



Title I, Part D, Subpart 2, Neglected and Delinquent

Elementary and Secondary Education Act of 2001

Public Law 107-110

Monitoring Review of Local Education Agency Program

Date of Review:	
Reviewer:	
Name of Local Education Agency:	
Monitoring Review Contact-Name/Title/Contact phone number:	
Other LEA Personnel Interviewed/Title:	
1.	
2.	
3.	

Section I

Fiscal/Administrative - Documentation Review.

	Yes	No	NA	Evidence/Data Reviewed
1. The LEA Self-Monitoring Checklist for each site is completed for the current project year.				
2. Documentation confirms the October count submitted for current funding (for neglected or delinquent designation).				
3. Documentation for the most recent Consolidated State Performance Report data is available for review.				
4. Maintenance of Effort (MOE) calculation is documented through audit report and is in accordance with Section 9521 of NCLB.				

	Yes	No	NA	Evidence/Data Reviewed
5. For current MOE years, audit reports evidence no findings in use of Title I, Part D funds.				
6. Budget reports/expenditure claims and other records document that use of funds is consistent with the approved application budget for both Regular and ARRA programs.				
7. There is an inventory of Title I equipment listing date of purchase, cost of equipment, location and/or disposition.				
8. Equipment listed on an annual inventory is tagged/labeled "Title I".				
9. Personnel funded 1.0 FTE through Title I, Part D have signed a semi-annual certification for that employment status.				
10. Personnel funded less than 1.0 FTE through Title I, Part D maintain a time/attendance log signed by an immediate supervisor. Teaching personnel may document by class/school schedule.				
11. All records are kept for three years after the close of the fiscal year in which funds were expended or until pending audit or monitoring findings have been completed or resolved.				
12. A summary evaluation of student progress for the most recent year has been provided from each site served.				
13. The most recent three year summary report of annual program data shows a 2 percent increase in the number of children returning to school, obtaining a secondary school diploma or its recognized equivalent, and obtaining employment after such youth are released from incarceration.				

	Yes	No	NA	Evidence/Data Reviewed
14. Transition services have been provided at each site as stated in the project application.				
15. The LEA has monitored implementation of the formal agreement with the locally operated correctional facility such that the facility is in compliance with requirements for program implementation within N&D Guidance, P-1.				

List here: 1. Any monitoring issue;
2. Required activity to address it;
3. The timeline for resolution.

Section II

Targeted Assistance Program - Facility/Site Review

Name of Facility/Site:

Personnel Interviewed/Title:
1.
2.
3.

	Yes	No	NA	Evidence/Data Reviewed
1. There is an inventory of Title I equipment listing date of purchase with Title I funds, location and/or disposition.				
2. Equipment listed on an annual inventory is tagged/labeled "Title I".				
3. Student selection process targets children most at risk with identified need(s).				
4. Professional development has been provided to program staff.				
5. Program component activity for English Language Arts is implemented as stated in the project application for funded activity.				
6. Program component activity for Math is implemented as stated in the project application for funded activity.				
7. Instructional materials funded by Part D are evident or in use for project activity.				
9. A measure, review and evaluation of student progress on an annual basis have been made.				

	Yes	No	NA	Evidence/Data Reviewed
10. The daily classroom schedule documents required instructional hours for the regular program.				
11. Only targeted students are being served within the N&D program.				
12. Evidence shows parent involvement in efforts to improve the educational achievement of their children.				
13. Evidence was provided that identified needs of students are addressed as described in the application.				
14. Transition services are provided as stated in the project. Designated person:				
15. The annual report for correctional facilities and sites serving delinquent children provides the number of children: returning to school, obtaining a secondary school diploma or its recognized equivalent, and obtaining employment after such youth are released from incarceration.				
16. The LEA conducts an annual evaluation consistent with the components of Section 1431, Program Evaluation (as required every three years).				
List here: 1. Any monitoring issue; 2. Required activity to address it; and 3. The timeline for resolution. 1. _____ 2. _____ 3. _____				