



STATE OF SOUTH CAROLINA DEPARTMENT OF EDUCATION

Mick Zais
Superintendent

1429 Senate Street
Columbia, South Carolina 29201

MEMORANDUM

TO: School District Transportation Supervisors
School District Business Officials
Area and County Transportation Supervisors

FROM: Dennis Meyers, Program Manager
District Services, Office of Transportation

DATE: August 12, 2014

SUBJECT: FY 2014-2015 Contract Transportation Reimbursement Rates

The FY 2014-2015 State Appropriations Act has established a reimbursement rate of \$0.56 per mile for official travel incurred in personal automobiles. The South Carolina Department of Education's (SCDE) Office of Transportation will use this rate in determining the amount school districts will be reimbursed for contract transportation services in school year 2014-2015.

School districts may apply for approval of contract transportation by completing an R-55 form (Request for Approval of Contract Vehicles to Transport Students with Disabilities) for special needs students or an R-60 form (Request for Approval of Contract Vehicles – Non-Special Needs Contract) for regular students. The SCDE bus shop supervisor must receive the contract prior to use to qualify for the full 180-day reimbursement. Contracts received by the SCDE bus shop supervisor after October 15th can qualify for funds effective ten school days from receipt of the contract by the SCDE bus shop supervisor or initiation of service, whichever comes last. The total number of days that transportation services have been delivered prior to this ten-day grace period will be deducted from the days and the funding amount of the contract requests.

Reimbursement for contract pupil transportation services is based on the reimbursement rate of \$0.56 per mile, up to a maximum of 64 miles per day. Contracts that exceed 64 miles per day are reimbursed at a flat rate of \$35.84 per day for the first student. Each additional student transported by a contractor qualifies for reimbursement at a rate of \$1.11 per day. SCDE approved contracts with school districts for the purpose

of transporting students using district-owned buses will be reimbursed at a rate of \$1.51 per mile.

Should you or your staff have any questions concerning this information or any aspects of the school bus transportation program, please contact me at (803) 734-0447.