio for EOCEP Eng2 *Writing & Reading* (or) SC READY ELA *Writing & Reading*. OA provided by Text-to-Speech.

#### AV – ASL Video

- Paper/Pencil: No DVDs produced for ASL
- Online: Video Sign Language (VSL)

### Math, Science and Social Studies fields

#### NA – Not applicable (Default)

- No oral/signed administration materials are needed.

#### OA – Oral Administration Audio

- Paper/Pencil: No CD-ROMs produced
- Online: OA provided by Text-to-Speech.

#### AV – ASL Video

- Paper/Pencil: No DVDs produced for ASL
- Online: Video Sign Language (VSL)