

Career Fair Toolkit Checklist and Feedback Form

This checklist will help ensure that all the components of the Career Fair Toolkit are returned safely. A completed form is required for Career Fair Toolkit return. Also, please take a few moments to complete the Feedback portion at the bottom.

Name: _____ School: _____

Phone #: _____ E-mail: _____

_____ **Banner-Up & Canvas Case**

_____ **Career Cluster Banners**

(Note: Each banner uses two Velcro straps)

- ___ Agriculture, Food & Natural Resources
- ___ Architecture & Construction
- ___ Arts, A/V Technology & Communications
- ___ Business, Management & Administration
- ___ Education & Training
- ___ Finance
- ___ Government & Public Administration
- ___ Health Science
- ___ Hospitality & Tourism
- ___ Human Services
- ___ Information Technology
- ___ Law, Public Safety & Security
- ___ Manufacturing
- ___ Marketing, Sales & Service
- ___ Science, Technology, Engineering & Mathematics
- ___ Transportation, Distribution & Logistics

_____ **Unused Name Stickers**

_____ **Career Cluster Table-Top Signs**

(Note: Each heavy-duty plastic bag holds eight signs)

- ___ Agriculture, Food & Natural Resources
- ___ Architecture & Construction
- ___ Arts, A/V Technology & Communications
- ___ Business, Management & Administration
- ___ Education & Training
- ___ Finance
- ___ Government & Public Administration
- ___ Health Science
- ___ Hospitality & Tourism
- ___ Human Services
- ___ Information Technology
- ___ Law, Public Safety & Security
- ___ Manufacturing
- ___ Marketing, Sales & Service
- ___ Science, Technology, Engineering & Mathematics
- ___ Transportation, Distribution & Logistics

_____ **In-School Materials & Career Fair Toolkit Guide**

Feedback:

Please describe your activity or event:

Please list any best-practice insights or challenges identified through your use of these materials:

My event was a great success and I would like my Regional Education Center (REC) Coordinator to share this with their education and business partners. They should contact: Me (info above) Other (info below)

Contact Name: _____ Phone: _____ E-mail: _____