



**STATE OF SOUTH CAROLINA**  
**DEPARTMENT OF EDUCATION**

**MOLLY M. SPEARMAN**  
*STATE SUPERINTENDENT OF EDUCATION*

TO: District Finance Officers  
District Technology Directors

FROM: Mellanie Jinnette  
Chief Finance Office

RE: 135-day Data Verification

DATE: April 7, 2015

The following links are being provided to you for review of your 135-day student data reports:

<http://ed.sc.gov/agency/cfo/finance/Financial-Services/membership-counts.cfm>

<http://ed.sc.gov/agency/cfo/finance/Financial-Services/student-accountability-counts.cfm>

The selection process for your individual school and district reports require the following steps in this order. Both report types default to 2014-15 and 135-day:

1. Report Type – Choose District – The Public Charter District will choose Charter and the state agency districts will choose Agencies
2. Report Options – Select Schools
3. District – Check your district box
4. Schools – Select all – your district totals will also appear in this selection of reports at the end.

After reviewing both reports, please complete and sign the certification form attached and return by April 30, 2015 to: SC Department of Education, Office of Finance, 1429 Senate St., Room 311-C, Columbia, S.C. 29201 or email to: [financesvcs@ed.sc.gov](mailto:financesvcs@ed.sc.gov).

**A few notes of importance:**

1. Please note that ALL Pupil in Poverty counts appear at the district level *only* and are reflected in the 12<sup>th</sup> grade. This does not mean that all of the students are in the 12<sup>th</sup> grade – this was the best place holder for them because we are using district level data only for 135-day. There are NO poverty counts reported at the school level for 135-day. Poverty counts were derived by using the most recent poverty index on your recently released report cards.
2. Please carefully review all reports. You may notice that some schools do NOT have add-on weights reported. This could mean one of two things: (1) the extract has not been sent or (2) there are no students that appear in any of the add-on categories for that school. This would tend to be highly unusual.
3. The only student counts that will appear in Student Accountability are the 3&4 year olds. As a reminder, all High Achieving students are now reflected in the add-on weight for that student classification.
4. The links provided above are real time. As long as you continue to update between now and April, you can go in and retrieve corrected reports. These are not a snap shot – they are active reports. If you submit one day, please check the next day for updated reports.
5. Updates continue to be submitted through SWEET.

If you have any questions, please call Sue Martinez at [smartine@ed.sc.gov](mailto:smartine@ed.sc.gov) or 803-734-8145 or Ann Castro at [acastro@ed.sc.gov](mailto:acastro@ed.sc.gov) or 803-734-8147.

Attachment