



STATE OF SOUTH CAROLINA
DEPARTMENT OF EDUCATION

MOLLY M. SPEARMAN
STATE SUPERINTENDENT OF EDUCATION

MEMORANDUM

TO: District Superintendents
High School Principals
Public Information Officers

FROM: Sabrina B. Moore, Director
Office of Student Intervention Services

DATE: March 18, 2015

RE: Perfect Attendance Certificates

Each year, the South Carolina Department of Education (SCDE) honors graduating seniors who have 12 years of perfect attendance. Because these students have not accumulated any absences—excused or unexcused—since being enrolled in a public school as a first-grade student, State Superintendent of Education Molly M. Spearman will recognize each of them with a special certificate and personal letter.

To ensure that each deserving student is recognized this year, high school principals (or their designees) should complete the ***12-Year Perfect Attendance Recipients*** online application for all graduating seniors who have had perfect attendance from first grade through April 24, 2015. We ask that the [online application](#) be completed by **Friday, May 8, 2015** for every high school, even if there are no eligible students to be honored.

So that students may be honored prior to graduation, principals will receive perfect attendance certificates no later than Friday, May 22, 2015. Perfect attendance letters signed by State Superintendent Spearman will be mailed directly to the students' homes. *Therefore, it is important that the SCDE receives all information by the Friday, May 8 deadline.* NOTE: If a student for whom a certificate has been printed becomes ineligible to receive the recognition (an absence occurs after April 24), the principal is asked to return the certificate to the SCDE.

If you have any questions, please contact Tiffany Robinson at (803) 734-8279.