

### Audiological Services Quality Assurance Review

<b>Review Period:</b>	<b>Student:</b> <input style="width: 90%;" type="text"/>
<b>Provider:</b> <input style="width: 90%;" type="text"/>	<b>Medicaid #:</b> <input style="width: 90%;" type="text"/>
<b>Date:</b> <input style="width: 90%;" type="text"/>	<b>Reviewer:</b> <input style="width: 90%;" type="text"/>

<a href="#">Save Data</a>	<a href="#">Return</a>	<a href="#">Delete This Record</a>
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REFERRAL		MET	COMMENTS/RECOMMENDATIONS
<a href="#">1.1</a>	Is there a written referral for services signed by a physician or other Licensed Practitioner of the Healing Arts (LPHA)?	Yes	
<a href="#">1.2</a>	Is the referral dated prior to the initial provision of service?	Yes	
<a href="#">1.3</a>	Was the referral updated before the annual renewal of the IEP?	Yes	
<a href="#">1.4</a>	Was the referral dated before the evaluation/reevaluation?	Yes	
<a href="#">1.5</a>	Was the referral obtained from a LPHA other than the direct provider of services?	Yes	
<a href="#">1.6</a>	Is the referral clearly documented in the clinical record with the signature, date and title of the provider?	Yes	
EVALUATION		MET	COMMENTS/RECOMMENDATIONS
<a href="#">2.1</a>	Is there a current evaluation/reevaluation report with the provider's signature, date, title and recommendations in the client's file?	Yes	
2.2	Is the evaluation/reevaluation dated after the referral?	Yes	
<a href="#">2.3</a>	Is the evaluation/reevaluation dated before IEP/IFSP/ITP?	Yes	
<a href="#">2.4</a>	Did the evaluation/reevaluation result in development of an IEP/IFSP/ITP?	Yes	
<a href="#">2.5</a>	If the evaluation/reevaluation does not indicate the need for services, are the findings noted on the IEP/IFSP/ITP evaluation/reevaluation instrument or clinical service notes?	Yes	
<a href="#">2.6</a>	Does the evaluation/reevaluation medically justify the need of service and is the required diagnostic testing attached?	Yes	
CLINICAL RECORDS		MET	COMMENTS/RECOMMENDATIONS

<a href="#">3.1</a>	Are clinical records arranged logically so that the information can be easily reviewed, copied, and audited?	Yes	
<a href="#">3.2</a>	Is there a Consent/Release of Information Form signed by the child's parent or guardian authorizing the release of any medical information necessary to process Medicaid claims and requesting payment of government benefits on behalf of the child?	Yes	
<b>TREATMENT PLAN</b>		<b>MET</b>	<b>COMMENTS/RECOMMENDATIONS</b>
<a href="#">4.1</a>	Is there a current and valid IFSP/IEP/ITP that identifies the need for Audiological Services?	Yes	
<a href="#">4.2</a>	Is the IEP/IFSP/ITP completed, signed and dated by the Audiologist, or is there a signed supplemental statement in the file?	Yes	
<a href="#">4.3</a>	Is there a Treatment Plan, if the evaluation indicates the need for services (the IEP may serve as the treatment plan)?	Yes	
<a href="#">4.4</a>	If applicable, is the frequency of service delivery and estimated duration of treatment listed?	Yes	
<b>CLINICAL SERVICE NOTES</b>		<b>MET</b>	<b>COMMENTS/RECOMMENDATIONS</b>
<a href="#">5.1</a>	Does the clinical service note provide a pertinent clinical description of the activities that took place during the session?	Yes	
<a href="#">5.2</a>	Does the clinical service note reflect delivery of a specific billable service as identified in the physician's or other LPHA's referral and the child's IEP, IFSP and the ITP?	Yes	
<a href="#">5.3</a>	Do the services rendered correspond to billing as to date of service, type of service rendered, and frequency of delivery?	Yes	
<a href="#">5.4</a>	Is the documentation sufficient to support the number of units billed to Medicaid?	Yes	
<a href="#">5.5</a>	Is each clinical service note individualized and patient specific? Does each entry stand on its own and not include arrows, ditto marks, etc?	Yes	
<a href="#">5.6</a>	Is each entry dated and legibly signed or initialed with a professional title?	Yes	
<a href="#">5.7</a>	Are entries filed in the child's clinical record in chronological order by discipline?	Yes	

<a href="#">5.8</a>	Are errors corrected in an acceptable manner?	Yes	
<a href="#">5.9</a>	Is the documentation legible?	Yes	
<b>PROGRESS SUMMARY NOTES</b>		<b>MET</b>	<b>COMMENTS/RECOMMENDATIONS</b>
<a href="#">6.1</a>	Are summaries of progress completed every three months from the start date of treatment?	Yes	
<a href="#">6.2</a>	Does each summary of progress address the child's attendance, progress made, and appropriateness of services and continued need for treatment?	Yes	
<a href="#">6.3</a>	Does each summary of progress contain the therapist's signature, title and date written?	Yes	
<b>GENERAL</b>		<b>MET</b>	<b>COMMENTS/RECOMMENDATIONS</b>
<a href="#">7.1</a>	Is the credentials file available and updated regularly?	Yes	
<a href="#">7.2</a>	Are the signature sheet (if initials were used in the notes) and an abbreviation key available?	Yes	
<a href="#">7.3</a>	Are services billed correctly?	Yes	

July 2014