

MINUTES

**State Board of Education (SBE)
Innovation and Finance Committee Meeting**

Date

Wednesday, December 9, 2015

Time

11:00 a.m.

Location

**Rutledge Conference Center
1429 Senate Street
Columbia, SC 29201**

Tom Ewart, Chair

***Mellanie B. Jinnette, Chief Financial Officer (CFO)
Staff Liaison to the Committee***

I. Welcome and Determination of a Quorum

Chair Ewart, Twelfth Judicial Circuit, opened the Innovation and Finance (IF) Committee meeting at 11:00 a.m. A quorum was present.

Committee members present were Richard Kizer, Ninth Judicial Circuit; Jane Harmon, Seventh Judicial Circuit; and Jim Griffith, Second Judicial Circuit.

Other State Board Members attending the meeting were Traci Young Cooper, EdD, Board Chair; Rhonda Edwards, EdD, Fourteenth Judicial Circuit; Gerald Reeves, Fourth Judicial Circuit; Jim Stroman, Sixth Judicial Circuit; Ivan Randolph, PhD, Eighth Judicial Circuit; Samuel Alston, EdD, First Judicial Circuit; and Lorenza Harry, Third Judicial Circuit.

South Carolina Department of Education (SCDE) staff attending the meeting were Mellanie Jinnette, CFO, Office of Finance; Kriss Stewart, Program Coordinator, Instructional Materials Section, Office of Finance; Clare Luther, Manager, Instructional Materials Section, Office of Finance; Scott Winburn, General Counsel, Legal Division; Julie Fowler, PhD, Deputy Superintendent, Division of College and Career Readiness; Lewis Huffman, Social Studies Education Associate, Office of Standards and Learning, Division of College and Career Readiness; Michael Cosenza, Science Education Associate, Office of Standards and Learning, Division of College and Career Readiness; Ruta Couet, World Languages Education Associate, Office of Standards and Learning, Division of College and Career Readiness; and Kim Moss, Minutes Taker, Office of Finance.

Visitors attending the meeting were Kathy Maness, Executive Director, Palmetto State Teachers Association; Tonya Smith, District Science Consultant, Richland School District One; Elizabeth Boland, Coordinator of Science, Health, and PE, District Five of Lexington and Richland Counties; Regina Wragg, Coordinator, Office of Assessment and Accreditation, College of Education, University of South Carolina; Steve Jones, University of South Carolina; Susan Hardy, Delta Education; and Rob Warren, Discovery Education.

II. Recognition of Visitors and News Media

There were news media recognized at the meeting.

III. Approval of Committee Minutes for October 14, 2015

Mr. Griffith made a motion to approve the minutes for October 14, 2015. Mr. Kizer seconded the motion. The motion carried.

IV. Approval of Committee Agenda for December 9, 2015

Ms. Harmon made a motion to approve the agenda for the December 9, 2015, IF Committee meeting. Mr. Griffith seconded the motion. The motion carried.

V. Public Comment Period

There were no public comments.

VI. Board Items

FOR APPROVAL

01. Report of Recommendations from the 2015 Instructional Materials Review Panels—Kriss Stewart, Program Coordinator, Instructional Materials Section, Office of Finance

Mrs. Stewart reported that last December the State Board approved the subject areas for the 2015 adoption cycle. In March, the State Board approved the review panel members to evaluate the materials. The materials were reviewed by the panels over the summer. In September, the review panels met and made their recommendations. All materials recommended for adoption must receive affirmative votes from at least two-thirds of the panel members.

The report is divided into four sections which include recommendations for adopted instructional materials that are state-funded; recommendations for supplemental instructional materials that are purchased with local funds; instructional materials not recommended for adoption; and citizen comments from the public review of recommended student materials. Public review was held from October 16 through November 16 at twenty sites across the state.

The SCDE recommends that the SBE approve the review panel recommendations as submitted.

Mr. Griffith made the motion that the State Board of Education (SBE) approves the Instructional Materials Review Panel recommendations as submitted. Mr. Kizer seconded the motion. The motion carried.

02. Recommendations from the Instructional Materials Advisory Committee (IMAC)—Kriss Stewart, Program Coordinator, Instructional Materials Section, Office of Finance

Mrs. Stewart stated that this agenda item starts the process for the 2016 adoption cycle. The responsibility of the Instructional Materials Advisory Committee is to recommend to the Board the plans for the upcoming adoption cycle. The Advisory Committee met in October to finalize recommendations. The first recommendation is the subject areas to be opened for the 2016 instructional materials adoption cycle. Subject areas focused on many high school courses. The second recommendation is a prioritized list for purchasing new (2015) and unfunded instructional materials from previous adoptions. The allocation received from the legislature for FY 2016–17 will determine what materials the school districts can purchase. The third recommendations on the report are the options for the SCDE to extend or renegotiate expiring contracts for FY 2016–17. This allows the SCDE to extend for one additional year any materials that have been on the adoption list for longer than six years. The final recommendation on the report is the 2016 Instructional Materials Adoption Calendar of Events.

The SCDE recommends that the SBE approve the report of recommendations submitted by the Instructional Materials Advisory Committee (IMAC).

Mr. Griffith made the motion that the SBE approves the recommendations made by the Instructional Materials Advisory Committee as submitted. Ms. Harmon seconded the motion. The motion carried.

A total of \$63 million, which includes lottery funds, were allocated this year for instructional materials. Funding is provided with the intention of every student having a textbook. However, textbooks and materials are also made available in digital formats for students. Last year and this year, \$29 million in lottery funds were allocated to ensure that districts have the availability of broadband so that students can access digital instructional materials.

Mrs. Jinnette commended Kriss and Clare in the Instructional Materials Section for their hard work in working with the Instructional Materials Advisory Committee and the Instructional Materials Review Panels. Mrs. Jinnette recognized members of the panels, advisory committee, and education associates within the Office of Standards and Learning that were in attendance.

FOR INFORMATION

03. Financial Update for Fiscal Year 2015–16—Mellanie Jinnette, Chief Financial Officer, Office of Finance

Mrs. Jinnette reported that the SBE is halfway through the fiscal year and hasn't spent 50 percent of their budget. A payment has been made for support of transportation provided by Richland One for an event in October. A payment has also been made to the Riley Institute for an event that the SBE helps sponsor. Mrs. Jinnette reminded SBE members that the budget is based on a fiscal year, July 1 to June 30.

VII. Consent Agenda

By consensus of the Committee, Item IF-01 and Item IF-02 were placed on the consent agenda.

VIII. Other Business

There was no other business.

IX. Adjournment

There being no further business, the meeting adjourned at 11:14 a.m.