

MINUTES

**State Board of Education (SBE)
Innovation and Finance Committee Meeting**

Date

Wednesday, May 11, 2016

Time

11:00 a.m.

Location

**Room 310
1429 Senate Street
Columbia, SC 29201**

Tom Ewart, Chair

*Mellanie B. Jinnette, Chief Financial Officer (CFO)
Staff Liaison to the Committee*

I. Welcome and Determination of a Quorum

Chair Ewart, Twelfth Judicial Circuit, opened the Innovation and Finance (IF) Committee meeting at 11:00 a.m. A quorum was present.

Committee members present were Jane Harmon, Seventh Judicial Circuit, and Dr. Janice Murray Gamble, Third Judicial Circuit. Richard Kizer, Ninth Judicial Circuit, was unable to attend the meeting.

The following South Carolina Department of Education (SCDE) staff members attended the meeting: Mellanie Jinnette, CFO, Office of Finance; Kriss Stewart, Program Coordinator, Instructional Materials Section, Office of Finance; Kim Moss, Minutes Taker, Office of Finance; and Barbara Clarke, Back-up Minutes Taker.

II. Recognition of Visitors and News Media

There were no visitors or news media in attendance.

III. Approval of Committee Minutes for April 12, 2016

Mrs. Harmon made a motion to approve the minutes for April 12, 2016. Dr. Murray Gamble seconded the motion. The motion carried.

IV. Approval of Committee Agenda for May 11, 2016

Mrs. Harmon made a motion to approve the agenda for the May 11, 2016, IF Committee meeting. Dr. Murray Gamble seconded the motion. The motion carried.

V. Public Comment Period

There were no public comments.

VI. Board Items

FOR APPROVAL

- 01. Review Panel Recommendation for District-Requested Instructional Materials**—Kriss Stewart, Program Coordinator, Instructional Materials Section, Office of Finance

Mrs. Stewart stated that regulations for the instructional materials adoption program allow districts to submit requests for materials that they want evaluated and added to the adoption list. The Department received a request to place instructional materials for South Carolina Social Studies, Grade 3, on the adoption list. The publisher is Pearson, Education, Inc., p.a. Scott Foresman. The Social Studies Review Panel appointed by the Board has reviewed the materials and recommends approval.

Currently, the State only has one Social Studies curriculum program for third grade available. Approval of these materials would allow school districts an option for the upcoming school year.

Mrs. Harmon made the motion that the SBE approves the recommendation of the Review Panel for district-requested materials as presented. Dr. Murray Gamble seconded the motion. The motion carried.

FOR INFORMATION

- 02. Financial Update for Fiscal Year 2015–16**—Mellanie Jinnette, Chief Financial Officer, Office of Finance

The committee members were provided an SBE financial report. Mrs. Jinnette reported that May's SBE Financial Statement will reflect the \$5,000 payment to SC Future Minds to help support the Teacher of the Year Program. The SBE will carryover approximately \$8,000 to the new fiscal year. This is the first year that

the SBE has been granted permission to carryover funds from the prior year to use for special projects.

The SBE will have a budget of \$58,034 plus the estimated carryover of \$8,000 for next year. The proviso regarding carryover was written such to allow the SBE to use the funds to support special projects as they deem appropriate.

VII. Consent Agenda

By consensus of the Committee, Item IF-01 was placed on the consent agenda.

VIII. Other Business

There was no other business.

IX. Adjournment

There being no further business, the meeting adjourned at 11:10 a.m.