

MINUTES

THE SOUTH CAROLINA PUBLIC SCHOOL FACILITIES COMMITTEE GUIDE REVIEW MEETING

Rutledge Building, Room 1000
Columbia, South Carolina

March 22, 2012
10:00 A.M.

Voting Members Present: Jacqueline Myers, Chair; Delisa Clark, PE
John Butler, CPA; K. Mark Faulk
(Proxy for Ashley Johnson)
Donza Mattison, AIA; Eddie Rodelsperger

Voting Member Not Present: H. Ashley Johnson, PE; Emma Souder, AIA

Advisory Member Present: Michael T. James; Steven Jenkins, PE
David Lindsay; Cindy Wright, AIA

Advisory Members Not Present: Kim Aydlette, Esq.; David Blackwell
Jim Britton, CCM; Michael Chewning, AIA
Catherine Graham, MEBME
Ronnie Hall; Rick Holt; Greg Hughes
Jeffrey Reynolds, AGC; Chris Whitley

Recorder: Juliet Berry

OPENING - WELCOME

Ms. Myers, Chair, introduced herself and welcomed everyone to the South Carolina Public School Facilities Committee Guide Review meeting on March 22, 2012.

DECLARATION OF QUORUM

Ms. Myers declared a quorum present.

APPROVAL OF AGENDA

Ms. Mattison made a motion for approval of the agenda. Seconded by Ms. Clark. The Motion carried.

APPROVAL OF MINUTES

Ms. Clark made a motion for approval of the minutes. Seconded by Mr. Rodelsperger. The Motion carried.

DISCUSSION OF REVISIONS TO 2012 SC SCHOOL FACILITIES PLANNING AND CONSTRUCTION GUIDE

Changes noted in the meeting minutes from the previous meeting were discussed.

DIVISION 1 GENERAL REQUIREMENTS

There was no additional discussion on the changes to this division from the last meeting and the consensus was to accept the changes as shown in the draft.

DIVISION 2 DESIGN AND CONSTRUCTION PHASE REQUIREMENTS

202.2 Mr. Blackwell suggested indicating item two in the plural. After discussion, the consensus of the group was to accept the change.

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204.1 Mr. Blackwell suggested changing “SCLLR regulations” to “State statutes and regulations to be more accurate. After discussion, the consensus of the group was to accept the change.

205.1 Mr. Blackwell suggested changing “SCLLR regulations” to “State statutes and regulations to be more accurate. After discussion, the consensus of the group was to accept the change.

DIVISION 6 SCHEMATIC AND DESIGN DEVELOPMENT PHASE

This division has been integrated into other sections of the Guide and is now deleted.

DIVISION 7 CONSTRUCTION DOCUMENT PHASE

This division has been integrated into other sections of the Guide and is now deleted.

DIVISION 8 BIDDING AND AWARD PHASE

This division has been integrated into other sections of the Guide and is now deleted.

There was no additional discussion on the changes shown in the minutes from the last meeting and the consensus was to accept the changes as shown in the draft.

New proposed changes were discussed.

Ms. Clark presented proposed language to move relevant information from Division 9 to Section 206 and Division 1 for the committee's consideration.

DIVISION 9 CONSTRUCTION PHASE

SECTION 902 CHANGES/CHANGE ORDERS

902.1 The information in this section reworded and shown as 206.1. After discussion, the consensus of the group was to accept the proposed language and delete the information from Division 9.

SECTION 903 INSPECTIONS REQUIRED BY CODE

903.1 The information in this section reworded and shown as 107.3 through 107.6. After discussion, the consensus of the group was to accept the proposed language and delete the information from Division 9.

SECTION 904 INSPECTION DURING CONSTRUCTION

904.1 The information in this section reworded and shown as 206.3. After discussion, the consensus of the group was to accept the proposed language and delete the information from Division 9.

SECTION 905 REQUIREMENTS DURING CONSTRUCTION

905.1 The requirement for record drawings is a contractual issue between the district and the contractor and is proposed to be placed in best practice information. After discussion, the consensus of the group was to accept the proposed language and delete the information from Division 9.

905.2 The information in this section reworded and shown as 206.1. Mr. Faulk noted that changes needed to be transmitted to other permitting authorities and asked for additional language in 206.1 and 206.2. After discussion, the consensus of the group was that Ms. Clark will provide language for the committee's consideration and the remaining information will be deleted from Division 9.

SECTION 906 OCCUPANCY INSPECTIONS AT SUBSTANTIAL COMPLETION

906.1, 906.1.1, 906.1.2, 906.1.3 This information is already included in electrical requirements and will be deleted from this section. After discussion, the consensus of the group was to delete the material from Division 9.

906.1.4 The information in this section reworded and shown as 206.4.3. After discussion, the consensus of the group was to accept the proposed language and delete the information from Division 9.

906.1.5 This information is a district preference and should be the responsibility of the District in conjunction with the design professional and contractor to determine appropriateness. After discussion, the consensus of the group was to delete the material.

906.2 and 906.2.1 The information in this section reworded and shown as 206.4.1 and 206.4.5. After discussion, the consensus of the group was to accept the proposed language and delete the information from Division 9.

906.2.2 The information in this section reworded and shown as 206.4.7. After discussion, the consensus of the group was to accept the proposed language and delete the information from Division 9.

906.2.3 and 906.2.4 The information is listed on the Form F4. After discussion, the consensus of the group was to accept the proposed language and delete the information from Division 9.

906.2.5 and 906.2.5 This information is already included elsewhere in the Guide and will be deleted from this section. After discussion, the consensus of the group was to delete the material from Division 9.

906.3 and 906.3.1 The information in this section reworded and shown as 206.4.5. After discussion, the consensus of the group was to delete the material from Division 9.

907.1 The information in this section reworded and shown as 206.5. After discussion, the consensus of the group was to delete the material from Division 9.

907.1.1 The information in this section reworded and shown as 206.5.1. After discussion, the consensus of the group was to delete the material from Division 9.

907.1.2 The information in this section reworded and shown as 206.5.2. After discussion, the consensus of the group was to delete the material from Division 9.

907.1.3, 907.1.4 and 907.1.5 This information is already included elsewhere in the Guide and will be deleted from this section. After discussion, the consensus of the group was to delete the material from Division 9.

907.1.6 The information in this section reworded and shown as 206.5.9. After discussion, the consensus of the group was to delete the material from Division 9.

Sections 908 This information is already included elsewhere in the Guide and will be deleted from this section. After discussion, the consensus of the group was to delete the material from Division 9.

Sections 909 This information is proposed to be moved to best practices. After discussion, the consensus of the group was to delete the material from Division 9.

Changes to proposed language were discussed.

Ms. Clark presented proposed language to move relevant information from Division 9 to Section 206 and Division 1 for the committee's consideration.

205.1 After discussion, the consensus of the group was to accept the proposed language.

205.2 After discussion, the consensus of the group was to accept the proposed language.

205.3, 206.1 and 206.2 Mr. Faulk requested some mechanism to be alerted of changes to previously approved documents. After discussion, the consensus of the group was to consider new language for these sections.

206.3, 206.4, 206.5 and 206.6 Ms. Myers suggested identifying these with some type of header information for ease of use. After discussion, the consensus of the group was to consider new language for these sections.

206.3 and 206.4 Ms. Wright suggested providing a list of information to be provided on site at the time of inspections. After discussion, the consensus of the group was to consider new language for these sections.

206.3.1 After discussion, the consensus of the group was to accept the proposed language.

206.3.2 After discussion, the consensus of the group was to accept the proposed language.

206.3.3 After discussion, the consensus of the group was to accept the proposed language.

206.3.4 and 206.4.7 Ms. Wright suggested language to clarify the intent of this section. Ms. Clark further suggested that the local fire department be present at the inspection, also. After discussion, the consensus of the group was to consider new language for this section.

206.4.1 After discussion, the consensus of the group was to accept the proposed language.

206.4.2 Ms. Wright suggested that other systems need to be included in this section other than life safety system. Ms. Mattison suggested providing a list. It was further suggested that this be coordinated with the Form F4. After discussion, the consensus of the group was to consider new language for this section.

206.4.3 After discussion, the consensus of the group was to accept the proposed language.

206.4.5 After discussion, the consensus of the group was to accept the proposed language.

206.4.6 After discussion, the consensus of the group was to accept the proposed language.

206.4.8 After discussion, the consensus of the group was to accept the proposed language.

206.4.9 After discussion, the consensus of the group was to accept the proposed language.

206.5.1 Ms. Wright suggested changing “declared” to “verified”. After discussion, the consensus of the group was to approve the change.

206.5.2 After discussion, the consensus of the group was to accept the proposed language.

206.5.3, 206.5.4 and 206.5.5 Ms. Mattison requested consideration to delay the Form F5 because all of the information is not available at substantial completion. Further discussion of

the group determined that these three sections were more appropriately considered project closeout instead of substantial completion. After discussion, the consensus of the group was to consider new language for this section.

Form F3 Although generally accepted, Ms. Wright and Ms. Mattison suggested changes to better fit the school building format. Ms. Clark will rework the form for the consideration of the committee at the next meeting.

ADJOURNMENT

Mr. Rodelsperger made a motion to adjourn. Seconded by Ms. Mattison. The meeting adjourned at 12:10.

DRAFT