

**MINUTES**

**State Board of Education (SBE)  
Innovation and Finance Committee Meeting**

**Date**

**Tuesday, April 12, 2016**

**Time**

**11:00 a.m.**

**Location**

**Rutledge Conference Center  
1429 Senate Street  
Columbia, SC 29201**

*Tom Ewart, Chair*

*Mellanie B. Jinnette, Chief Financial Officer (CFO)  
Staff Liaison to the Committee*

**I. Welcome and Determination of a Quorum**

Chair Ewart, Twelfth Judicial Circuit, opened the Innovation and Finance (IF) Committee meeting at 11:00 a.m. A quorum was present.

Committee members present were Jane Harmon, Seventh Judicial Circuit, and Richard Kizer, Ninth Judicial Circuit.

South Carolina Department of Education (SCDE) staff in attendance were Mellanie Jinnette, CFO, Office of Finance; Kriss Stewart, Program Coordinator, Instructional Materials Section, Office of Finance; Clare Luther, Manager, Instructional Materials Section, Office of Finance; Kim Moss, Minutes Taker, Office of Finance; and Barbara Clarke, Back-up Minutes Taker.

**II. Recognition of Visitors and News Media**

There were no visitors or news media attending the meeting.

**III. Approval of Committee Minutes for December 9, 2015**

Ms. Harmon made a motion to approve the minutes for December 9, 2015. Mr. Kizer seconded the motion. The motion carried.

**IV. Approval of Committee Agenda for April 12, 2016**

Mr. Kizer made a motion to approve the agenda for the April 12, 2016, IF Committee meeting. Ms. Harmon seconded the motion. The motion carried.

**V. Public Comment Period**

There were no public comments.

**VI. Board Items**

**FOR APPROVAL**

01. **Appointment Recommendations for the 2016 Instructional Materials Review Panels**—Kriss Stewart, Program Coordinator, Instructional Materials Section, Office of Finance

In December 2015, the State Board approved subject areas for the 2016 instructional materials adoption cycle. Review panels have been created for the subject areas using the recommendations submitted by the SBE, district superintendents, district instructional leaders, and SCDE content area specialists.

The SCDE is asking for approval of the 2016 Review Panel Members to allow instructional materials to be evaluated. Panel recommendations will be submitted to the SBE in December 2016.

Ms. Harmon made the motion that the SBE approves the appointment recommendations for the 2016 Instructional Materials Review Panels as presented. Mr. Kizer seconded the motion. The motion carried.

02. **Review Panel Recommendation for District-Requested Instructional Materials**—Kriss Stewart, Program Coordinator, Instructional Materials Section, Office of Finance

Mrs. Stewart stated that the regulations for the instructional materials adoption program allow districts to submit requests for materials that they want evaluated and added to the adoption list. Requests have been received to add Microsoft® Office 2016 materials and an elementary web-based music program to the state adoption list. These instructional materials have been reviewed and recommended by the panels.

Mr. Kizer made the motion that the SBE approves the recommendation of the Review Panel for district-requested materials as presented. Ms. Harmon seconded the motion. The motion carried.

**FOR INFORMATION**

**03. School District Technology/Device Pilot Report (FY 2015–16 Proviso 1A.72)**—Mellanie Jinnette, Chief Financial Officer, Office of Finance

In September 2015, the State Board approved implementation plans for six school district technology/device pilots. The legislature set aside an allocation of \$4.9 million for this project. Mrs. Jinnette provided the committee with a mid-year report from the six school districts on the pilot program. Districts participating in the district technology/device pilot program are Lexington School District Four, Clarendon School District One, Florence School District Two, Laurens School District Fifty-Six, Lexington School District Three, and Saluda County School District.

Chair Ewart requested that the report be presented to the full Board.

**04. Financial Update for Fiscal Year 2015–16**—Mellanie Jinnette, Chief Financial Officer, Office of Finance

The committee members were provided an SBE financial report. Mrs. Jinnette said that the March report does not reflect the \$5,000 contribution to SC Future Minds that the Board approved last month. An anticipated \$6,000–\$7,000 will be carried over to the new fiscal year.

**VII. Consent Agenda**

By consensus of the Committee, Item IF-01 and Item IF-02 were placed on the consent agenda.

**VIII. Other Business**

There was no other business.

**IX. Adjournment**

There being no further business, the meeting adjourned at 11:10 a.m.