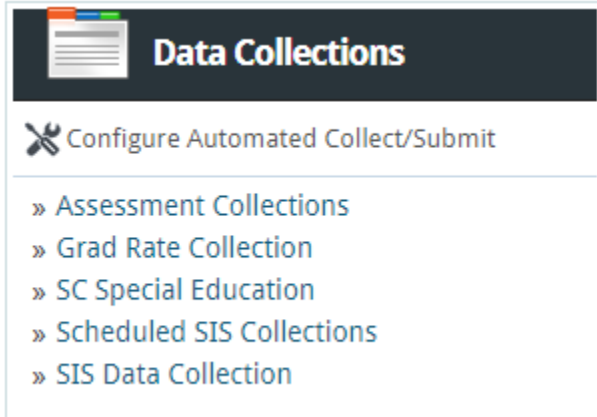


Disabling Data Collection Auto Collect and Submit

Prior to July 1, districts should turn off auto collect / submit from PowerSchool sources to ensure data is not corrupted after the End of Year process has been completed. Auto Collect / Submit should not be re-enabled until after July 1 and when the new collection is opened unless instructed by Enrich Support or the SCDE.

To disable these operations, use the following instructions:

1. Navigate to Administration, under Data Collection, Click Configure Automated Collect/Submit.



2. Under each collection, Uncheck Collect Data / Submit Data

SIS Data Collection		Run Processes daily at: 9:30 PM	
Collection	Status	Collect Data	Submit Data
2018-2019 (Diploma Orders)	Open For Submission	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2018-2019 (Enrich SIS Data Collection)	Open For Submission	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

This only applies to collection dependent on PowerSchool connectivity.

3. Click Save to commit changes.

**If you have any questions please contact:

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