



CITY MANAGER

CITY MANAGER

City Manager

A City Manager, also known as the chief administrative officer, is an official who has usually been hired by a city council as the administrative manager of a city. They are responsible for watching over the daily activities of all city departments such as water and waste management and the police and fire departments. City Managers must meet with citizens to better understand their needs and prepare an annual city budget with options that the city council votes on.

Education Requirements: Four-Year Bachelor's degree,
Master's degree



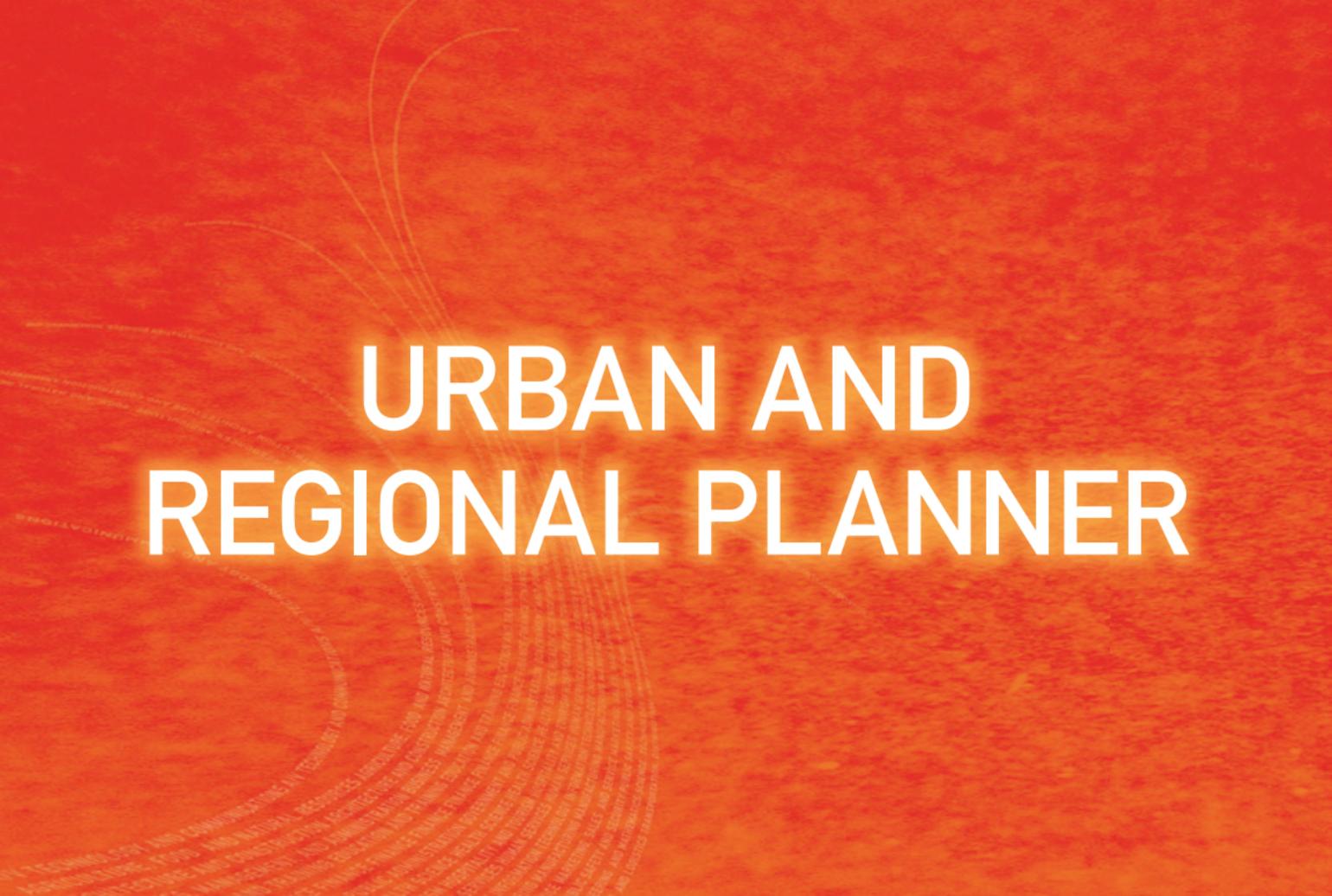
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URBAN AND REGIONAL PLANNER

Urban and Regional Planner

Urban and Regional Planners develop long- and short-term plans for the use of land and the growth and improvement of living communities. They help local officials lessen social, economic and environmental problems by giving ideas for locations of roads, schools and other structures. This work includes predicting the future needs of the people who will use the area. Because Regional Planners usually work for local governments they often are called community or city planners.

Education Requirements: Four-Year Bachelor's degree,
Master's degree



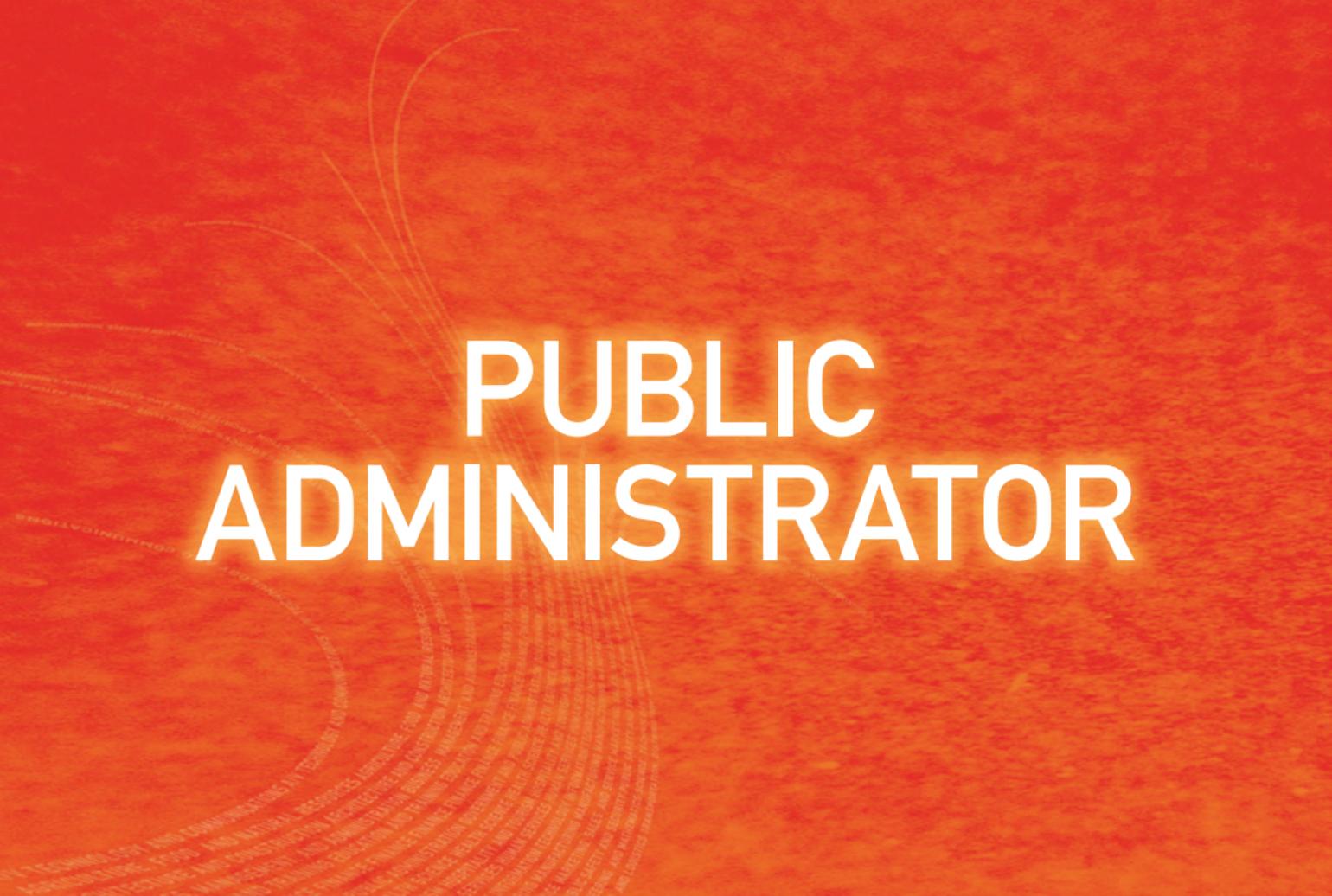
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PUBLIC ADMINISTRATOR

Public Administrator

Public Administrators help government agencies decide how tax money will be gathered, handled and spent. They work on both a local and a state level, though most of them work on the local level. An understanding of how many people may live in an area in the future as well as federal, state and local law changes and Generally Accepted Accounting Principles (GAAP) are important. Public Administrators may work alone or with other government officials and administrators on projects. They may watch over assistants, as well as other workers.

Education Requirements: Four-Year Bachelor's degree



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CONSTRUCTION AND BUILDING INSPECTOR

Construction and Building Inspector

Construction and Building Inspectors look at public and private construction projects to make sure safety rules, building codes, zoning rules and contracts are being followed. They look over projects during and after construction. Construction and Building Inspectors work closely with construction managers, engineers and skilled craft workers. They spend about half their time in an office reviewing blueprints, writing reports and scheduling checkups and the other half at project sites.

Education Requirements: High School diploma



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QUALITY CONTROL INSPECTOR

Quality Control Inspector

Quality Control Inspectors look at a lot of products to make sure contract rules and government laws are being followed. They may work with specific products such as lumber, machinery, oil products, paper products, electronic equipment or furniture. Others organize the activities of workers who test and evaluate medicines in order to control the quality of production and make sure laws are being followed. Quality Control Inspectors work in laboratory settings as well as where the products are actually made.

Education Requirements: High School diploma,
Two-Year Associate's degree



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The image features a solid orange background. In the center, the text "INSPECTOR AND COMPLIANCE OFFICER" is written in a bold, white, sans-serif font, arranged in three lines. To the left of the text, there are several thin, white, curved lines that sweep across the page, creating a sense of motion or a stylized graphic element.

INSPECTOR AND COMPLIANCE OFFICER

Inspector and Compliance Officer

Inspectors and Compliance Officers check and make sure public laws, rules and standards for health, safety and other matters are being followed. To do this they may visit a factory, store, restaurant or farm to inspect and test a number of things including working conditions and the safety of goods. Most Inspectors and Compliance Officers work alone, although they can and do work as team members. Inspectors and Compliance Officers have to go to a lot of companies and may have to travel often.

Education Requirements: Four-Year Bachelor's degree



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COURT REPORTER

Court Reporter

Court Reporters record what happens in courts of law or at other events where what was said must be written down. They usually create exact word-for-word documents of speeches, conversations, trials, meetings and other events. Sometimes written accounts of spoken words are necessary for records, legal proof or to send to others. For this reason, court reporters play an important role because they are responsible for making complete and correct legal records. Court Reporters are often notary publics who can sign documents and give oaths to witnesses.

Education Requirements: Two-Year Associate's degree,
Four-Year Bachelor's degree



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PARK RANGER

Park Ranger

Park Rangers help make sure park grounds are safe and easy to get to so they may be enjoyed by visitors. Daily activities include the enforcement of rules, maintenance of the grounds and helping park visitors. Special effort is given to protect grounds, wild animals and property from fire, theft, damage, illegal hunting and illegal activities.

Education Requirements: Four-Year Bachelor's degree



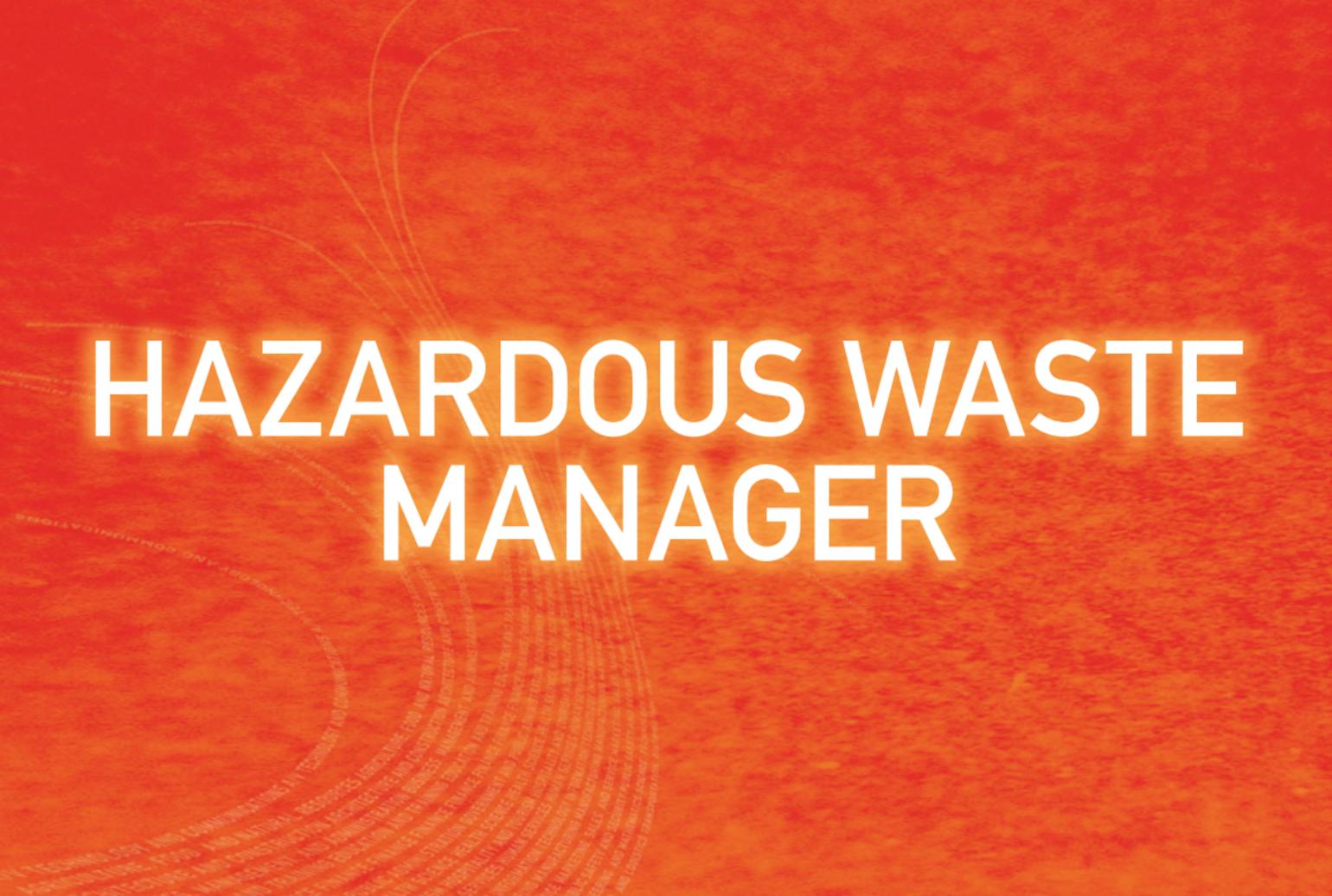
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HAZARDOUS WASTE MANAGER

Hazardous Waste Manager

Hazardous Waste Managers are responsible for safely collecting and treating waste that may be harmful to people, wild animals or the environment. A job in hazardous waste management may take place in a lab or a landfill, for the government or a large corporation. Most Hazardous Waste Managers work about 40 hours a week. Overtime and weekend work may be necessary during emergencies. Hazardous Waste Managers work with some dangerous materials, but few accidents occur because of safety rules.

Education Requirements: Four-Year Bachelor's degree



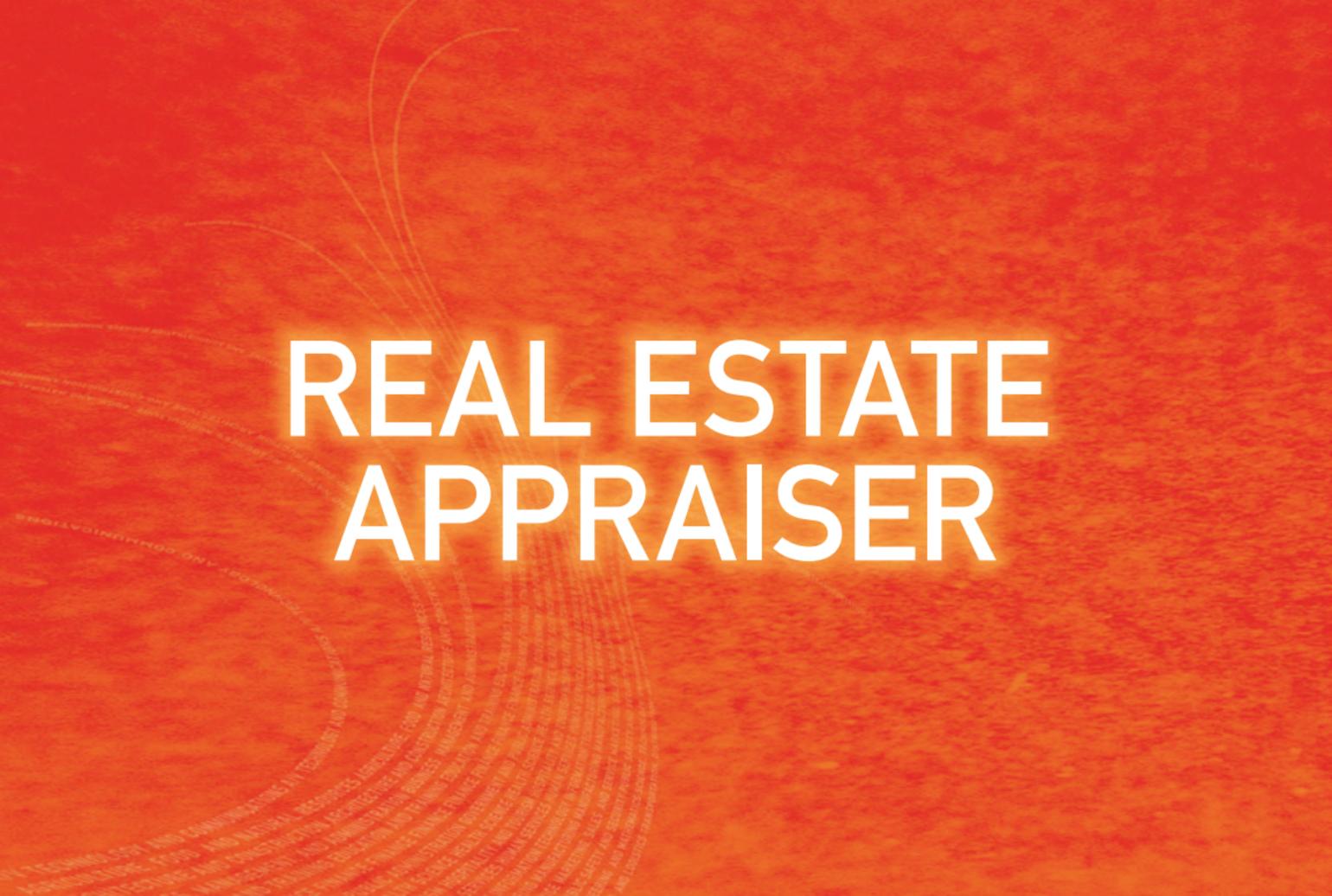
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REAL ESTATE APPRAISER

Real Estate Appraiser

Real Estate Appraisers focus on figuring out the price or value of one property at a time. They work for property owners and the government to decide the value of land. The government may use the value they come up with to figure out the amount of property tax an individual or business might pay. They often focus on one type of real estate, such as homes or businesses. Homeowners usually have the value of their property determined when buying or selling a home.

Education Requirements: Two-Year Associate's degree,
Four-Year Bachelor's degree



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NUCLEAR QUALITY CONTROL INSPECTOR

Nuclear Quality Control Inspector

Nuclear Quality Control Inspectors may work alone or as a team to check out machinery, equipment, working conditions and materials created at manufacturing companies, during nuclear power plant construction and while the plants are running. They make sure safety and health rules are being followed and check to see that work and equipment laws have been met. The work environment will range from the safety of offices to the possible dangers of being at working nuclear sites.

Education Requirements: Two-Year Associate's degree



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CUSTOMS INSPECTOR

Customs Inspector

Customs Inspectors enforce laws for imports and exports by looking at boxes, baggage and articles worn or carried by people on ships, vehicles, trains and aircraft entering or leaving the United States. Customs Inspectors usually work at airports, seaports and international border crossings. A good understanding of customs laws is necessary for the job and knowledge of other languages can be very helpful.

Education Requirements: High School diploma



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The image features a solid orange background. In the center, the text "POSTMASTER AND MAIL SUPERINTENDENT" is written in a bold, white, sans-serif font, arranged in two lines. On the left side, there are several thin, white, curved lines that sweep across the page, creating a sense of motion or a stylized graphic element.

POSTMASTER AND MAIL SUPERINTENDENT

Postmaster and Mail Superintendent

Postmasters and Mail Superintendents are responsible for the day-to-day operations of the local United States post offices. They check with suppliers, prepare and turn in activity reports to superiors and are responsible for reviewing those who apply for employment and training them once they are hired. Postmasters and Mail Superintendents supervise all employees within a post office. Overtime work may be necessary to handle large volumes of mail, especially during holiday seasons and before tax return deadlines.

Education Requirements: High School diploma,
Two-Year Associate's degree



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The image features a solid orange background. In the center, the words "HIGHWAY", "MAINTENANCE", and "WORKER" are stacked vertically in a bold, white, sans-serif font. To the left of the text, there are several thin, white, curved lines that sweep across the frame, resembling a stylized sunburst or a series of concentric arcs. The overall composition is clean and modern.

HIGHWAY MAINTENANCE WORKER

Highway Maintenance Worker

Highway Maintenance Workers repair highways, roads and airport runways. Duties include fixing broken or worn down pavement, repairing guard rails, highway markers and snow fences. Highway Maintenance Workers may also mow or clear brush from roadsides or plow snow from roadways. Unless working on long-term projects, Highway Maintenance Workers often work odd hours when traffic is lighter.

Education Requirements: High School diploma



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The background is a solid orange color with a subtle, fine-grained texture. On the left side, there are several thin, white, curved lines that sweep across the frame, creating a sense of motion or a stylized graphic element. The word "LEGISLATORS" is centered in the middle of the image.

LEGISLATORS

Legislators

Legislators are elected to set up and create government laws and rules. They also help develop and vote on state and federal budgets. Legislators include state senators and representatives, county commissioners and city council members. While they may have many offices, legislators usually work in the capitals of the state they represent or in Washington, D.C.

Education Requirements: Four-Year Bachelor's degree,
Master's degree



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