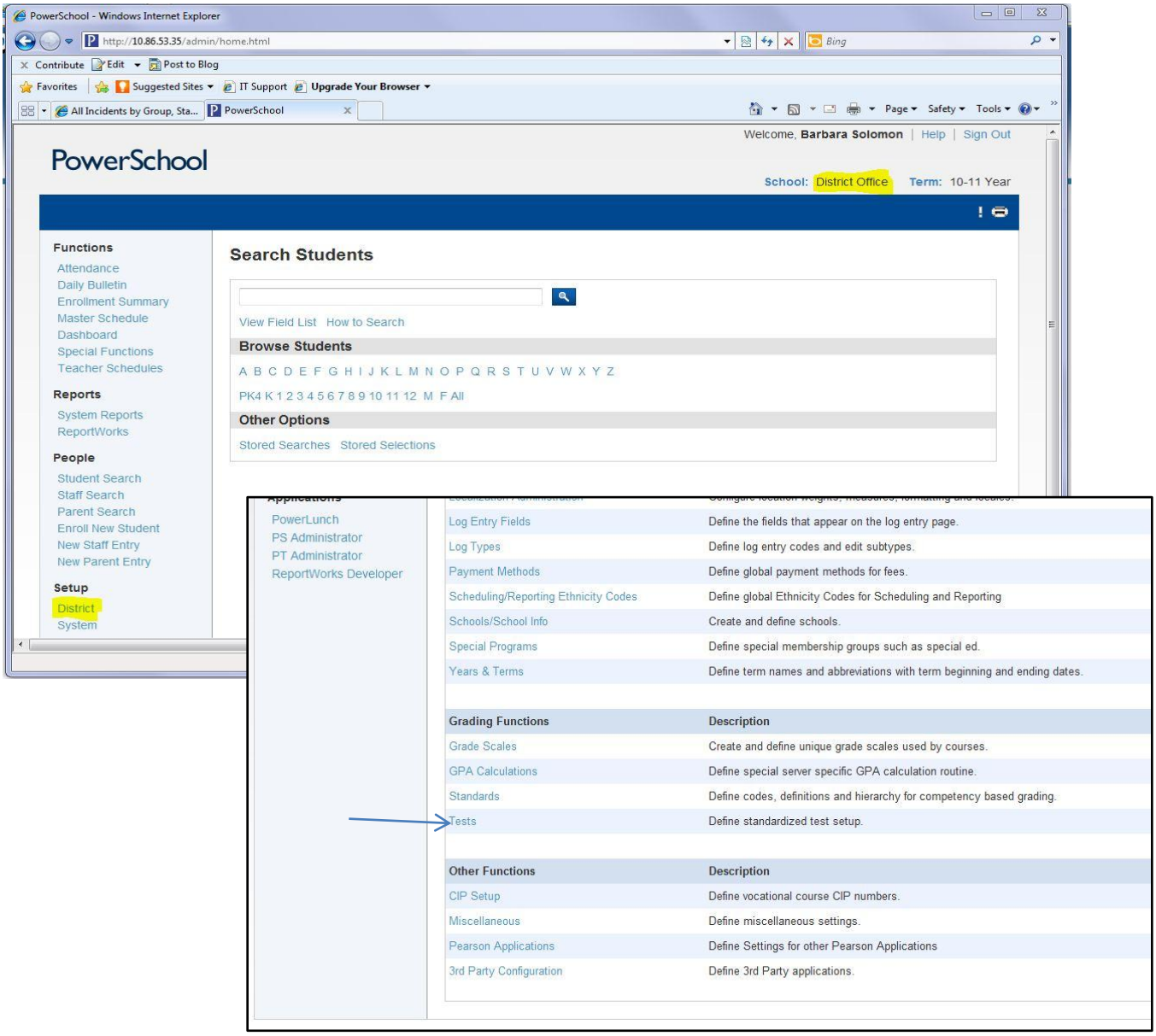
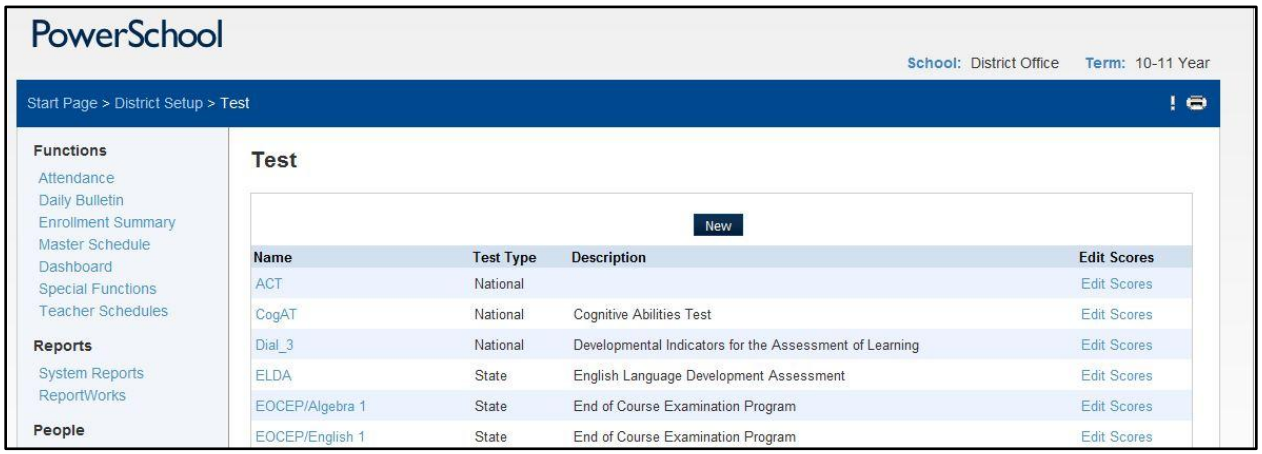
Dial 4 Test Setup Instructions

(PowerSchool ver 7.0)

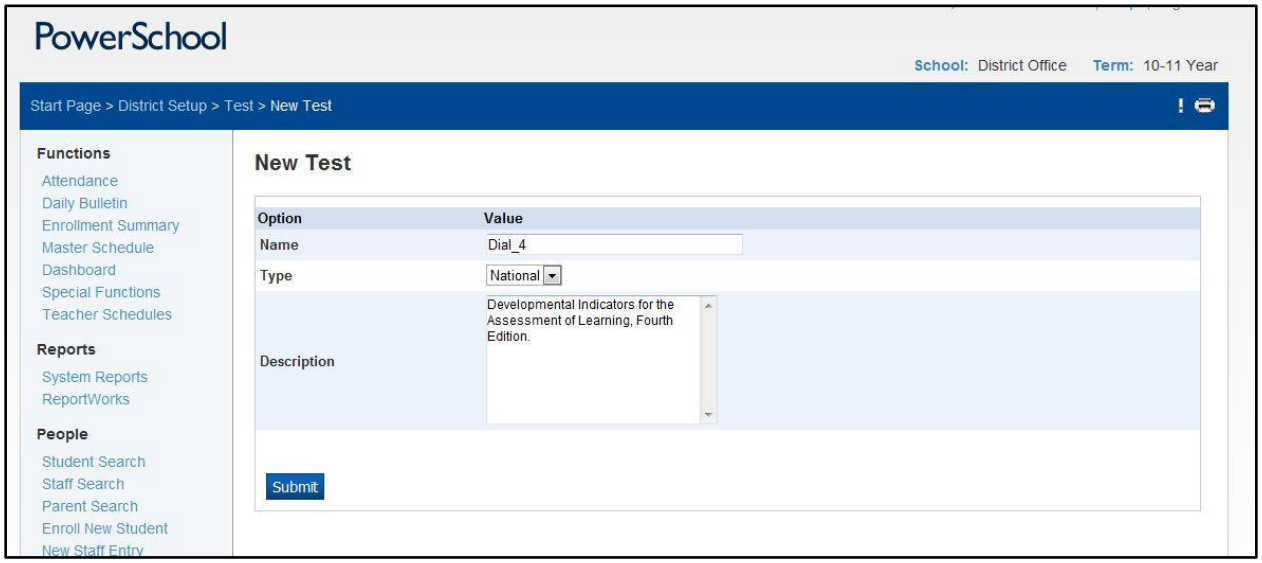
Change to the *District Office>District Setup*
Under Grading Function section, select *Tests*.



Select NEW to create the Dial-4 test.

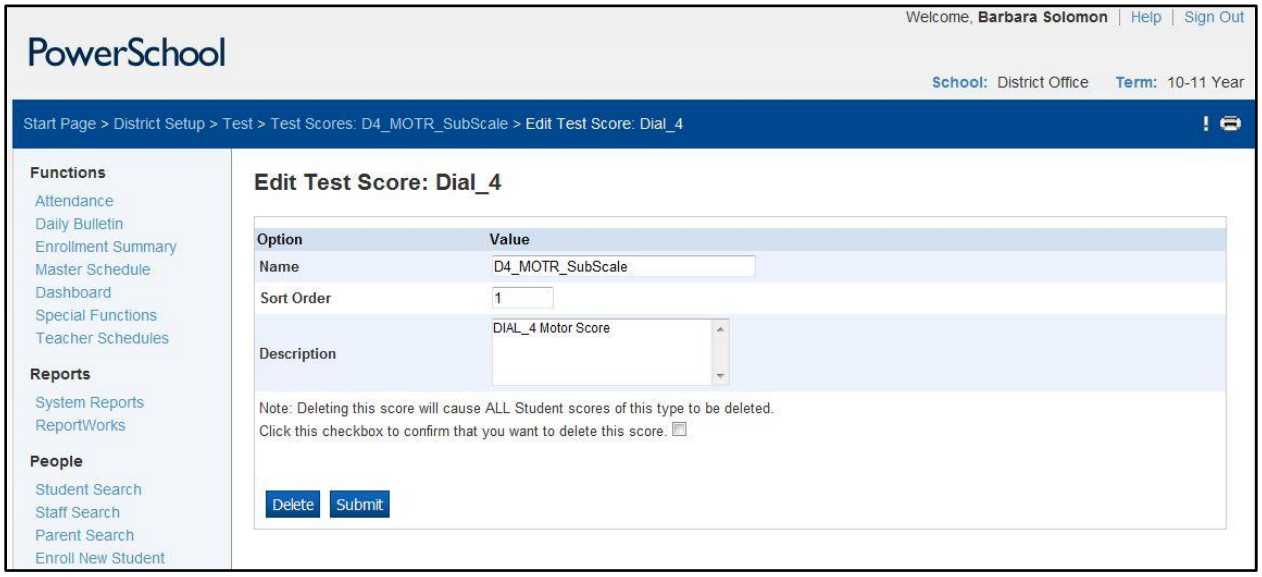


Define the test with the following input.
Name: *Dial_4*
Type: *National*
Description: *Developmental Indicators for the Assessment of Learning, Fourth Edition.*



Click “Submit” to save the test definition.

From the test screen, find the Dial_4 test as defined and choose the link to "*Edit Scores*."

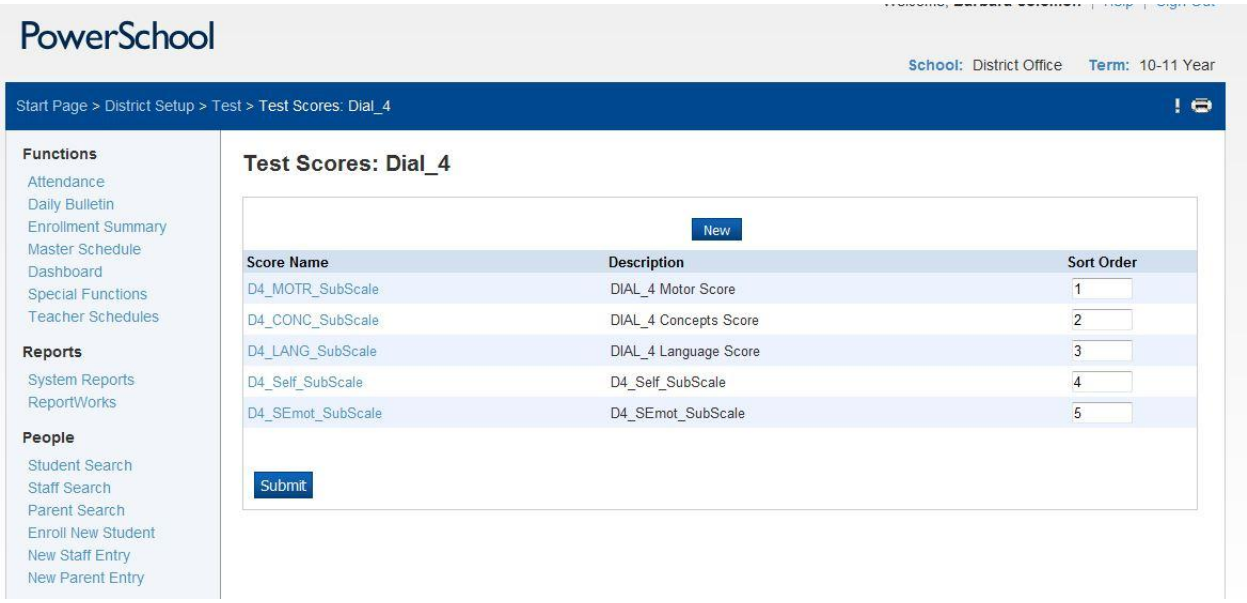
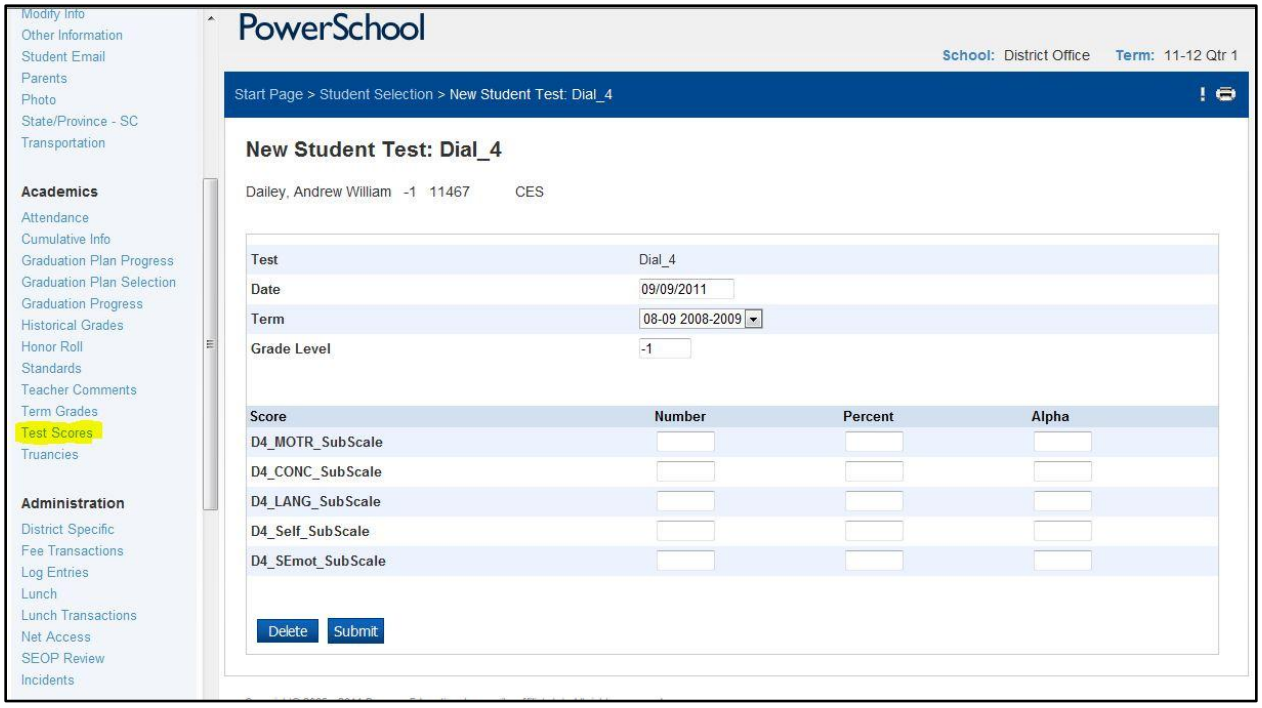


Add the following 5 subscale score names, sort order, and description one by one, submitting after each completed entry.

Table of Score Names, Descriptions and Sort Orders for Dial_4 testing.

Score Name	Description	Sort Order
D4_MOTR_SubScale	DIAL_4 Motor Score	1
D4_CONC_SubScale	DIAL_4 Concepts Score	2
D4_LANG_SubScale	DIAL_4 Language Score	3
D4_Self_SubScale	D4_Self_SubScale	4
D4_SEmot_SubScale	D4_SEmot_SubScale	5

Verify for accuracy of spelling and syntax.



The Dial_4 test setup is complete.
Student score results may be entered via *Start Page > Student Selection > New Student Test: Dial_4*