

SOUTH CAROLINA LIMITED PROFESSIONAL TEACHING CERTIFICATE

REQUEST AND RECOMMENDATION

DIVISION OF FEDERAL, STATE, & COMMUNITY RESOURCES
OFFICE OF EDUCATOR SERVICES
8301 PARKLANE ROAD
COLUMBIA, SOUTH CAROLINA 29223

PLEASE PRINT

Educator's Name (Last, First, Middle, Maiden)	Educator's Social Security Number or CID
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In order to be eligible to advance to a **South Carolina Limited Professional Teaching Certificate**, an educator must

- currently hold a valid South Carolina Initial teaching certificate
- have met all test requirements for the Professional Certificate
- have been employed by an eligible, non-regulated educational entity in South Carolina as a teacher or a professional support specialist (e.g., library media specialist, school guidance counselor, speech-language therapist) in an area in which the educator is certified;
- have submitted to the Office of Educator Services one or more *Verification of Teaching Experience* forms to confirm that the educator has accrued a minimum total of three years of teaching experience credit over the previous seven years in one or more approved educational entities;
- have successfully completed an annual performance evaluation process that is approved by the employing educational entity; and
- be recommended for advancement to a South Carolina Limited Professional Teaching Certificate by the head of an approved educational entity at which the teacher is or has been employed.

An educator who holds a valid Limited Professional Certificate and who applies for a position as a teacher or a professional support specialist in a "regulated" South Carolina public school is eligible for employment at the annual-contract level. Once employed under an annual contract, the teacher is subject to all requirements and sanctions for annual-contract teachers, as set forth in the applicable state statutes, regulations, and guidelines. Upon successful completion of the State Board of Education-approved process for evaluating teaching performance and effectiveness, the educator is eligible to move from a Limited Professional Certificate to a Professional Certificate and to be employed under a continuing contract. Additionally,

- all Limited Professional Certificates are valid for a period of five years; and
- requirements for renewing Limited Professional Certificates, including the provisions for expired certificates, are the same as those for Professional Certificates, as specified in State Board of Education Regulation 43-55 (Renewal of Credentials).

I verify that I have met the eligibility requirements and that I understand the conditions for the South Carolina Limited Professional Certificate.

Educator's Signature	Date
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RECOMMENDATION

As the head of the educational entity in which the above-named educator is or has been employed, I verify that this educator has met all of the eligibility requirements described above, and I recommend this educator for advancement to a South Carolina Limited Professional Certificate.

Head of Employing Educational Entity (Signature)	Date
Head of Employing Educational Entity (Name and Title – Printed)	Telephone Number
Name of Employing Educational Entity	E-Mail Address