

# SDE SDAC Self Test

## Code Description

- A Direct Medical Services**
  
- B School-Related, Educational, and Social Activities (Non-Medicaid)**
  
- C Medicaid Outreach**
- D Non-Medicaid Outreach**
- E Facilitating Medicaid Eligibility Determination/Applications**
- F Facilitating Application for Non-Medicaid Programs**
- G Referral, Monitoring, & Coordination for Medicaid-Covered Medical/Mental Services**
- GR Referring Students for Medical Services to providers participating in Medical Program.  
\*Keep documentation in your files.**

## Code Description

- I Assist Access: Translation or Arranging Transportation related to Medicaid-Covered Medical Services**
- J Assist Access: Translation or Arranging transportation related to non-Medicaid Services**
- K Training: EPSDT/Medical/Medicaid Related**
- L Training: Non-Medical/Non-Medicaid Related**
- M Medical Service Program Planning, Policy Development, and Interagency Coordination**
- N Non-Medical Program Planning, Policy Development, and Interagency Coordination**
- O General Administration**
- P Not Scheduled to Work**

## H Referral, Monitoring, & Coordination for Non-Medicaid Services

What Code...	If at the time of your random moment sample survey you are performing the following activity:
	1. You're a counselor conducting outreach campaigns that encourages families to access social programs not covered by Medicaid.
	2. A parent needs help filling out a form that will help enroll her children in Medicaid. You are an admin assistant helping to complete the paperwork correctly.
	3. You're participating in a renewal IEP meeting to coordinate a student need for health-related services.
	4. A student in your school is physically impaired and needs a wheelchair. The family can't afford one. You are a physical therapist explaining to the parents the Medicaid services available that can assist with the purchase of equipment even though both parents work.
	5. A student at your school would be better served at a special center for emotionally handicapped children. You are a Special Needs Director telephoning to coordinate services between your school and the special center for an easy transition for the student. You will not be claiming this as a Medicaid payable direct service.
	6. A participant signed, dated and returned her RMS 8 days after the survey moment. She referred to her day planner to verify what she was doing at the sample moment. Is this RMS valid? (Y/N)
	7. You are a SLP developing a treatment plan for a student.
	8. Your school has a program to inform parents of the different services available. You are a cafeteria worker handing out literature that includes information about services available through Medicaid and where and how to obtain those services.

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	9. You are a Health Aide documenting a child's disability on a form sent to you for the purpose of the child's obtaining SSI and Medicaid benefits.
	10. You are a Guidance Counselor searching the web for a network provider to schedule a much needed appointment for a student.
	11. You are a nurse and you are traveling to your district's monthly staff meeting of all school nurses.
	12. You are a Speech Language Pathologist traveling to training on new techniques for treating verbal language articulation.
	13. You are an SLP on maternity leave during your survey moment. Upon your return to work 2 weeks later, you complete your RMS survey form by writing on the form that you were on maternity leave at the survey moment and you use activity code O. You then return the form to your SDAC Coordinator. Is the form completed correctly? (YES/NO)
	14. You are an Audiologist. You are completing the referral form for a student to visit the community hearing clinic that accepts Medicaid patients.
	15. You are an attendance officer arranging for a translator to help a non-English speaking family understand the paperwork they need to fill out for their child to apply for Medicaid services.
	16. You are a dietician helping a family fill out an application for food stamps.
	17. You are a teacher helping the office staff enroll a new student at your school.
	18. You are a school psychologist in a meeting developing strategies to improve school safety.
	19. You're a speech language pathologist providing group therapy to a number of students.
	20. You're an Assistant Principal referring a family to the local Medicaid office to apply for benefits.
	21. You are a PE trainer, and your random moment sample time is during your lunch break.
	22. You're a part-time/contractual employee and your sample moment falls on your day off.
	23. You're a nurse and you send home brochures with children without health coverage informing them about Medicaid services
	24. You are the school counselor and a parent brings you an enrollment packet that she received from Healthy Connections (MEDICAID) Choices that compare benefits options for several managed care plans. You provide the parent with a 1-800 number to call for more information.
	25. You are on the telephone with DHHS to set referral policies and procedures between your school and their office.
	26. You are walking down the hall after coordinating with the Resource Office about a truant's ISS.
	27. You are a school counselor. A parent, while visiting your office to discuss her child's college options, complains that her child's Medicaid coverage was dropped because she did not return her annual re-determination form. You show her a poster on your wall that depicts how the annual re-determination envelope looks.
	28. You are attending a seminar on No Child Left Behind.
	29. You are Health Aide arranging transportation by car for a student to receive a vision exam after school.
	30. A school nurse is performing a mandated dental and vision screening on a second grader.

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	31. You are explaining several scholarship programs to students.
	32. You're in an IEP meeting discussing what educational placement level is best for a child whose testing indicates a need for speech language therapy.
	33. You're arranging transportation for students to be honored at the State House for academic achievement.
	34. You are a Social Worker who during a home visit, distribute Medicaid outreach brochure materials to the families.
	35. You are a special ed teacher talking with a parent about her child's academic performance.
	36. You are the Parent Educator. You are creating a task force and advisory group made up of community and school leaders to identify ways to prevent and stop the spread of gang violence among the student population.
	37. You are a physical therapist writing up clinical service notes related to assistive devices or equipment for a student.
	38. A participant corrected her RMS form by striking through the error and initialing next to her correction. Did she follow the Medicaid Error correction procedure? (YES/NO)
	39. You are a school counselor and at your survey moment you are assisting in arranging transportation for a student to see a mental health specialist. The child is not eligible for Medicaid. Does it matter (for purposes of identifying the activity code to use) that the child is not Medicaid eligible? (YES/NO)
	40. You are meeting with others in the district concerning the best methods of coordinating Medicaid outreach and eligibility efforts.